

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, March 6, 2024**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:10 and led the audience in the Pledge of Allegiance.

Select Board Members Present: Chuck Sackett and Shirley McCartin. Todd Bixby arrived a few minutes after the beginning of the meeting.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath

Public Present: Jeremy Hair

SELECT BOARD MANIFEST: *S. McCartin moved approval of the manifest, as presented. C. Sackett seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved approval of the February 21, 2024 minutes, as presented. S. McCartin seconded the motion. Vote: Sackett – yes and McCartin – yes and the motion passed 2-0-0.*

TREASURER’S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$689,561.51 after tonight’s approved manifest of \$27,374.71. The February reconciliation reports were included for review.

The Tax Collections Account balance is \$203,638.21. The February reconciliation reports were included for review.

The Town Clerk Collections Account balance is \$3,500.00. The February reconciliation reports were included for review.

BUILDINGS AND GROUNDS: George Russell was not present at the meeting but provided a report for the Board’s review. G. Russell reported that he sorted approximately 100 boxes of records and 50 can be disposed of after a second opinion. G. Russell reported that after mud season, repairs will be made to the bridges in the McVetty Town Forest. G. Russell offered appreciation to Don Bagley for use of his tractor, as well as John Corso’s willingness to help. Finally, G. Russell noted that the Hall will be set up on Friday, March 8.

In regards to the Transfer Station, G. Russell reported that the brush pile is now completely burned. 1 bale of plastic was produced. Finally, G. Russell reported that the scrap metal will be sent out March 13, 2024.

FIRE CHIEF:

Fire Chief, Arthur Heath provided a report of recent activity to the Board, noting that there are a few residents interested in joining the department and further explained that there are many opportunities to join the department.

TOWN ADMINISTRATOR:

The Town Administrator, Austin Albro offered a report of recent activity to the Board. The Administrator noted that the Town Report was posted online last week and students from Warren Village School will be delivering the reports on Friday, March 8, 2024. A. Albro also thanked Selectman Bixby for his time and service throughout his term.

NEW BUSINESS:

a) Deed Waivers:

- i. Map 240, Lot 023 owned by Alice May Greene Estate, further identified as 82 Studio Road. *C. Sackett moved to approve the deed waiver request. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, and McCartin – yes and the motion passed 3-0-0.*
- ii. Map 218, Lot 039 owned by Ursola and John Burton, further identified as 30 Breezy Point Road. *C. Sackett moved to approve the deed waiver request. S. McCartin seconded the motion. Vote: Sackett – yes, Bixby – yes, and McCartin – yes and the motion passed 3-0-0.*

b) The Board reviewed and signed an intent to excavate for Map 233, Lot 038; owned by Warren Sand and Gravel.

c) The Board reviewed and signed an intent to excavate for Map 213, 059; owned by Jeanette M. Rev Trust.

OLD BUSINESS:

a) Ahead of next week's Town Meeting, Chairman Sackett opened the floor for questions about the warrant, budget, or town meeting following the recent budget hearing. There were no questions or comments.

b) The Board discussed Warrant Article 17 and unanimously agreed that given the current status of the big truck, the Board would suggest voting against the purchase of a new big truck in 2024.

CORRESPONDENCE:

a) The Administrator provided the in-progress plans progress reports completed by the UNH engineering students.

b) There is a conversation about school funding at Haverhill Cooperative Middle School on March 7.

- c) South Main Street Water District provided information ahead of their budget hearing.
- d) North Country Council is hosting a webinar titled “Wildfire & Your Community”.
- e) The Department of Revenue Administration provided the equalization ratio information for 2024 which is 76.6%.
- f) The Administrator provided a draft of the letter relative to allocation of State Bridge Aid funding for review and discussion at the next Board meeting.

ADJOURN:

C. Sackett moved to adjourn the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Sackett – yes, Bixby – yes, McCartin – yes and the motion passed 3-0-0. The Board adjourned at 5:29 PM.

Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby

Selectman, Shirley McCartin