WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, October 14, 2026

CALL TO ORDER:
Chairman Hair called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Jeremy Hair, Shirley McCartin, Chuck Sackett

Town Staff/Officials Present: Town Administrator – Austin Albro, Police Chief – John Semertgakis, Treasurer – Sheila Foote, Fire Chief – Mike Norkelun, Volunteer Intern – Abby Proost, E-911 Coordinator & Cemetery Trustee – Donald Bagley

Public Present: Janet Proost and Tom Babbit

SELECT BOARD MANIFEST: *C. Sackett moved to approve the October 14, 2026 manifest. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved to approve the September 16, 2026 meeting minutes. S. McCartin seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

S. McCartin moved to approve the September 30, 2026 meeting minutes. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

PUBLIC COMMENT:
There was brief discussion about school funding and the potential impacts of HB 1300.

Tom Babbit informed the Board that the Mount Moosilauke ATV Club had raised more than $24,000 to benefit Dartmouth Cancer Center, formerly the Norris Cotton Cancer Center.

TREASURER:
Treasurer Sheila Foote was present and provided a report for the Board's review. After the evening's manifest of $240,221.64 was approved, the Operating Account balance was $392,044.87. The September reconciliation report was also provided for review.

The Town Clerk Account balance was $3,500.00. The September reconciliation report was provided for review.

The Tax Collections Account balance was $410,861.79. The September reconciliation report was provided for review.

TAX COLLECTOR:
Tax Collector Karen Youngman was not present but submitted collection reports for the Board's review.

For the partial month of October, through October 14, 2026, gross collections totaled $5,304.08. This included $4,206.32 in principal, $128.97 in interest and penalties, and $968.79 in credits to be applied to the 2026 P02 tax bill.

Year-to-date gross collections from January 1 through October 14, 2026, totaled $1,558,354.49. This included $1,540,376.16 in principal, $11,206.16 in interest and penalties, and $6,772.17 in credits to be applied to the 2026 P02 tax bill.

BUILDINGS AND GROUNDS:
G. Russell reported that annual furnace service had been completed. The Old Home Day tents had been taken down and put into storage. The hiking trail map signposts had rotted, causing the sign to fall over. The sign will be repaired as soon as possible. G. Russell thanked the Town Administrator for helping move the sign.

TRANSFER STATION:
G. Russell reported that scrap metal had been shipped out for the last time this year. Employees had been trained to operate the forklift. The tires need to be repaired. One bale of cardboard is in production.

FIRE CHIEF:
Fire Chief Mike Norkelun reported that, over the previous two weeks, the Warren Fire Department had responded to three EMS calls and one structure fire.
Department members also completed land clearing and cleanup at the Chase Road property as part of the ongoing effort to prepare the site for the proposed fire department building.

The Department continues to replenish supplies and replace needed equipment while staying within its budget. Members have repaired several previously inoperable items in-house, returning them to service and avoiding the cost of replacements.
The Department is expanding its training schedule to include an additional Thursday evening each month. This will allow members to train three out of every four weeks, strengthening their skills and readiness to respond to emergencies.

POLICE CHIEF:
Chief John Semertgakis provided an update on recent activity.

TOWN ADMINISTRATOR:
Town Administrator Austin Albro provided an update on recent activity.

NEW BUSINESS:

a) The Board reviewed and signed Reports of Cut for Operations 25-465-03 and 25-465-04.
b) The Board signed the proxy form for the Grafton County Regional Development annual meeting.
c) C. Sackett moved to appoint Michael Clark as Deputy Tax Collector. S. McCartin seconded the motion. Vote: McCartin—yes; Hair—yes; Sackett—yes. The motion passed, 3-0-0.
d) C. Sackett moved to authorize Chairman Hair to sign the paperwork required for the eviction of residents from Town-owned property identified on Town Tax Map 206 as Lot 013, Sub-lot BG0. S. McCartin seconded the motion. Vote: McCartin—yes; Hair—yes; Sackett—yes. The motion passed, 3-0-0.

OLD BUSINESS:

a) The Town Administrator and the Board discussed the Road Agent job description. Following discussion, the Board requested revisions to clarify the relationship between the Board and the Road Agent.

CORRESPONDENCE:

The Board reviewed recent correspondence. The Administrator reminded the Board that the Local Hazard Mitigation Update Meeting would be held on November 10 at 10:00 AM and that Warren Listens was scheduled for October 27 at 6:00 PM at Town Hall. The next meeting with UNH students working on the Public Safety Building project was planned for October 19.

ADJOURN:

J. Hair moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0. The Board adjourned at 5:55PM.

Selectman, Chuck Sackett Jr. Chairman, Jeremy Hair Selectman, Shirley McCartin