

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, April 20, 2022**

CALL TO ORDER:

C. Sackett called the meeting to order at 5:00.

Select Board Members Present: Shirley McCartin, Todd Bixby, Chuck Sackett

Staff/Officials Present: Fire Chief – Art Heath, WVSB Chairman – Don Bagley, Deputy Tax Collector – Marlene Wright, Police Chief – John Semertgakis, Town Administrator – Austin Albro, Road Agent – John Corso

Public Present: Jeremy Hair and Tom Babbit

SELECT BOARD MANIFEST: *T. Bixby moved approval of the manifest. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *T. Bixby moved approval of the April 4, 2022 Selectboard meeting minutes. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT: Don Bagley asked the Selectboard if Donna could utilize the Town Hall on May 4 to begin setting up for the free clothing event beginning May 5, 2022. The Board agreed, so long as, there is room for the Selectboard meeting on May 4, 2022. Tom Babbit reported that the trails open on May 23 and he thanked the Board of Selectmen for their support of the ATV club in the past. Mr. Babbit made a point to mention that the club intends to perform maintenance on many of the Town's Class VI roads this summer. The Board of Selectmen reviewed and signed the OHRV Trail Permission for 2022, as well as, the Grant-In-Aid Permission Form presented by Tom Babbit, Mount Moosilauke ATV Club Trail Administrator.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$306,618.84 after tonight's approved manifest total of \$26,718.67.

The Tax Collections Account balance is \$245,309.58.

The Town Clerk Collections Account balance is \$3,000.

T. Bixby moved acknowledgement of the Treasurer's Report. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed

3-0-0.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported that the Fire Department has received 20 new self-contained breathing apparatuses, 20 spare bottles, and additional equipment required for to utilize the new apparatuses. Chief Heath reported he is currently getting a quote for electrical upgrades necessary to utilize the filling station. Chief Heath also reported a motor vehicle collision on Route 25C. 9 firefighters and 3 pieces of equipment responded to the call. Additionally, Chief Heath reported an EMS assist on White Horse Lane.

POLICE DEPARTMENT:

Police Chief John Semertgakis reported his recent activity to the Board of Selectmen. Suspicious Activity, Meador Pond Trail; initial report was an OHRV collision with injury, subject was intoxicated when located and reports he was hit by a car on Route 118. Under investigation with NH Fish and Game. Abandoned Motor Vehicle, Route 25; Dodge Ram on pull off north of Hildreth Dam, no registration, towed by Walt's. Vandalism, WVS; report of possible vandalism to school camera, unfounded. Neighbor Dispute, Poplar Place; spoke with resident about the issue with neighbor, provided resources. Abandoned Motor Vehicle, Gould Hill Road; report of truck stuck at a camp on the trail to Meador Pond, advised driver of the vehicle that his licenses to operate is suspended, and the vehicle in question is not legal for New Hampshire roadways. Disabled Motor vehicle, Route 25; box truck stuck in the ditch at AppleKnocker's, removed by owner. Domestic Dispute, Route 118, State Police responded to a reported domestic incident, no update.

Additional Notes: 16 Stops, 3 Citations

ROAD AGENT:

Road Agent John Corso reported that he has been York raking the roads and putting down gravel as needed. There was a discussion regarding the proposals for Pine Hill paving project. The Road Agent and Selectmen discussed the current condition of the grader. It is estimated that repair will cost near \$25,000 and that parts were available. There was discussion regarding whether it was necessary or worthwhile to rent a grader for the short term. The Board and Road Agent agreed to wait at least two weeks to decide on whether to obtain a rental. Additionally, the Board and Road Agent agreed to wait to order any new parts until the grader was torn apart for further review.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he is doing repair work on the gazebo. He helped the Road Agent with debris clean up following the storm. G. Russell also reported that the is prepping the weedwhacker and mower for the summer season.

Transfer Station: G. Russell reported that aluminum cans have been shipped out, and thanked J. Corso for trucking. Cardboard can now be brought to Claremont and will be delivered there in the coming weeks. G. Russell reported that he participated in a webinar regarding transfer station and recyclable market pricing. 1 bale of plastic was baled.

TOWN ADMINISTRATOR:

The Town Administrator reported that the Department of Revenue Administration was recently in the office reviewing credits, exemptions, and current use records. The Administrator noted that the visit was going well, so far. The Administrator briefly noted that he was working on securing the bond for Pine Hill construction and completing reimbursement for the 2017 FEMA projects. The Administrator noted that there was a chance the Town's Facebook page would disappear on April 26. The Administrator noted that the Bids for the old highway department truck is due on May 4 and proposals for the Breezy Point Bridge Abutment Repair is due on May 18. The Administrator also informed the Board that Town Clerk services were now available online. Lastly, the Administrator noted that he was going to get caught up with ARPA and other COVID related funding opportunities by reviewing resources made available the GOFERR Office, Municipal Association, and Federal Treasury.

NEW BUSINESS:

- a) The Board reviewed and signed the MS-232 as prepared by the Town Administrator.
- b) *C. Sackett nominated Janine Maher, to serve as Warren's representative to the Pemi-Baker Solid Waste District. S. McCartin seconded the motion. Vote: Bixby – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*
- c) The Board of Selectmen reviewed and signed the Reports of Excavated Material for Operations 21-465-01E & 21-465-02E.
- d) The Board of Selectmen reviewed and signed the Intent to Excavate for property owned by Lloyd Bixby, further identified on Town Tax Map 213, Lot 059. The Board of Selectmen reviewed and signed the Intent to Excavate for property owned by Warren Sand and Gravel, further identified on Town Tax Map 233, Lot 038.
- e) The Board of Selectmen reviewed and signed the Reports of Cut for Operations 21-465-07T & 21-465-08T.
- f) The Board of Selectmen reviewed and signed the Intent to Cut for property owned by John King, further identified on Town Tax Map 237, Lot 001 and Town Tax Map 238, Lot 003 & Lot 004; Logger: Joshua King.

OLD BUSINESS:

- a) The Town Administrator presented the most recent rate information from local banks. The Board of Selectmen tabled selection of a local bank until the next meeting.

- b) The Town Administrator asked the Board of Selectmen how they would like to proceed regarding the list of potentially unnecessary streetlights. Selectman McCartin asked if the Town could send a letter to each of the people affected by the proposed removal of the streetlights. The Board agreed that was a good idea. The Administrator stated he would get the letter out to affected residents.

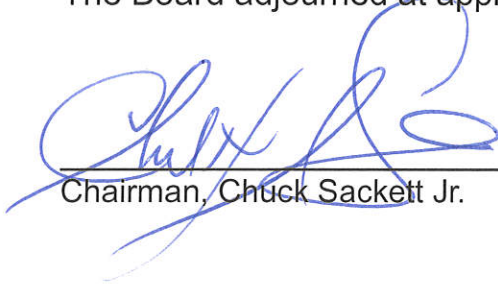
CORRESPONDENCE:

- a) The Town Administrator shared a notice that the 30-day comment period for the Lake Tarleton Integrated Resource Project was open and began on April 12.

ADJOURN:

T. Bixby moved the adjournment of the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: Sackett – yes, Bixby – yes, McCartin – yes, and the motion passed 3-0-0.

The Board adjourned at approximately 5:50 PM.



Chairman, Chuck Sackett Jr.



Selectman, Todd Bixby

Selectman, Shirley McCartin