



REQUEST FOR QUALIFICATIONS (RFQ)

Fish Hatchery Road Bridge #120/058 – over Patch Brook
State Project #: 44325

Chase Road Bridge #117/072 – over Ore Hill Brook

Unique Entity Identifier (UEI): EV3JD4KKBEB7

September 4, 2025

Introduction

The Town of Warren, NH, is requesting qualifications from professional engineering firms to provide services for municipal bridge projects. Services may include, but are not limited to:

- Engineering study and evaluation
- Preliminary and final design
- Bid phase services
- Engineer-of-record services

The Town intends to proceed with the Fish Hatchery Road Bridge (State Project #: 44325) over Patch Brook through federal funding opportunities such as the Eastern Federal Lands Access Program (FLAP). In addition, the Town seeks qualifications for the Chase Road Bridge (#117/072) over Ore Hill Brook, while evaluating all available state, federal, and local funding mechanisms.

Minimum Qualifications

Firms interested in providing services should demonstrate:

- Company overview and capacity to perform municipal bridge engineering work
- Resumes of key staff expected to be assigned
- Consultants who may be used
- Experience with similar projects, including:
 - Geotechnical analysis
 - Hydrologic and hydraulic studies
 - Bridge and roadway design
 - Utility coordination
 - Environmental permitting and NEPA compliance

- Right-of-Way (ROW) acquisition
- Experience with federally and/or state-funded projects
- References from similar projects

Note: Firms must be on the NHDOT LPA Pre-Qualified Preliminary Engineering Consultant List if these projects proceed under the NHDOT-administered federal program.

A technical proposal, including project understanding or project approach, is not required at this time and will not be reviewed if submitted.

Evaluation

The Town will evaluate Statements of Qualifications based on the following criteria:

1. Relevant project experience
2. Qualifications of proposed staff
3. Demonstrated ability to meet schedules
4. Experience with federal and state funding programs
5. References and past performance

A shortlist of firms may be developed and invited to interview. The Town will rank firms based on qualifications and past experience only.

Compliance Requirements

These projects may be funded in part through federal programs administered by the Federal Highway Administration (FHWA) and/or the New Hampshire Department of Transportation (NHDOT). All work must comply with applicable federal and state regulations.

The Town of Warren is an Equal Opportunity Employer. Qualified firms will be considered without regard to race, color, religion, sex, age, national origin, or disability.

Submission Instructions

Qualification packages must be submitted no later than 5:00 PM EST on September 25, 2025 and addressed to:

Town of Warren, NH
Attn: Austin Albro, Town Administrator
P.O. Box 40 / 8 Water Street
Warren, NH 03279

Electronic submissions (PDF format) may also be sent to: administrator@warren-nh.com