

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, June 15 2022**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00.

Select Board Members Present: Chuck Sackett, Todd Bixby and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro,
Treasurer – Sheila Foote, WVSBC Chairman – Donald Bagley

Public Present: Jeremy Hair

SELECT BOARD MANIFEST: T. Bixby *moved approval of the manifest. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes and the motion passed 3-0-0.*

APPROVAL OF MINUTES: The Board reviewed the minutes of the May 4, 2022. C. Sackett moved approval of May 4, 2022 meeting minutes, as presented. T. Bixby seconded the motion. *Vote: Bixby – yes, McCartin – abstained, Sackett – yes and the motion passed 2-0-1.* The Board reviewed the minutes of the May 5, 2022. T. Bixby moved approval of May 5, 2022 meeting minutes, as presented. C. Sackett seconded the motion. *Vote: Bixby – yes, McCartin – abstained, Sackett – yes and the motion passed 2-0-1.* The Board reviewed the minutes of the May 18, 2022. S. McCartin moved approval of May 18, 2022 meeting minutes, as presented. C. Sackett seconded the motion. *Vote: Bixby – abstained, McCartin – yes, Sackett – yes and the motion passed 2-0-1.* The Board reviewed the minutes of the June 1, 2022. C. Sackett moved approval of June 1, 2022 meeting minutes, as presented. S. McCartin seconded the motion. *Vote: Bixby – abstained, McCartin – yes, Sackett – yes and the motion passed 2-0-1.* The Town Administrator stated that all of the draft minutes had been available on the Town's website.

PUBLIC COMMENT: Donald Bagley, Warren Village School Board Chairman informed the Board of Selectmen that the Town was utilizing \$80,000 of grant funds to pave the parking lot. At the School Board meeting on June 14, 2022, the School Board authorized the withdrawal of \$20,000 for improvements to the school's septic system. The School Board is in the process of securing a new heating system for the school to be purchased utilizing grant funds. D. Bagley shared that the school had \$107,500 remaining at the end of the year, some was encumbered, a small percent was retained by the School District, and that \$40,000 would be returned to the Town to help offset the tax rate in the Fall.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$42,113.26 after tonight's approved manifest total of \$54,057.19.

The Tax Collections Account balance is \$246,500.77.

The Town Clerk Collections Account balance is \$3,000.

The PILT disbursement is expected by June 30, 2022.

S. McCartin moved acknowledgement of the Treasurer's Report. C. Sackett seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.

ROAD AGENT:

Road Agent John Corso was not present at the meeting but relayed to the Selectboard that the grader is working well and that he was contacted by the paving company on Monday, June 13 and informed that the price of asphalt was drastically increases the week of June 20.

CHIEF OF POLICE:

Police Chief John Semertgakis was not present at the meeting but provided a written report of his recent activity to the Board of Selectmen. VIN Verification, Route 25; VIN check on a motorcycle. Threats Reported, report of a threat made by a juvenile, spoke with juvenile and family, nor further action. VIN Verification, Lake Tarleton Road; VIN check on a boat. SOR Registration, Sex Offender Registration complete. Motor Vehicle Collision; SP responded to a MV collision on Lake Tarleton Road; no injuries reported. Civil Standby, Gingerbread Lane, SP conducted a civil standby. Trespass, Route 25; no trespass order issued for laundry mat incident.

Additional Notes: 19 Stops, 2 Citations

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been busy mowing and trimming all over town. The second, new picnic table has been placed on the Common. G. Russell sincerely thanked the volunteers that helped paint the Gazebo. G. Russell inquired whether the Board would like purchase a new entry rug for the Town Hall that will include the Town's "250th Anniversary" Seal. G. Russell reported that the grates are currently being sandblasted and thanked Arthur Heath for doing that.

Transfer Station: G. Russell reported that the scrap metal had been shipped out. 1 bale of cardboard was produced. G. Russell also reported that he was working with

Casella to ship out baled plastic to be recycled

FIRE CHIEF: Chief Heath reported 1 call during the most recent reporting period; a motor vehicle collision which occurred at 5AM. Chief Heath was glad to report that 6 personnel including himself were available to respond to the call.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report to the Board of Selectmen, most importantly noting that the July tax bills had been sent on June 13 and June 14. The Administrator thanked Marlene Wright, George Russell, and Sheila Foote for their help preparing the tax bills. The Administrator joked that he had never been happier to receive his tax bill. He informed the Board that as far as the Tax Collector's Office was concerned, he needed to work with a couple vendors who have requested reports, in conjunction with the July tax bills. He expected to accomplish this on Thursday, June 16 and Friday, June 17. The Administrator noted that the Department of Revenue Administration, Property Division would be in the office June 16 to continue to review property record folders, exemptions, credits, and current use files. The Town Administrator informed the Board that the meeting with HSEM on June 7 was very productive and the Town is nearly completed with the 2017 reimbursement request. Additionally, HSEM indicated that the funding for any cost overruns for the Breezy Point abutment repair project would likely be covered for reimbursement, up to 75%.

NEW BUSINESS:

- a) The Board of Selectmen reviewed and Chairman Sackett signed the HealthTrust transmittal.

OLD BUSINESS:

- a) The Board of Selectmen discussed the current status of the Pine Hill Road paving project. The Administrator stated that he was working to gather a few more documents for Devine & Millimet, so that they can complete the review and authorization process required by the banks. There was discussion about the increasing interest rates and increasing cost of asphalt. C. Sackett questioned whether the paving company could come to Warren prior to the asphalt price hike. There was discussion about currently available funds, paving Beech Hill, as well as, the most cost-effective way to complete the shoulder work. The Administrator stated that he would relay any information he received from the Road Agent about paving sooner rather than later with funds currently available.

CORRESPONDENCE:

- a) The Board of Selectmen reviewed recent correspondence including recent test results from the Baker River Watershed Association, which once again, clearly indicated that Warren has the cleanest water of any community along the Baker River. There were a number of State of New Hampshire driveway and wastewater permit applications, the June 8, 2022 Journal Opinion featuring a

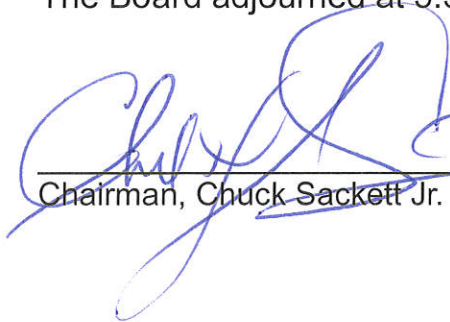
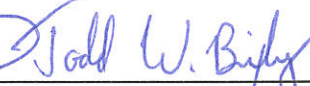
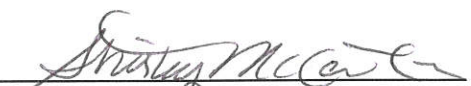
story of historical marker unveiling for Sarah Whitcher, and the draft legislative priorities for the New Hampshire Municipal Association.

- b) Each Board member received a copy of two letters of interest for the position of interim tax collector. There was brief discussion and clarification that the Board would be accepting letters until June 29, 2022 and scheduling interviews with the interested residents.

ADJOURN:

T. Bixby moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin Vote: Bixby – yes, Sackett – yes, McCartin – yes, and the motion passed 3-0-0.

The Board adjourned at 5:30 PM.

		
Chairman, Chuck Sackett Jr.	Selectman, Todd Bixby	Selectman, Shirley McCartin