

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, February 23, 2022**

CALL TO ORDER:

C. Chandler called the meeting to order at 5:00. The Board of Selectmen reviewed and signed quitclaim deeds for the properties that were auctioned in December.

Select Board Members Present: Charlie Chandler, Todd Bixby, Chuck Sackett

Staff/Officials Present: Town Administrator – Austin Albro, Fire Chief – Art Heath, Treasurer – Sheila Foote, WWSB Chairman – Don Bagley, Deputy Tax Collector – Marlene Wright, Police Chief – John Semertgakis

Public Present: Jeremy Hair, Donna Hopkins and Shirley McCartin

SELECT BOARD MANIFEST: *C. Sackett moved approval of the manifest. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, Sackett – yes, and the motion passed 3-0-0.*

MEETING MINUTES: *T. Bixby moved approval of the January 26 meeting minutes as presented. C. Chandler seconded the motion. Vote: Bixby – yes, Chandler – yes, Sackett – abstained, and the motion passed 2-0-1. C. Sackett moved approval of the February 9 meeting minutes as presented. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT: Warren Village School Chairman, Don Bagley expressed concerns about water pressure at WVS.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$650,996.07 after tonight's approved manifest total of \$32,154.08.

The Tax Collections Account balance is \$237,908.05.

The Town Clerk Collections Account balance is \$3,000.

Treasurer Foote noted that 95% of the July 2021 tax bill has been received, 90% of the December 2021 tax bill, and 5% of the September 2021 lien. Treasurer Foote and the Board of Selectmen thanked the residents and tax payers in Warren.

T. Bixby moved acknowledgement of the Treasurer's Report. C. Sackett seconded the motion. Vote: Bixby – yes, Chandler – yes, and the motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

POLICE DEPARTMENT:

Police Chief John Semertgakis was not present at the meeting and did not provide a written report to the Board of Selectmen.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported recent activity to the Board of Selectmen, noting that there were no calls. Chief Heath provided the Board of Selectmen an update regarding the status of the Lakes Region Mutual Aid Dispatch building situation, noting there are no longer funding concerns at this time.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been helping the Road Agent with plowing and snow removal, as needed. He is organizing the town storage container. Additionally, he helped the Road Agent thaw culverts.

Transfer Station: G. Russell reported that he has completed the annual reporting requirements for D.E.S. He reported that the heat for the baling building has been set up. Finally, he noted that the locks at the Transfer Station have been changed.

TOWN ADMINISTRATOR:

The Town Administrator reported that the Town Report has been sent to the printer and is expected in hand by March 1 and online by February 25. The Warrant and Budget have been posted throughout Town and online. The Administrator stated that he will soon be starting the annual reporting for PRIMEX. The Administrator also noted that the office will be printing inventory forms on February 28 and will be mailed later that week. The Administrator noted that Parks and Recreation's Winter Fest is on Saturday and there is also a vaccine clinic on Saturday, at the Town Hall. He reported that he is still working to satisfy HSEM documentation requirements for the 2017 storms.

NEW BUSINESS:

- a) The Board of Selectmen authorized the Town Administrator to apply for the Locality Equipment Purchase Program Grant Opportunity available through the State of New Hampshire's GOFERR office. *C. Sackett moved approval. The motion was seconded by T. Bixby. Vote: Bixby – yes, Chandler – yes, Sackett – yes, and the motion passed 3-0-0.*
- b) The Board of Selectmen reviewed and signed an elderly exemption application for Map 244, Lot 056. *T. Bixby moved approval of the exemption application. The motion was seconded by C. Sackett. Vote: Bixby – yes, Chandler – yes,*

Sackett – yes and the motion passed 3-0-0.

- c) The Board of Selectmen reviewed and signed a Current Use application for Map 255, Lot 009. *C. Chandler moved approval of the Current Use application. The motion was seconded by C. Sackett. Vote: Sackett – yes, Chandler – yes, Bixby – abstained and the motion passed 2-0-1.*
- d) The Town Administrator reviewed an email from Sophia Johnson from the State of New Hampshire Department of Health and Human Services outlining a proposal for a regional health officer for rural communities in Grafton County. The Board of Selectmen thanked Ms. Johnson for reaching out but noted that a resident of Warren or a neighboring community would be best to serve the residents of Warren in the role of Health Officer. The Administrator noted he would advertise the vacancy and reply the Board's sentiment to the State.

OLD BUSINESS:

- a) The Board of Selectmen reminded the public that there is a Public Hearing at the Warren Town Hall on February 28, 2022 for the Pine Hill Construction Bond in the amount of \$125,000.

CORRESPONDENCE: The recent correspondence was reviewed by the Board of Selectmen.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Chandler. Vote: Sackett – yes, Bixby – yes, Chandler – yes, and the motion passed 3-0-0.

The Board adjourned at approximately 5:45 PM.

Chairman, Charles Chandler

Selectman, Todd Bixby

Selectman, Charles Sackett, Jr.