

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, April 29, 2026**

CALL TO ORDER:

Chairman Hair called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Jeremy Hair, Shirley McCartin and Chuck Sackett

Town Staff/Officials Present: Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Police Chief – John Semertgakis, Road Agent – John Corso, Tax Collector – Maria Sanders

Public Present: Tom and Lisa Mantz, Scott Brown

SELECT BOARD MANIFEST: *C. Sackett moved to approve the April 29, 2026 manifest. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved to approve the April 15, 2026 4:00 PM minutes as written. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – yes and the motion passed 3-0-0. C. Sackett moved to approve the April 15, 2026 5:00 PM minutes as written. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – yes and the motion passed 3-0-0.*

PUBLIC COMMENT:

Chuck Sackett acknowledged the Town Administrator for organizing the Community Round Table on April 28.

TREASURER:

Treasurer Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account balance is \$202,206.85 after tonight's approved manifest of \$54,946.00.

The Town of Warren Town Clerk Account balance is \$3,500.00.

The Tax Collections Account balance is \$516,415.67.

TAX COLLECTOR:

Tax Collector, Maria Sanders was present and provided the following reports and information for the Board's consideration.

Collections Summary for the month of March 2026 (Printed April 28, 2026)

- a. \$35,090.14 has been collected in Gross Receipts. (\$32,186.15 in principal; \$1,659.47 in interest and penalties; and \$1,244.52 in credits to be applied to 2026 P01 bill.)

Year to Date Collections Summary (Printed April 28, 2026)

- a. \$213,342.34 has been collected in Gross Receipts. (\$203,382.92 in principal; \$4,697.23 in interest and penalties; and \$5,262.19 in credits to be applied to 2026 P01 bill.)

The Tax Collector provided a list of other important dates:

April 21, 2026: Lien notices were mailed for properties with outstanding balances on 2025 taxes. This was one day later than originally planned due to technical difficulties accessing Kiosk payments and email following the installation of the new computer. She noted that all functions are now running smoothly and that the new computer is working well.

May 25, 2026: Liens will be executed for properties with outstanding 2025 tax balances.

June 1, 2026: Deed notices will be mailed for properties with 2023 liens.

July 6, 2026: Deed execution will occur at 3:00 PM for properties with 2023 liens.

The Tax Collection Office is open Mondays from 2:00 to 4:00 PM and Thursdays from 4:00 to 6:00 PM.

BUILDINGS AND GROUNDS:

Facilities Manager George Russell was not present at the meeting; however, a written report was submitted. Part of the accessibility ramp will be removed from the Town Hall on May 3 so the septic tank can be located. The tanks are scheduled to be pumped on Thursday, May 7. Debris piles at the Library and Historical Society were cleaned up, and mowing could begin as soon as next week.

Regarding the Transfer Station, Mr. Russell reported that the Town received a \$50 stipend for completing the safety inspection with NH Recycles. The utility trailer surplus equipment bid notice is complete and will be posted on Thursday, April 30, if approved by the Board at tonight's meeting. Tires are scheduled for pickup, and one bale of plastic was produced.

ROAD AGENT:

Road Agent John Corso informed the Board that Robb's Lane and Chase Road would be next to receive gravel, and that work on Breezy Point was complete. The Road Agent also mentioned that a resident had inquired about two plastic water tanks that are no longer used by the Town. C. Sackett encouraged the Road Agent to work with the Administrator to put the surplus equipment out to bid.

FIRE CHIEF:

Fire Chief Arthur Heath reported on recent Fire Department and EMS activity. There was discussion regarding the Town's Procurement Policy. The Board clarified that the intent of the policy is to ensure that residents receive the best value.

The Board noted that while the policy currently requires a sealed bid process for projects over \$10,000, obtaining three quotes for the radio replacement would be satisfactory. The Board further agreed to allow the Fire Department to discard old and outdated SCBA units, as desired by the department.

There was also discussion regarding the emergency alert bell that was previously located at the Town Office. The Board will explore alternatives.

POLICE CHIEF:

Police Chief John Semertgakis reported on recent department activity, including a VIN verification on Lake Tarleton Road for a boat, follow-up with a juvenile regarding an online threat, and a reference check from Rhode Island for employment of a former Warren resident. Chief Semertgakis also reported a suspicious vehicle on Route 25 in Glenciff involving a red Dodge Challenger with no plates driving slowly in the area, as well as a trespass/break-in report on Lake Tarleton Road involving a past entry into an abandoned home. Chief Semertgakis reported 18 traffic stops, with two citations issued.

TOWN ADMINISTRATOR:

The Town Administrator reported that he continues to manage ongoing resident inquiries and requests. The annual ARPA reporting has been completed, and grant close-out is the next step. Preparation for the 2025 audit is still underway but should be completed soon for the auditor's review. The Administrator noted that the .Gov in a Box kick-off meeting took place, and another meeting is scheduled for mid-May. He also acknowledged that he is working on providing a resident with additional documents related to a previously completed Right-to-Know request. The Administrator explained that a member of the community is looking to host a fundraiser for Jane Higgins at Warren Village School and has asked whether the Town would be willing to assist with the fundraiser due to insurance requirements from the SAU and School Board. The Board agreed that the Town would support the event and noted that, historically, Parks and Recreation has worked to support residents in similar situations.

NEW BUSINESS:

- a) After review, *C. Sackett* moved to approve the elderly exemption application for Map 240, Lot 030. *S. McCartin* seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.
- b) After review, *C. Sackett* moved to approve the veteran's credit application for Map 244, Lot 004. *S. McCartin* seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.
- c) After review, *C. Sackett* moved to approve the current use application for Map

218, Lot 023 and Map 218, Lot 025. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.

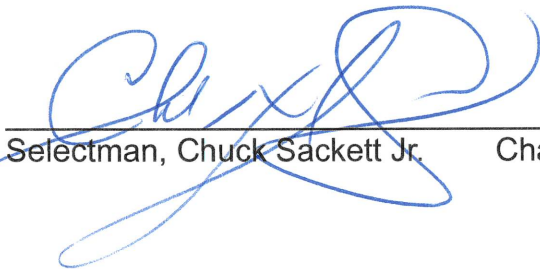
- d) After review, C. Sackett moved to approve the current use application for Map 239, Lot 009. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.
- e) After review, C. Sackett moved to approve the abatement for Map 232, Lot 033, Sub 523. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.
- f) After review, C. Sackett moved to approve the abatement for Map 232, Lot 033, Sub 431. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.
- g) After review, C. Sackett moved to deny the elderly exemption application for Map 221, Lot 018. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.

CORRESPONDENCE:

The Board reviewed recent correspondence.

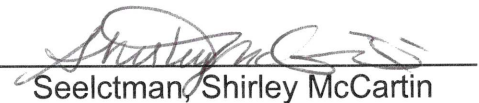
ADJOURN:

C. Sackett moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:40 PM.



Selectman, Chuck Sackett Jr.

Chairman, Jeremy Hair



Selectman, Shirley McCartin