

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, January 25, 2023**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00.

Select Board Members Present: Chuck Sackett, Todd Bixby and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro, Tax Collector – Maria Sanders, Chief of Police – John Semertgakis, Warren Village School Board Chairman – Donald Bagley, Treasurer – Sheila Foote

Public Present: Jeremy Hair, Tom Babbit

SELECT BOARD MANIFEST: *S. McCartin moved approval of the manifest, as presented. T. Bixby seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *T. Bixby moved approval of the January 11, 2023 meeting minutes, as presented. S. McCartin seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0. T. Bixby moved approval of the January 11, 2023 meeting minutes. S. McCartin seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT: Don Bagley provided the Board of Selectmen a brief report of recent School Board activity. Tom Babbit shared with the Board that the snowmobile trails were now open.

TREASURER'S REPORT:

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$413,933.96 after tonight's approved manifest of \$52,161.14.

The Tax Collections Account balance is \$283,506.97.

The Town Clerk Collections Account balance is \$4,046.20.

S. McCartin moved to acknowledge receipt of the Treasurer's report. T. Bixby seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.

FIRE CHIEF:

Chief Heath reported a motor vehicle collision, noting that the accident occurred at 10:30 P.M. and there was a very good response. Chief Heath also reported an alarm activation at the Glenclyff Home for the Elderly.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. VIN Verification, Lake Tarleton Road; VIN check on a dump truck. Civil Complaint, Robb's Lane; provided landlord with resources for tenant issues. Motor Vehicle Lock Out, Pine Hill Road; unlocked a vehicle for a resident. Animal Complaint; report of a dog being neglected. Spoke with the owner, will monitor. Welfare Check, Route 118; wellness check on a child, no issues. Motor Vehicle Collision, Route 118; report of a vehicle striking the guard rail on Route 118, gone upon arrival.

Additional Notes: 22 Stops, 3 Citations

BUILDINGS/GROUNDS AND TRANSFER STATION:

George Russell was not present at the meeting but submitted a written report. G. Russell requested authorization from the Selectboard to order a new overhead door for the highway department noting that there had been 2 recent service calls totaling nearly \$1,100. G. Russell noted that he was helping plow and sand as needed. G. Russell reported that they intended to burn the brush pile if weather allows. Janine & George will be attending a 1-day conference for training in May. 1 cardboard bale and 1 plastic bale was produced.

TOWN ADMINISTRATOR:

The Town Administrator informed the Board of Selectmen that he was working to submit the Town Report, which included preparation of the budget ahead of February's Budget Hearing. He also noted that he had completed the 2017 FEMA reimbursement reporting.

NEW BUSINESS:

- a) The Board reviewed and signed the contractual agreement with Newfound Title for lien notice and research for 2023.
- b) The Board of Selectmen reviewed warrant articles, trust fund allocations, as well as the remainder of the general budget. There was brief discussion about the highway building fund, as well as the public safety building fund. There was additional discussion about the raise for the Town Administrator, which the Board included for presentation at the Budget Hearing.
- c) There was discussion about the garage door at the Highway Department, which is in need of repair. The Board authorized the expenditure of up to \$14,400 ARPA funds for the replacement of the garage door. The Town Administrator relayed that he thought this was an appropriate use of some ARPA funds and that there would not be a direct impact to the taxpayers.

OLD BUSINESS:

- a) The Town Administrator informed the Board of the Selectmen that a public hearing is scheduled and noticed to accept and expend the \$10,776.51 that was awarded to the Town through Congressionally Directed Spending Grant through the Department of Justice on February 22, 2023.
- b) *The Town Administrator informed the Board that the North Country Council was working on the HOP grant application which is due to be submitted by Friday, January 27..*
- c) The Administrator briefly summarized the "Transition Meeting" relative to the 2017 storm repairs on January 23, 2023, noting that he was working with vendors to obtain a contractor agreement, as well as a couple invoices.

CORRESPONDENCE:

- a) The Board of Selectmen reviewed the correspondence folder.
- b) Sheila Foote reminded the Board of Selectmen of the 2017 well loan program. The understanding was that these agreements were 5 years long and will soon be overdue. The Selectmen instructed the Administrator to gather information and reach out to the residents.

NON-PUBLIC:

T. Bixby moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (c). The motion was seconded by C. Sackett. Vote: Sackett – yes, McCartin – yes, Bixby – yes, and the motion passed 3-0-0. The Board entered into nonpublic session at 6:10 P.M.

C. Sackett moved to leave nonpublic session and return to public session at 7:00 P.M. T. Bixby seconded the motion. Vote: Sackett – yes, McCartin – yes, Bixby – yes, and the motion passed 3-0-0.

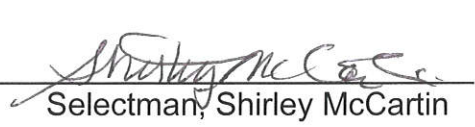
C. Sackett moved to seal the minutes for 40 years because it was determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of the Board. S. McCartin seconded the motion. Vote: Sackett – yes, McCartin – yes, Bixby – yes, and the motion passed 3-0-0.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 7:01 PM.


Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby


Selectman, Shirley McCartin