

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, November 30, 2022**

**CALL TO ORDER:**

C. Sackett called the meeting to order at 5:00.

**Select Board Members Present:** Chuck Sackett, Todd Bixby and Shirley McCartin

**Staff/Officials Present:** Fire Chief – Art Heath, Town Administrator – Austin Albro, Deputy Tax Collector – Marlene Wright, Tax Collector – Maria Sanders, Chief of Police – John Semertgakis, Road Agent – John Corso, Warren Village School Board Chairman – Donald Bagley, Treasurer – Sheila Foote

**Public Present:** Jeremy Hair

**SELECT BOARD MANIFEST:** T. Bixby *moved approval of the manifest, as presented. S. McCartin seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.*

**APPROVAL OF MINUTES:** S. McCartin *moved approval of the November 2, 2022 meeting minutes, as presented. T. Bixby seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.*

**PUBLIC COMMENT:** D. Bagley informed the Board of Selectmen, that he and the Town Administrator had arranged for the budget hearing to be a week earlier than normal, February 7 at 6:00 at Warren Village School. Further discussion clarified that Town Meeting would be held on the 2<sup>nd</sup> Tuesday of March, March 14 at the Town Hall at 9:00. There was discussion about current economic conditions and area wages.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$89,932.45 after tonight's approved manifest of \$201,577.09.

The Tax Collections Account balance is \$184,517.62.

The Town Clerk Collections Account balance is \$3,500. The October reconciliation report was provided for review.

S. McCartin *moved to acknowledge receipt of the Treasurer's report. T. Bixby seconded the motion. Vote: McCartin – yes, Bixby – yes, Sackett – yes, and the motion passed 3-0-0.*

**FIRE CHIEF:**

Chief Heath reported that the department responded to a call regarding a cat stuck in a tree.

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported he has been helping the Road Agent plow and sand, as needed. He has been moving records from the Town Hall to storage at the Transfer Station. G. Russell reported that he is gathering quotes for the Town Hall deck repair.

Transfer Station: G. Russell reported that the Transfer Station will be closed on December 25, 2022. He has been working to update the Transfer Station Operations binder. G. Russell noted that there will be 2 attendants working beginning January 1, to help phase out the collection tube for disposal fees. 1 bale of aluminum and 1 bale of plastic was produced.

**CHIEF OF POLICE:**

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. Wellness Check, Lake Tarleton Road; welfare check on a resident, no issue. Vandalism/Incident, Lake Tarleton Road; driver heading towards Vermont had object thrown at their vehicle. Civil Issue, Route 25 in Glencliff; mediation between parties in a car purchase that did not work out. Animal Complaint, Route 25; report of loose dog, not found.

Additional Notes: 22 Stops, 3 Citations

**TOWN ADMINISTRATOR:**

The Town Administrator informed the Board that he had requested all outstanding Timber Tax Reports, was working on the 2017 FEMA reimbursements, and noted that the Food Pantry is looking for a volunteer director.

**NEW BUSINESS:**

- a) The Town Administrator presented the preliminary tax rate, \$20.54. The Board voted unanimously to use \$150,000 of unreserved fund balance to reduce the rate to \$19.19, retaining 10.7% of general fund operating expenses.
- b) The Town Administrator shared the 2023 budget review schedule. On December 14 the Board will review: General Government, Conservation & Debt Service, Culture & Recreation, Welfare, Advertising & Associations. On December 28, we will review the budgets for: Public Safety, Sanitation, Highways, Warrant Articles, Non-Profits, and Capital Reserve Fund contributions. January 11 will be reserved for final approval of the draft budget ahead of the February 7 budget hearing.

**OLD BUSINESS:**

- a) The Town Administrator shared that it was the consensus of the Board to modify the Inclement Weather Policy utilized in Thornton, to meet the needs of the Town, and that he would be working to do that over the next few weeks and clarified that the Road Agent had reviewed the policy and budgeted for the purchase of no parking signs.

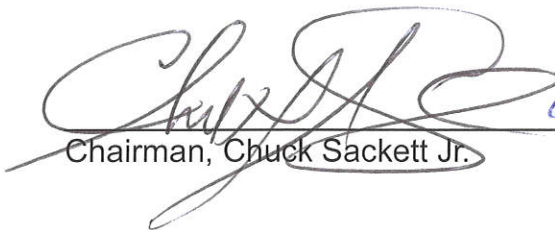
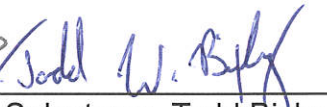
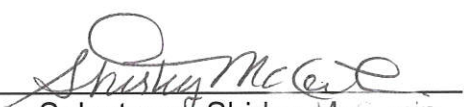
**CORRESPONDENCE:**

- a) The Board of Selectmen reviewed the correspondence folder.

**ADJOURN:**

*S. McCartin moved the adjournment of the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*

The Board adjourned at 5:25 PM.

		
Chairman, Chuck Sackett Jr.	Selectman, Todd Bixby	Selectman, Shirley McCartin