

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, February 7, 2024**

**CALL TO ORDER:**

C. Sackett called the meeting to order at 5:00 and led the audience in the Pledge of Allegiance.

**Select Board Members Present:** Chuck Sackett and Shirley McCartin. Todd Bixby arrived shortly after the meeting started.

**Staff/Officials Present:** Town Administrator – Austin Albro, Police Chief – John Semertgakis, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Road Agent – John Corso,

**Public Present:** Peter Boncet, John Cyr, Jeremy Hair, Tom Babbit

**SELECT BOARD MANIFEST:** *S. McCartin moved approval of the manifest, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

**APPROVAL OF MINUTES:** *S. McCartin moved approval of the January 10, 2023 minutes, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0. S. McCartin moved approval of the January 23, 2023 minutes, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

**PUBLIC COMMENT:**

John Cyr expressed a number of concerns to the Board of Selectmen and Chief of Police.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$673,766.11 after tonight's approved manifest of \$135,487.31.

The Tax Collections Account balance is \$191,352.93.

The Town Clerk Collections Account balance is \$3,500.00.

**TAX COLLECTOR'S REPORT:** Maria Sanders was present at the meeting and provided the January Collections summary, as well as the report of lien redemptions for the Board's review. M. Sanders also noted that another resident was approved for

tax relief and that the State was still accepting applications for the Homeowner's Assistance Program and encouraged eligible residents to apply.

a) Collections Summary for the month of January

- I. \$393,969.26 has been collected in Gross Receipts for the month of January, of which \$390,798.57 in principal; \$1049.40 in interest/penalties; and \$2,121.29 in credits to be applied to 2024 P01 bill.

**BUILDINGS AND GROUNDS:** George Russell was not present at the meeting but provided a report for the Board's review. G. Russell reported that he was plowing with the backhoe, as needed. He completed both reports for the Town Report. Janine M. spent additional time cleaning the Town Hall, including the refrigerator, closet, kitchen, and inside windows. The floor will be cleaned before Town Meeting. G. Russell also mentioned there was a new projector screen installed above the stage.

In regards to the Transfer Station, 1 bale of plastic was produced and 1 bale of cardboard is in production. G. Russell reported 3 transfer station attendants signed up for the recycling conferencing on June 3. This training counts toward their yearly certifications. G. Russell noted that he had completed one of the annual reports for D.E.S. and he was working on the other.

**ROAD AGENT:**

Road Agent John Corso was present at the meeting and provided a brief update on the status of the trucks. J. Corso explained that the orange truck was in Littleton at the dealer waiting for a replacement part to fix the DEF system issues. The big truck is currently at the shop and is in the process of being diagnosed and fixed. Todd Bixby asked J. Corso if he could remove the rock from Clifford Brook. J. Corso indicated that had been completed. Chairman Sackett asked about spring road conditions. J. Corso explained that the roads were muddy but passable. There was a brief discussion on weight limit road postings.

**CHIEF OF POLICE:**

Police Chief John Semertgakis was present at the meeting and provided a brief report of his recent activity to the Board of Selectmen. Landlord/Tenant Issues, Red Oak Hill Road; working with the landlord on eviction process. Simple Assault, Red Oak Hill Road; altercation stemming from a landlord/tenant issue. Welfare Check, Kelly Road; wellness check on a resident, gave resources for mental health options. Animal Complaint, Lund Lane, met with dog owners about recent issue. The Chief provided an update on Kelso, a missing dog, still regularly seen near Route 25 between Warren and Glenclyff most recently seen near the junction of Route 118 and Route 25 in Warren indicating that new traps were set up and reminding the public to not leave food out for the dog. 18 Stops, 2 Citations

**TOWN ADMINISTRATOR:**

The Town Administrator report of recent activity to the Board. He indicated he was working to complete the necessary steps in the DRA portal ahead of Town Meeting. He

reiterated that the website project was progressing nicely and he anticipated launch near Town Meeting. He informed the Board that he was meeting with the UNH students about the Highway Garage project for the first time in 2024 on Friday. Finally, he mentioned that he would be working next week to complete the Town Report for submission to the printer by February 16.

#### **NEW BUSINESS:**

- a) The Board reviewed and approved a Veteran's Credit Application for Map 240, Lot 102.
- b) The Board reviewed and approved a Veteran's Credit Application for Map 240, Lot 028.
- c) The Board reviewed and denied a Veteran's Credit Application for Map 219, Lot 004. The Board noted that the resident lived and received the veteran's credit for his primary residence in Wentworth.
- d) The Board reviewed and signed the mapping contract with CAI Technologies. The Administrator noted that he would make sure that all of the 2023 map changes were completed prior to submitting the new contract.
- e) The Board reviewed and approved an intent to cut for Map 244, Lots 017 & 018; Owned by Erikson; logged by Jordan King.

#### **OLD BUSINESS:**

- a) Chairman Sackett opened the floor for questions about the warrant, budget, or town meeting following the recent budget hearing. There were no questions or comments.

#### **ADJOURN:**

*S. McCartin moved to adjourn the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Sackett – yes, McCartin – yes and Bixby – yes and the motion passed 3-0-0. The Board adjourned at 5:44 PM.*



Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby



Selectman, Shirley McCartin