

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 27, 2022**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00.

Select Board Members Present: Chuck Sackett and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro,
Treasurer – Sheila Foote, WWSB Chairman – Donald Bagley

Public Present: Jeremy Hair, Donna Hopkins

SELECT BOARD MANIFEST: S. McCartin *moved approval of the manifest. C. Sackett seconded the motion. Vote: McCartin – yes, Sackett – yes and the motion passed 2-0-0.*

APPROVAL OF MINUTES: The Board reviewed the minutes of the July 13, 2022. S. McCartin *moved approval of the minutes, as presented. C. Sackett seconded the motion. Vote: McCartin – yes, Sackett – yes and the motion passed 2-0-0.*

PUBLIC COMMENT: Donald Bagley, Warren Village School Board Chairman informed the Board of Selectmen that the school was working to confirm receipt of grants funds to be used for paving and HVAC improvements at WVS.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$533,083.13 after tonight's approved manifest total of \$166,892.11.

The Tax Collections Account balance is \$319,275.15

The Town Clerk Collections Account balance is \$9,550.

The Town Treasurer will be away from August 7 through August 18. Deputy Treasurer, Heather Smith will cover the office.

S. McCartin *moved to acknowledge receipt of the Treasurer's report. C. Sackett seconded the motion. Vote: McCartin – yes, Sackett – yes and the motion passed 2-0-0.*

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been busy mowing and trimming all over town, except for last week because the grass was turning brown. G. Russell reported that he helped the Road Agent move equipment and painted and installed the grates at the Town Hall.

Transfer Station: G. Russell reported that 1 bale of cardboard was produced. The plastic from the drop off building was cleaned up after a bear visit. G. Russell is working on putting up signs for drop off areas at the Transfer Station.

FIRE CHIEF: Chief Heath had no recent activity to report to the Board of Selectmen.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report to the Board of Selectmen noting that the Town had received notice of \$111,800 of additional money from the State of New Hampshire to be disbursed to the Town for improvements to bridges and highways.

NEW BUSINESS:

- a) The Town Administrator informed the Board of Selectmen that FEMA and NH OSI would be in Town on September 27 to discuss and review any development that has occurred in the Floodplain since 2014.
- b) The Town Administrator shared that he had received the draft version of the revised Tax Maps and had requested and authorized CAI to print and deliver the revised maps.

OLD BUSINESS:

- a) The Board of Selectmen discussed Pine Hill Road. After discussion, the Board agreed to authorize the Town Administrator to enter into a contract with GMI paving to complete the base coat for the entirety of the previously paved portion of Pine Hill Road. The Board clarified that that in addition to \$111,800, the Town would utilize unused portions of its operating budget, primarily Highways, to complete the first phase of the project without having to borrow, minimize the impact to the taxpayers.
- b) The Board of Selectmen agreed that they would appoint the Tax Collector at their August 10 meeting, so that the entirety of the Board could be present.
- c) The Town Administrator informed the Board of Selectmen that he had relayed the state mandated permitting requirements to C.M. Whitcher Excavation, LLC via email but had not received an application to date.

CORRESPONDENCE:

- a) Mr. John Newton was present at the meeting and discussed several concerns relating to OHRV use on Town roads, citing particular worry with OHRVs in the Town owned property across from Pine Hill Cemetery, safety concerns at the

intersection of Gould Hill, Pine Hill, and Swain Hill, as well as concerns of OHRV enthusiasts trespassing on posted property.

NON-PUBLIC:

S. McCartin moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (c). The motion was seconded by C. Sackett. Vote: Sackett – yes, McCartin – yes, and the motion passed 2-0-0. The Board entered into nonpublic session at 5:40 P.M.

C. Sackett moved to leave nonpublic session and return to public session at 5:45 P.M.

C. Sackett moved to seal the minutes for 40 years because it was determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of the Board. S. McCartin seconded the motion. Vote: Sackett – yes, McCartin – yes, and the motion passed 2-0-0.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: Sackett – yes, McCartin – yes, and the motion passed 2-0-0.

The Board adjourned at 5:46 PM.



Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby



Selectman, Shirley McCartin