WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, September 30, 2026

CALL TO ORDER:
Chairman Hair called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Jeremy Hair, Shirley McCartin, Chuck Sackett

Town Staff/Officials Present: Town Administrator – Austin Albro, Tax Collector – Karen Youngman, Police Chief – John Semertgakis, Treasurer – Sheila Foote, Fire Chief – Mike Norkelun, Volunteer Intern – Abby Proost, E-911 Coordinator & Cemetery Trustee – Donald Bagley

Public Present: Tom and Lisa Mantz, Janet Proost

SELECT BOARD MANIFEST: *C. Sackett moved to approve the September 30, 2026 manifest. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *J. Hair moved to table approval of the September 16, 2026 meeting minutes. S. McCartin seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT:
Donald Bagley shared information about school funding and HB 1300.

Sheila Foote provided a list of activities taking place at the Joseph Patch Library: October 12, Book Sale, 10:00 AM–2:00 PM; October 24, *The Gilded Age* presentation by Ren Antonowicz, 2:00 PM; October 26, Cliff Grant author visit at Warren Village School; and November 3, NH Humanities program, *A Visit with Abraham Lincoln*, 1:15 PM.

TREASURER:
Treasurer Sheila Foote was present and provided a report for the Board's review. Following approval of the evening's manifest, totaling $48,566.61, the Operating Account balance was $611,159.11.

The Town Clerk Account balance was $3,500.00.

The Tax Collections Account balance was $407,824.69.

TAX COLLECTOR:
Tax Collector Karen Youngman was present and submitted collection reports for the

Board's review.

For the partial month of September, through September 29, 2026, gross collections totaled $9,016.58, consisting of $7,521.29 in principal, $426.58 in interest and penalties, and $1,068.71 in credits to be applied to the 2026 P02 tax bill.

Year-to-date gross collections from January 1 through September 29, 2026, totaled $1,553,050.41, consisting of $1,536,169.84 in principal, $11,077.19 in interest and penalties, and $5,803.38 in credits to be applied to the 2026 P02 tax bill.

BUILDINGS AND GROUNDS:
Facilities Manager George Russell reported that water meters were installed in Town buildings. The tents on the Common would be taken down Thursday, October 1. Furnace cleanings were scheduled for October 1 and 2. G. Russell reported helping the Road Agent move equipment as needed.

TRANSFER STATION:
G. Russell reported that the scrap metal and aluminum cans were shipped out. Eleven bales of plastic were also shipped. He anticipated shipping one more load of scrap metal this season. One bale of plastic was produced, and one bale of cardboard was in production.

FIRE CHIEF:
Fire Chief Mike Norkelun reported that the Warren Fire Department responded to two EMS calls during the past two weeks, including one mutual aid response to Wentworth.

Annual hose testing is scheduled for Saturday, October 3, in Glencliff, involving at least one of the Town's trucks. Training and equipment maintenance efforts had increased to improve operational readiness and keep personnel and equipment prepared for emergency responses.

The department is working on several grant opportunities to obtain needed equipment. The biggest challenge is limited storage space. If the department received grants for additional equipment, it could have difficulty storing the equipment safely and properly. Hazardous materials response supplies were one example of equipment that would require additional space.

The department was also investigating the feasibility of mounting its existing rescue body on a new four-wheel-drive Ford chassis and modifying the rear compartment to combine the functions of the non-transport ambulance and rescue vehicle. The goal was a single vehicle capable of supporting both rescue operations and EMS calls. If feasible, this consolidation would allow the department to remove one vehicle from its fleet and house all department vehicles inside the firehouse. The fleet currently exceeds the firehouse's capacity by one vehicle, which has to be housed at a separate

location.

Limited space continues to affect both equipment storage and apparatus housing and remained an important consideration as the department pursues grants and evaluated vehicle and facility options.

POLICE CHIEF:
Chief John Semertgakis was present and provided an update on recent activity. The reported incidents and activities included a VIN verification on Swain Hill Road involving a sedan; a right-of-way dispute on Lund Lane, with work underway with landowners to unblock access; a vandalism/theft report on Lake Tarleton Road involving stolen farm stand cash and a destroyed box; a report of suspicious activity on Studio Road involving a vehicle off the road around midnight, which was removed before the department arrived; a school safety evaluation with local EMD and State partners; and a disabled vehicle on Lund Lane, where an SUV broke down at the ballfield and was removed by its owner. Chief Semertgakis conducted 32 stops and issued two citations.

TOWN ADMINISTRATOR:
Town Administrator Austin Albro provided an update on recent activity.

Town Administrator Austin Albro requested approval to pay Habitat for Humanity $1,102 for asbestos testing completed on the Town-owned Chase Road property. *J. Hair moved to approve the payment. S. McCartin seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes. The motion passed 3-0-0.*

The Town Administrator requested approval to ask the Trustees of Trust Funds to release funds authorized at Town Meeting for the revaluation, as well as up to $87,620 from the Paving Expendable Trust Fund, authorized on August 19, 2026, for the Beech Hill and Mountain Meadow paving projects. *S. McCartin moved to approve the withdrawal requests. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes. The motion passed 3-0-0.*

NEW BUSINESS:
a) The Board of Selectmen reviewed and signed the MS-1, Summary Inventory of Valuation. The Administrator noted that the Town's gross value increased from $108.51 million to $201.43 million. Land values increased substantially more than building values. Utility values increased from $11.97 million to $25.08 million.
b) The Board of Selectmen reviewed and signed the MS-535, Financial Report of the Budget for the year ending December 31, 2025.
c) The Board of Selectmen were provided with a job description for the Road Agent position and asked to review it before the next meeting. The Board also discussed the department's structure and seasonal needs.
d) The Board reviewed and signed the appointment confirmation for Tax Collector

Karen Youngman.

e) The Board signed the annual permission slip for the Asquamchumake Valley Snowmobile Club to use the Town-owned portion of Corridor 5.
f) The Board signed the election warrant for the Town Clerk for the November 3 election.

OLD BUSINESS:

a) The Town Administrator reported that the UNH engineering students were getting oriented to the Fire Station/Public Safety Building project and that the next meeting would take place on October 5.
b) The Town Administrator reported that $220,056.83 had been reimbursed to the Town for the Main Street demolition grant.
The Town Administrator reported that the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) reporting had been successfully closed out.

CORRESPONDENCE:

The Board reviewed recent correspondence. The Administrator reminded the Board of the Local Hazard Mitigation Update Meeting on November 10 at 10:00 AM and Warren Listens on October 27 at 6:00 PM.

ADJOURN:

J. Hair moved to adjourn the regular meeting of the Select Board. The motion was seconded by C. Sackett. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0. The Board adjourned at 5:40 PM.

Selectman, Chuck Sackett Jr. Chairman, Jeremy Hair Selectman, Shirley McCartin