

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, February 21, 2024**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 and led the audience in the Pledge of Allegiance.

Select Board Members Present: Chuck Sackett and Shirley McCartin

Staff/Officials Present: Town Administrator – Austin Albro, Police Chief – John Semertgakis, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Road Agent – John Corso, Tax Collector – Maria Sanders, Warren Village School Board Chairman – Don Bagley

Public Present: Peter Boncek, Jeremy Hair, Tom Babbit

SELECT BOARD MANIFEST: *S. McCartin moved approval of the manifest, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

APPROVAL OF MINUTES: *S. McCartin moved approval of the January 10, 2023 minutes, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0. S. McCartin moved approval of the January 23, 2023 minutes, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

PUBLIC COMMENT:

Don Bagley, Warren School Board Chairman provided a response to questions from the Budget Hearing. Don Bagley stated that the school budget would be \$82,000 less if all high school students attended Woodsville as a result of a discount offered by SAU 23. Don Bagley also replied that if the State followed the court orders relative school funding, the community would receive an additional \$357,000.

TREASURER'S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$696,690.78 after tonight's approved manifest of \$22,503.23.

The Tax Collections Account balance is \$196,996.78.

The Town Clerk Collections Account balance is \$3,500.00.

The Treasurer noted that the Town had received the annual franchise fee from Charter Communications in the amount of \$7,006.16.

TAX COLLECTOR'S REPORT: Maria Sanders was present at the meeting and provided the following reports for review. M. Sanders also noted that the State was still accepting applications for the Homeowner's Assistance Program and encouraged eligible residents to apply.

Collections Summary for the month of February 2024 (printed 2/20/2024)

- a. \$23,381.96 has been collected in Gross Receipts thus far for the month of February. (\$22,263.87 in principal; \$737.00 in interest/penalties; and \$381.09 in credits to be applied to 2024 P01 bill.)

Year to date collections summary (1/1/2024 -2/20/2024)

- a. \$415,574.83 has been collected in Gross Receipts from 1/1/2024 - 2/20/2024. (\$413,062.44 in principal and \$1,786.40 in interest/penalties; and \$725.99 in credits to be applied to 2024 P01 bill.)

Properties with 2020 liens that will receive deeding notices 2/22/2024 (Thursday).

There is one additional property that will also receive a deed notice that has a 2016 lien but no other liens.

BUILDINGS AND GROUNDS: George Russell was not present at the meeting but provided a report for the Board's review. G. Russell reported that he helped drop off and pick up the one-ton in Littleton. He repaired chairs in the office and replaced the toilet seat at the Town Hall. He has been helping John when needed, as well.

In regards to the Transfer Station, G. Russell reported watching a webinar for recertification. 1 bale of plastic was produced and 1 bale of cardboard is in production. G. Russell reported that 90% of the brush pile was burned. Additionally, the compactor received some damage the last time it was emptied as the contents were frozen and equipment had to be used to empty. We notified Casella.

ROAD AGENT:

Road Agent John Corso was present at the meeting and provided a brief update on the status of the trucks. J. Corso explained that the orange truck is waiting for a replacement part to fix the DEF system issues. The estimated time of arrival for the part is unknown at this time. J. Corso also shared that the big truck was running well, today.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a brief report of his recent activity to the Board of Selectmen. VIN verification, Rabbit Run Road; VIN check on a vintage truck. Vehicle Complaint, Warren Village School Bus; report of car

passing van style bus with red lights on. Vehicle Collision/Parking Issue, Ravine Lodge Road; weather incident led to a 3 car 'collision'. Welfare Check, Studio Road, Wellness check on a resident, no issue. The Chief provided an update on Kelso, indicating that he will not enter the trap but has been seen in the area. 23 Stops, 3 Citations

TOWN ADMINISTRATOR:

The Town Administrator report of recent activity to the Board. The Administrator noted that the Town Report was posted online, Monday February 19 and submitted to the printer the previous week. The Warren Village School students have volunteered to distribute the Town Reports to Main Street, the portion of 25-C from Lund Lane to Ore Mill, as well as the Lund Lane loop. Distribution will occur the week of March 4th. The Administrator explained that he was meeting with the UNH engineering students relative to the highway garage project on Friday. He also indicated that he was meeting with the website vendor on Thursday, and that right now he was working to compile forms, applications, tax maps, and other items to be made easily available on the new website, noting that the majority of these documents are not available on our current site.

NEW BUSINESS:

- a) The Board reviewed and approved an intent to cut for Map 220, Lots 012 & 013; Owned by Robert and Sylvia Newton; logged by Robert Newton.
- b) The Board reviewed and approved an intent to cut for Map 244, Lots 017 & 018; Owned by Erikson; logged by Jordan King for the 2024 tax year, noting that operation could not start until April 1, 2024.
- c) The Board reviewed and approved an intent to cut for Map 233, Lot 038; Owned by Warren Sand and Gravel; logged by Todd Bixby.
- d) The Board reviewed and signed the 2024 Warrant.
- e) The Board reviewed and signed the 2024 MS-636.
- f) C. Sackett moved to abate all interest associated with 2023P02014107. S. McCartin seconded the motion. The Administrator explained that a check was misplaced and later found, which has resulted approximately \$15 of interest, as of today. *Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*
- g) The Administrator noted that within the manifest, the Board agreed to issue a check for over payment for \$13.88 associated with 2023P02014205. Similarly, the check was misplaced and later found, but in the meantime, the resident had paid the amount of interest that had accrued.

OLD BUSINESS:

- a) Once again, Chairman Sackett opened the floor for questions about the warrant, budget, or town meeting following the recent budget hearing. There were no questions or comments.

NON-PUBLIC:

C. Sackett moved to enter into nonpublic session, in accordance with RSA 91-A:3 II The motion was seconded by S. McCartin. *Vote: Sackett – yes, McCartin – yes, and*

the motion passed 2-0-0. The Board entered into nonpublic session at 5:28 P.M.

C. Sackett moved to leave nonpublic session and return to public session at 5:53 P.M. S. McCartin seconded the motion. Vote: Sackett – yes, McCartin – yes, and the motion passed 2-0-0.

C. Sackett moved to seal the minutes for 40 years because it was determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of the Board. S. McCartin seconded the motion. Vote: Sackett – yes, McCartin – yes, and the motion passed 2-0-0.

ADJOURN:

S. McCartin moved to adjourn the regular meeting of the Select Board. The motion was seconded by C, Sackett. Vote: Sackett – yes, McCartin – yes and the motion passed 2-0-0. The Board adjourned at 5:55 PM.

A large, stylized handwritten signature in blue ink, appearing to read "Chuck Sackett Jr.", written over a horizontal line.

Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby

A handwritten signature in blue ink, appearing to read "Shirley McCartin", written over a horizontal line.

Selectman, Shirley McCartin