

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, June 14, 2023**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 and led the audience in the Pledge of Allegiance.

Select Board Members Present: Chuck Sackett and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro, Police Chief – John Semertgakis, Deputy Tax Collector – Marlene Wright, WVSB Chairman – Donald Bagley, Treasurer – Sheila Foote

Public Present: Jeremy Hair, Donna Hopkins

SELECT BOARD MANIFEST: S. McCartin *moved approval of the manifest, as presented. C. Sackett seconded the motion. Vote: McCartin – yes, Sackett – yes, and the motion passed 2-0-0.*

APPROVAL OF MINUTES: The Administrator suggested the Board of Selectmen wait to sign the May 31 meeting minutes, allowing time for the grant writer to ensure the public hearing portion was recorded correctly and requirements were met to submit the CDBG grant application for the Glenclyff Water Improvement Cooperative's Water Project.

PUBLIC COMMENT:

- a) Don Bagley, Warren Village School Board Chairman reported that according to early calculations at least \$100,000 will be returned to fund balance from the school budget.
- b) Don Bagley, also a member of the Warren Wentworth Ambulance Service Board of Directors, shared that the service has received a \$28,000 donation to be used for equipment purchase and those funds were used as down payment for a new ambulance van to serve the community.
- c) Chuck Sackett shared his understanding that the flats on 25-C were being given to the Audubon Society.

TREASURER'S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$104,012.36 after tonight's approved manifest of \$188,027.74. The May reconciliation report is provided for your review.

The Tax Collections Account balance is \$223,029.28. The May reconciliation report is provided for your review.

The Town Clerk Collections Account balance is \$3,500. The May reconciliation report is provided for your review.

TAX COLLECTOR: Tax Collector Maria Sanders provided receipts for the Board's review.

FIRE CHIEF:

Chief Heath offered a brief report of recent activity to the Board of Selectmen which included no calls. Chief Heath suggested that the Town install a temporary railing ahead of the events at the Town Hall. The Board suggested the Town Administrator mention that to George.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. Disabled Motor Vehicle, Beach Hill Rd.; FedEx truck fell into soft shoulder, removed by Walt's. Abuse/Neglect, Rte. 25; contacted by a lawyer to report ongoing physical abuse to a juvenile staying at the Becket School from 2019-2021, investigating with State resources. Contributing to the Delinquency of a Minor; report of adult giving a Marijuana edible to a juvenile while visiting Warren last summer, working with DCYF. Noise Complaint, Lake Tarleton Rd.; report of neighbor's dog barking for long period of time, spoke with concerned parties to find a resolution. The Chief provided an update of Bike Week activity.

Additional Notes: 26 Stops, 3 Citations

BUILDINGS AND GROUNDS:

G. Russell was not present at the meeting but provided the Board a written report of recent activity. G. Russell reported he is getting caught up with mowing. New LED lights are on installed on the tennis court ahead of Old Home Day. They are off for now. The deck for the town hall is nearly complete. There was a delay with the rail systems which he is still waiting for.

TRANSFER STATION:

G. Russell provided a written report of recent activity. One bale of plastic was produced and a bale of cardboard is currently being processed.

TOWN ADMINISTRATOR:

The Administrator expressed delays identifying the best website vendor but offered assurance that would be occurring soon. The Administrator expressed that he was working with the Assessor to provide clarification to a few resident concerns. The Administrator also noted that he was working DRA to complete some reporting requirements. Finally, he noted that the Town had received reimbursement from

Homeland Security and Emergency Management for \$6,500 which was spent over the last two years revising the Town's Hazard Mitigation plan!

NEW BUSINESS:

- a) The Board reviewed and signed the Intent to Cut for Map 206, Lot 027 owned and logged by Brian Knapp.
- b) The Board reviewed and signed the Intent to Cut for Map 239, Lot 003 owned by Rebecca and Eric Schmidt, logged by Stuart Bevin.
- c) The Board of Selectmen reviewed and signed the landfill monitoring agreement with McKibben Environmental. It was noted that according to State requirements, the landfill will have to be monitored until 2036.
- d) C. Sackett moved to approve the assessor's abatement recommendation for Map 218, Lot 010. S. McCartin seconded the motion. *Vote: McCartin – yes, Sackett – yes, and the motion passed 2-0-0.* C. Sackett moved to sign the supplemental tax bill accompanying the assessor's abatement recommendation for Map 218, Lot 010. S. McCartin seconded the motion. *Vote: McCartin – yes, Sackett – yes, and the motion passed 2-0-0.*

OLD BUSINESS:

- a) The Administrator suggested the Board invite HEB Engineers to the late July Board meeting to discuss infrastructure funding opportunities ahead of 2024 budget building season. The Board agreed.
- b) Chairman Sackett suggested the Board wait until the next meeting to discuss Pine Hill so that Selectman Bixby could attend. Selectman McCartin agreed.
- c) The Twin States Clean Energy Link project asked the Board of Selectmen if they would be willing to write a letter of support for the project. C. Sackett and S. McCartin agreed.

CORRESPONDENCE & NOTICES: The Town Administrator and Board of Selectmen reviewed recent correspondence and notices.

- a) There will be a presentation and community discussion led by the North Country Council about Housing in Warren on June 28, 2023.

NON-PUBLIC SESSION: The Administrator noted that no non-public session was needed but a non-emergency application for assistance was recently received and would be reviewed for eligibility.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Vote: McCartin – yes, Sackett – yes, and the motion passed 2-0-0. The Board adjourned at 5:30 PM.



Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby



Selectman, Shirley McCartin