

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 12, 2023**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00 and led the audience in the Pledge of Allegiance.

Select Board Members Present: Chuck Sackett and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro, Police Chief – John Semertgakis, Road Agent – John Corso, Treasurer – Sheila Foote

Public Present: Jeremy Hair, Donna Hopkins

SELECT BOARD MANIFEST: S. McCartin *moved approval of the manifest, as presented. C. Sackett seconded the motion. Vote: McCartin – yes and Sackett – yes, and the motion passed 2-0-0.*

APPROVAL OF MINUTES: The Town Administrator noted there was a draft of the June 28 meeting minutes available at the Town Office.

PUBLIC COMMENT: None

TREASURER'S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review. To begin, S. Foote noted that 87% of the July tax billing had been received to date and thanked the taxpayers of Warren.

The Town of Warren Operating Account has a balance of \$642,003.52 after tonight's approved manifest of \$138,002.62. The June reconciliation reports were provided for review.

The Tax Collections Account balance is \$300,560.93. The June reconciliation reports were provided for review.

The Town Clerk Collections Account balance is \$3,000. The June reconciliation reports were provided for review.

The Town received the ARPA grant funds from Grafton County.

TAX COLLECTOR: Tax Collector, Maria Sanders, was not present but provided receipts for the Board's review.

ROAD AGENT:

J. Corso provided a brief update of recent activity. There was discussion about road side mowing in 2023. After a brief discussion, the Board agreed to proceed with mowing this year. J. Corso noted that he would be working on culverts in the days to come.

FIRE CHIEF:

Chief Heath offered a brief report of recent activity to the Board of Selectmen which included a motor vehicle collision on Route 118.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. VIN Verification, VIN check on a sedan. Trespass, Robb's Lane; called in as trespass, person has tenant rights to be there, mediated and planned next steps. Motor Vehicle Complaint, Rumney; report of incident in Rumney with suspect traveling north on Route 25, set up at Wentworth border, did not locate. Suspicious Persons, Route 25; resident reporting there were 2 people on property seen by door video camera, additional report of 2 individuals trying to gain access to abandoned property on Route 25. Suspects found, ended up canvassing for tree work company in the area. Trespass, Warren Village Laundry, no trespass order served. Animal Complaint, Route 25; found a dog that was well known, returned to its home. Motor Vehicle Complaint, Lake Tarleton Road; incident involving a resident and FedEx driver. Juvenile Issue, removed from home per Ex-Parte court order.

Additional Notes: 36 Stops, 5 Citations

TOWN ADMINISTRATOR:

The Administrator wished everyone a Happy Old Home Day week.

NEW BUSINESS:

- a) C. Sackett moved to authorize the Administrator to request withdrawal of \$5,000 from the Community Development Expendable Trust Fund for the purpose of rebuilding the Town's website. S. McCartin seconded the motion. *Vote: McCartin – yes and Sackett – yes, and the motion passed 2-0-0.*
- b) After very brief discussion, the Board of Selectmen unanimously agreed to collect the face value of the outstanding assistance in lien in question associated with the recent, private sale of a Warren property.
- c) The Board reviewed and re-signed the Reports of Cut for the following operation: 22-465-10 T
- d) C. Sackett moved to approve the abatement for the 2023 Timber Tax billing associated with Map 227, Lot 001. S. McCartin seconded the motion. The Administrator explained that the bill should have been associated with Lot 010 not 001. *Vote: McCartin – yes and Sackett – yes, and the motion passed 2-0-0.*

OLD BUSINESS:

- a) C. Sackett noted the Town has provided additional information and clarification to the property owners regarding the municipality's decision to deny the recent religious exemption application.
- b) C. Sackett moved to utilized ARPA funds for payment of the Town Office and Town Hall Garden Beautification Project. S. McCartin seconded the motion.
Vote: McCartin – yes and Sackett – yes, and the motion passed 2-0-0.

CORRESPONDENCE & NOTICES: The Town Administrator and Board of Selectmen reviewed recent correspondence and notices.

- a) Prouty Notification – July 15
- b) DES Subsurface Waste System Notifications
- c) Congressionally Directed Spending Award Receipt for Police Equipment
- d) County ARPA Grant Award Receipt
- e) DMV Audit – Nice job, Suzanne!
- f) Infrastructure Funding Opportunities: HEB - July 26
- g) Resident Concerns – C. Sackett addressed a recent 3-page letter which included 49 questions sent to the Selectboard on behalf of Warren residents from a concerned resident. C. Sackett explained that the majority of the concerns were related to the Town's Police Department, but it also expressed concerns with the operation of multiple, local businesses. C. Sackett continued to explain the letter also highlighted concerns about the missile lighting, requests for ordinances, complaints about OHRV operation and more. In conclusion, C. Sackett noted that any resident who has any concern can contact the Town directly and that the Administrator or one of the Selectboard members would be happy to help. There was general consensus that the most accurate information would come directly from the Town Office rather than relying on third party information.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes and Sackett – yes, and the motion passed 2-0-0. The Board adjourned at 5:20 PM.



Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby



Selectman, Shirley McCartin