

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, January 26, 2022**

CALL TO ORDER:

C. Chandler called the meeting to order at 5:00. The Board of Selectmen reviewed and signed quitclaim deeds for the properties that were auctioned in December.

Select Board Members Present: Charlie Chandler, Todd Bixby

Staff/Officials Present: Town Administrator – Austin Albro, Fire Chief – Art Heath, Treasurer – Sheila Foote, WVSF Chairman – Don Bagley, Deputy Tax Collector – Marlene Wright

Public Present: Jeremy Hair

SELECT BOARD MANIFEST: C. Chandler *moved approval of the manifest. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, and the motion passed 2-0-0.*

MEETING MINUTES: C. Chandler *moved approval of the January 12 minutes of the Selectboard Meeting. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes and the motion passed 2-0-0.*

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$485,040.72 after tonight's approved manifest total of \$19,854.34.

The Tax Collections Account balance is \$225,417.70.

The Town Clerk Collections Account balance is \$3,000.

C. Chandler *moved acknowledgement of the Treasurer's Report. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, and the motion passed 2-0-0.*

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

POLICE DEPARTMENT:

Police Chief John Semertgakis reported recent activity to the Board of Selectmen. 911 Medical Assist, Studio Road; 911 call concerning a life alert button that will not function, EMS dispatched. Motor Vehicle Collision, Ore Hill Road; single vehicle, no injuries, pulled out by Walt's Towing. Untimely Death, Pine Hill Road. VIN Verification,

Scott Hill Road; VIN check on a snowmobile. Car Fire, Ravine Lodge Road; report of a car fire, Warren FD dispatched.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported recent activity to the Board of Selectmen which included a call for a propane leak on January 19 and a car fire on Route 118 on January 20.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been helping the Road Agent with plowing and snow removal, as needed. The new filing cabinet was received. Thank you to John and Austin for help getting it into the building. A transmission line began to leak on the Buildings and Grounds truck and it has been repaired.

Transfer Station: G. Russell reported that he is working on reporting for Department of Environmental Services, Solid Waste Division. G. Russell reported that that the electronics were picked up. He reported that he is working on a grant through NH the Beautiful for the equipment trailer to bring recyclables to market. Additionally, he moved cardboard bales into storage.

TOWN ADMINISTRATOR:

The Town Administrator reported that he has started working on the Town Report, Budget Preparation, the Warrant, Personnel Policy, and Road Agent job description.

NEW BUSINESS:

- a) The Board of Selectmen reviewed and signed an intent to cut for property identified as Tax Map 225, Lot 001. Owner/Logger: Lloyd Bixby. The Board signed the intent to cut for Mr. Bixby.
- b) The Board of Selectmen reviewed the CRF/ETF allocations for presentation at the Budget Hearing. It was decided that the CRF/ETF contributions would be level funded, with the exceptions of the requests of the Fire Department.
- c) The Selectman Chandler reminded the date of the Town Budget Hearing is February 8, at Warren Village School, in the gymnasium at 6:00 pm. The Administrator noted that some budget materials are available on the website.

OLD BUSINESS:

- a) The Board of Selectmen tabled discussion about the Procurement Policy until the next meeting.
- b) The Town Administrator reported that the remaining high bidders planned to be at the next meeting for closing.

CORRESPONDENCE: The recent correspondence was reviewed by the Board of Selectmen.

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by T. Bixby that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing a personnel matter. Vote: Bixby-yes, Chandler-yes. The motion passed 2-0-0.

The Board entered into a non-public session at 5:50 PM.

CONCLUSION OF NON-PUBLIC SESSION:


Motion by C. Chandler, seconded by T. Bixby that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Bixby -yes and Chandler-yes. The motion passed 2-0-0. Motion by T. Bixby, seconded by C. Chandler that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Bixby – yes, and Chandler- yes. The motion passed 2-0-0.

The Board ended the non-public session at 5:55 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Bixby – yes, Chandler – yes, and the motion passed 2-0-0.

The Board adjourned at approximately 5:56 PM.


Chairman, Charles Chandler
Selectman, Todd Bixby
Selectman, Charles Sackett, Jr.