

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 13, 2022**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00.

Select Board Members Present: Chuck Sackett, Todd Bixby and Shirley McCartin

Staff/Officials Present: Fire Chief – Art Heath, Town Administrator – Austin Albro, Treasurer – Sheila Foote, Deputy Tax Collector – Marlene Wright

Public Present: Jeremy Hair, Barbi Langdon, Ron Langdon

SELECT BOARD MANIFEST: T. Bixby *moved approval of the manifest. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes and the motion passed 3-0-0.*

APPROVAL OF MINUTES: The Board reviewed the minutes of the June 29, 2022. T. Bixby *moved approval of the minutes, as presented. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes and the motion passed 3-0-0.*

PUBLIC COMMENT: Barbi Langdon addressed a number of concerns with the Board of Selectmen including traffic speeding through town, poorly maintained sidewalks, and concerns about the condition of the road in front of the Ammonoosuc Community Health Center. The Board of Selectmen thanked her and explained some of the nuances relating to her concerns.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$468,566.29 after tonight's approved manifest total of \$159,876.30.

The Tax Collections Account balance is \$281,731.32.

The Town Clerk Collections Account balance is \$3,000.

CHIEF OF POLICE:

Police Chief John Semertgakis was present at the meeting and provided a written report of his recent activity to the Board of Selectmen. Parking Issue, Breezy Point; report of illegal parking, had owners move vehicles to adhere to parking laws and public safety. Suicidal Veteran. Transported to Speare for emergency evaluation, currently at the State Hospital. Disabled Motor Vehicle, Route 25 in Glenclyff; vehicle with blown tire from road debris, controlled traffic while repair took place. Theft/Gas

Drive-Off, AppleKnocker's; report of a person in a white van driving off without paying for gas, subject returned a week later to pay without police involvement. Chief Semertgakis briefly recapped Old Home Day weekend noting there was a stolen trailer hitch and SxS rollover with no injuries.

Additional Notes: 19 Stops, 3 Citations

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been busy mowing and trimming all over town. He helped with Old Home Days, setting up the tents among other things. He reported that the tents will be taken down by the end of the week depending on the weather. G. Russell reported that he has also been helping John Corso by moving equipment around for him.

Transfer Station: G. Russell reported that they shipped out 13 bales of plastic for recycling through Casella. 1 additional cardboard bale was made. G. Russell thanked John Corso for his help with the plastic.

FIRE CHIEF: Chief Heath reported no calls during the most recent reporting period. The Chairman of the Board signed a sales agreement for the purchase of the equipment approved as a part of the locality equipment grant program.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report to the Board of Selectmen. He noted that the concerns brought to D.O.T. are being addressed and thanked the local garage for their quick work. He also mentioned that he was meeting with NH OSI regarding floodplain management, HSEM regarding 2017 storm damages and reimbursements, completing quarterly FEMA reporting, in addition to the other items to be discussed later during the meeting.

NEW BUSINESS:

- a) The Board of Selectmen reviewed an Intent to Excavate for property owned by C.M. Whitcher LLC off Bixby Lane. There was some discussion regarding permitting requirements. The Town Administrator shared RSA 155: E with the Board, relating to local regulation of excavations and discussed what is required per State law. The Board of Selectmen requested that the Town Administrator work with the Planning Board to get through the local permitting process as efficiently as possible.

OLD BUSINESS:

- a) The Board of Selectmen discussed the status of the Pine Hill Road paving project. The Administrator informed the Board that the Town's Bond Counsel had

found a procedural defect with the notice requirements for borrowing over \$100,000 and that a special Town Meeting would be necessary to cure that defect. The Board asked the Administrator if a revised estimate had been received. The Administrator responded not yet. The Board suggested that the Road Agent get with the paving contractor to discuss less costly options, agreeing that it was imperative to do something with the hill before winter.

- b) The Town Administrator relayed to the Board that all the Tax Collector candidates were lined up and scheduled to meet next Wednesday, July 20.
- c) The Board of Selectmen began the final review of the procurement policy. C. Sackett moved adoption of the Procurement Policy. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes and the motion passed 3-0-0.

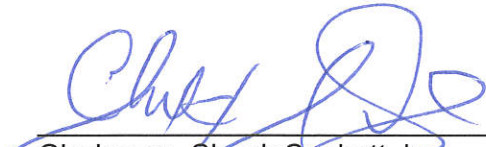
CORRESPONDENCE:

- a) The Town Administrator provided recent correspondence to the Board for their review.

ADJOURN:

T. Bixby moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin Vote: Bixby – yes, Sackett – yes, McCartin – yes, and the motion passed 3-0-0.

The Board adjourned at 5:35 PM.


Chairman, Chuck Sackett Jr.

Selectman, Todd Bixby



Selectman, Shirley McCartin