

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 26, 2023**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 and led the audience in the Pledge of Allegiance.

Select Board Members Present: Chuck Sackett, Todd Bixby, and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro, Police Chief – John Semertgakis, Road Agent – John Corso, Treasurer – Sheila Foote, Tax Collector – Maria Sanders

Public Present: Jeremy Hair, Donna Hopkins, Chris Fournier (HEB Engineers), Tom Babbit

SELECT BOARD MANIFEST: S. McCartin *moved approval of the manifest, as presented. T. Bixby seconded the motion. Vote: McCartin – yes and Sackett – yes, Bixby – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: T. Bixby *moved approval of the June 28, 2023 meeting minutes, as presented. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Bixby – yes, and the motion passed 3-0-0. C. Sackett moved approval of the July 12, 2023 meeting minutes, as presented. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Bixby – abstained, and the motion passed 2-0-1.*

PUBLIC COMMENT: The Town Administrator welcomed Chris Fournier of HEB Engineers who was invited by the Board to explain the State of New Hampshire Bridge Aid Program, particularly as it relates to the eligibility of funding for the replacement of the Fish Hatchery Road Bridge. It was noted that the bridge was on the State's Red List. There was discussion about alternative funding mechanisms and other projects, particularly the Chase Road Bridge. The Board of Selectmen thanked C. Fournier for his time and indicated that the Town Administrator would reach out about the Town's desire to engage the Department of Transportation about additional funding opportunities and projects.

TREASURER'S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$650,753.22 after tonight's approved manifest of \$24,337.23.

The Tax Collections Account balance is \$305,389.42.

The Town Clerk Collections Account balance is \$3,500.

TAX COLLECTOR: Tax Collector, Maria Sanders, was present but provided receipts and brief report for the Board's review. M. Sanders noted that liens were executed on Thursday, July 20.

FIRE CHIEF:

Chief Heath offered a brief report of recent activity to the Board of Selectmen which included receipt of FEMA grant for self-contained breathing apparatuses, an alarm activation at AppleKnocker's, and separately, a report of a building fire which was unfounded. The Chief also reported providing a cover truck to Piermont and report of a motor vehicle fire due to a brake issue.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. Civil Process; spoke to operators of a local business about not taking equipment upon departure. Disabled Motor Vehicle, Route 25; report of a disabled motor vehicle with women and children, followed the vehicle to the office and arranged for a tow company to collect vehicle. Animal Complaint, Route 25; issue with cow owners, referred to NH Vet to assist in compliance. Disabled Motor Vehicle, Route 25, call came in to PD as disabled motor vehicle, upon arrival Warren Fire Department was on scene. Domestic Disturbance, Pleasant View Lane; call was intended for Warner, NH. Lost Driver, Lake Tarleton Road; driver was looking for the Town of Warner, NH. Motor Vehicle Collision, Route 25, Vehicle vs Deer, report of vehicle striking deer, which was still alive and in distress, upon arrival the doe was deceased. Domestic Disturbance, Town Common, intervened with a couple in a domestic dispute. Arranged for sober drivers to transport to different homes. Motor Vehicle Lock-Out, Town Common; report of individual locked out of their vehicle. Could not locate. Check Fraud, Stimson Road; report of person passing bad check at a local business

Additional Notes: 33 Stops, 5 Citations (1 Parking Citation)

TOWN ADMINISTRATOR:

The Town Administrator offered a brief report to the Board. He thanked Tom Babbit for his help with the successful FEMA grant for the Fire Department. He informed the Board that he was working on abatement request and preparing to kick-off the website rebuild. The Administrator thanked Donna Hopkins for her help reviewing the 2022 timber reports. A. Albrow noted that Mike Clark has officially been named the Town's Health Officer. The Administrator informed the Board that the Glenclyff Improvement Coop is scaling back their project. Finally, the Administrator reported submitting the 2024 PILT Reimbursement request and met with Griffen Roberge of the State's Department of Energy relative to municipal funding opportunities for solar projects.

NEW BUSINESS:

- a) The Board reviewed and signed the Intent of Cut for Map 228, Lot 001; Owner: Hillbrunner Family, Logger: Zachary Gove
- b) The Board reviewed and signed the 2024 PA-16, requesting Inventory Forms from the State of New Hampshire.

OLD BUSINESS:

- a) The Administrator asked the audience if they had any suggestions for the new website. Each department head indicated a desire to be able to post information and updates. A comprehensive town calendar and volunteer opportunities was also discussed.

CORRESPONDENCE & NOTICES: The Town Administrator and Board of Selectmen reviewed recent correspondence and notices.

- a) Subsurface Waste System Notifications
- b) Warren's Baker River Water Test Results:
- c) 20-Jul-2023: Studio Road Bridge 3, Batchelder Bridge 7, Breezy Point Bridge 10

NON-PUBLIC(I):

S. McCartin moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (e). The motion was seconded by T. Bixby. Vote: Sackett – yes, McCartin – yes, Bixby – yes, and the motion passed 3-0-0. The Board entered into nonpublic session at 6:01 P.M.

C. Sackett moved to leave nonpublic session and return to public session at 6:10 P.M. T. Bixby seconded the motion. Vote: Sackett – yes, McCartin – yes, Bixby – yes, and the motion passed 3-0-0.

C. Sackett moved to seal the minutes for 40 years because it was determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of the Board. S. McCartin seconded the motion. Vote: Sackett – yes, McCartin – yes, Bixby – yes and the motion passed 3-0-0.

ADJOURN:


C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Bixby – yes, and Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 6:12 PM.



Chairman, Chuck Sackett Jr.



Selectman, Todd Bixby



Selectman, Shirley McCartin