

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, May 27, 2026**

CALL TO ORDER:

Chairman Hair called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Jeremy Hair, Shirley McCartin, and Chuck Sackett

Town Staff/Officials Present: Town Administrator – Austin Albro, Police Chief – John Semertgakis, Tax Collector – Maria Sanders

Public Present: Tom and Lisa Mantz

SELECT BOARD MANIFEST: *S. McCartin moved to approve the May 27, 2026 manifest. C. Sackett seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved to table approval of the May 13 meeting minutes. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – abstained, and the motion passed 2-0-1.*

PUBLIC COMMENT:

Tom Mantz stated that he thought the forums were going well and thanked the Town Administrator for his efforts. The Board agreed with Mr. Mantz.

TREASURER:

Treasurer Sheila Foote was not present at the meeting but provided a report to the Board for review.

The Town of Warren Operating Account balance is \$97,544.82 after tonight's approved manifest of \$184,671.48.

The Town of Warren Town Clerk Account balance is \$3,500.00.

The Tax Collections Account balance is \$365,710.19.

Treasurer Foote also informed the Board that she would be attending the Primex Risk Management Summit on June 3 and June 4. She also reported that she would attend a Municipal Trustees Training Workshop virtually on June 10.

TAX COLLECTOR:

Tax Collector Maria Sanders was present and provided the following reports and information for the Board's consideration.

Collections Summary for the month of May 2026 (Printed May 27, 2026)

- a. \$11,302.09 has been collected in Gross Receipts. (\$8,137.94 in principal; \$541.71 in interest and penalties; and \$2,622.44 in credits to be applied to 2026 P01 bill.)

Year to Date Collections Summary (Printed May 27, 2026)

- a. \$283,062.45 has been collected in Gross Receipts. (\$265,551.47 in principal; \$9,024.86 in interest and penalties; and \$8,486.12 in credits to be applied to 2026 P01 bill.)

Effective May 25, 2026: 34 liens were executed for 31 property owners with outstanding balances on 2025 taxes.

The Tax Collector provided a list of other important dates:

June 1, 2026: Deed notices will be mailed for properties with 2023 liens.

July 6, 2026: Deed execution will occur at 3:00 PM for properties with 2023 liens.

BUILDINGS AND GROUNDS:

Facilities Manager George Russell was not present at the meeting; however, he submitted a written report. The report noted that the library septic tank was pumped, mowing began the previous week, and risers were installed on the Town Hall septic tank.

Regarding the Transfer Station, Russell reported that seven bales of plastic were shipped out, scrap metal was scheduled to be shipped out on May 28, one bale of aluminum cans was produced, and a bale of plastic was currently in production.

FIRE CHIEF:

Fire Chief Arthur Heath was not present at the meeting but provided a written report of recent activity. The report included an EMS call for a sick person and a fire call for a propane leak on May 17, 2026; EMS calls for sick persons on May 19 and May 20, 2026; an EMS call for a heart problem on May 26, 2026; and an EMS call for a fall on May 27, 2026.

POLICE CHIEF:

Police Chief John Semertgakis reported on recent department activity, including two sex offender registrations; warrant service for Campton Police Department involving a subject who no longer resides in Warren; a New Hampshire State Police arrest for DUI and disorderly conduct; service of a protective order on Route 118; and a protective order related to an incident involving State Police. He also reported a suspicious person complaint at Weeks Crossing involving a person with a dog near the dam, which was determined to be no issue. The Chief conducted 15 motor vehicle stops and issued one citation.

TOWN ADMINISTRATOR:

The Town Administrator indicated that the majority of recent activity would be discussed throughout the remainder of the meeting.

NEW BUSINESS:

- a) The Administrator presented a cemetery deed, prepared by the Cemetery Trustees, for Board signature for sale of a cemetery plot in the Pine Hill Cemetery.
- b) The Board reviewed and signed the Warrant for the first billing of Property Taxes for 2026.
- c) The Board reviewed the annual renewal with HealthTrust for Town employee health insurance. Further discussion clarified that the Town pays 100% of the health insurance costs for three of its four eligible employees. The Town allows employees to add dependents; however, employees are responsible for the full cost of spouse and family plans in excess of the individual rate. The single plan rate, including health and dental coverage for one employee, is \$1,445.31 per month. There was a comparison to the Warren School District rates. The Administrator indicated that the School District requires employees to cost-share their health benefits. During the 2026 budget hearing, information was available indicating that the rate for a single plan policy was \$1,857 or \$1,783, and that the District share was \$1,578 or \$1,515, respectively. It was also noted that two-person and family plans were available through the School District and that the District covered the majority of those costs. J. Hair moved to sign the renewal. The motion was seconded by C. Sackett. Vote: McCartin — yes, Sackett — yes, Hair — yes. The motion passed 3-0-0.

OLD BUSINESS:

- a) The Administrator clarified that the Board's intention was to require leashes throughout the Town Forest. The Board confirmed that this was its intention. The Administrator indicated that he would have signs posted by the end of the week and would look into more permanent options.
- b) The Administrator indicated that the septic design for KP Hall was underway and that the Town would use the completed design to put the project out to bid.
- c) The Administrator informed the Board of an upcoming meeting with Weston & Sampson regarding the Mitigation and Geomorphology Study Review on June 1 and encouraged one member of the Board to attend.
- d) The Administrator shared that there was no update from NH DOT relative to the reallocation of funding from the Fish Hatchery Road bridge to the Chase Road bridge.
- e) Selectman Hair provided a brief update regarding the regional EMS project. He explained that the group was working with the New Hampshire Department of Revenue Administration and municipal counsel regarding the establishment of a district and the required processes. Discussions will continue regarding bylaws and funding mechanics for the proposed district.

CORRESPONDENCE:

The Board reviewed recent correspondence and indicated that the next Warren Listens Session is scheduled for June 30 at 6:00 PM.

ADJOURN:

C. Sackett moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Sackett – yes, Hair – yes, and the motion passed 3-0-0. The Board adjourned at 5:34 PM.



Selectman, Chuck Sackett Jr.



Chairman, Jeremy Hair



Selectman, Shirley McCartin