

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, February 9, 2022**

**CALL TO ORDER:**

C. Chandler called the meeting to order at 5:00. The Board of Selectmen reviewed and signed quitclaim deeds for the properties that were auctioned in December.

**Select Board Members Present:** Charlie Chandler, Todd Bixby, Chuck Sackett

**Staff/Officials Present:** Town Administrator – Austin Albro, Fire Chief – Art Heath, Treasurer – Sheila Foote, WWSB Chairman – Don Bagley, Deputy Tax Collector – Marlene Wright, Police Chief – John Semertgakis

**Public Present:** Jeremy Hair

**SELECT BOARD MANIFEST:** *C. Sackett moved approval of the manifest. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, Sackett – yes, and the motion passed 3-0-0.*

**MEETING MINUTES:** *C. Chandler moved to table the approval of the January 26 minutes of the Selectboard Meeting, until the next meeting. T. Bixby seconded the motion. Vote: Bixby – yes, Chandler – yes, Sackett – abstained, and the motion passed 2-0-1.*

**TREASURER'S REPORT:**

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account has a balance of \$624,018.77 after tonight's approved manifest total of \$115,925.54.

The Tax Collections Account balance is \$237,851.74.

The Town Clerk Collections Account balance is \$3,000.

*T. Bixby moved acknowledgement of the Treasurer's Report. C. Sackett seconded the motion. Vote: Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided receipts to the Board for review.

**POLICE DEPARTMENT:**

Police Chief John Semertgakis was not present at the meeting and did not provide a written report to the Board of Selectmen.

### **FIRE DEPARTMENT:**

Fire Chief, Art Heath reported recent activity to the Board of Selectmen which included a call for an accidental emergency alarm on a snowmobile. Additionally, there was a mutual aid call to Piermont, but there was not have enough man power to respond.

### **TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell was not present at the meeting and provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been helping the Road Agent with plowing and snow removal, as needed. He performed monthly maintenance on the steeple clock and installed a new clock at the Town Hall.

Transfer Station: G. Russell reported that the Transfer Station baled 1 bale of aluminum cans and 1 bale of plastic. Additionally, he reported that he is preparing to burn the brush pile.

### **TOWN ADMINISTRATOR:**

The Town Administrator reported that he is finalizing the Warrant to include recommendations and it will be posted on Thursday or Friday. The Administrator stated that he hoped to have the Town Report to the printer at the end of next week. He reported that he had hoped to provide the Board with a job description for the Road Agent at the next Selectboard meeting. He reported that he is still working to satisfy HSEM documentation requirements for the 2017 storms and will be beginning the annual reporting for Primex, as soon as the Town Report is completed.

### **NEW BUSINESS:**

- a) The Board of Selectmen reviewed and signed a Veteran's Credit Application reviewed by R. Dorsett, the Town's Contract Assessor, for M. Barile of 5 Linsey Lane. *C. Sackett moved approval of the Veteran's Credit Application. The motion was seconded by T. Bixby. Vote: Bixby – yes, Chandler – yes, Sackett – yes, and the motion passed 3-0-0.*
- b) The Board of Selectmen reviewed and signed the Tax Map Maintenance Contract with CAI Technologies of Littleton, NH. *T. Bixby moved to enter into an agreement with CAI Technologies for the maintenance of Town Tax Maps. The motion was seconded by C. Sackett. Vote: Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

### **OLD BUSINESS:**


- a) The Board of Selectmen unanimously agreed that the 2021 Town Report will be dedicated to the Chuck Sackett Sr.


**CORRESPONDENCE:** The recent correspondence was reviewed by the Board of Selectmen.


**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Sackett – yes, Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

The Board adjourned at approximately 5:19 PM.

  
Chairman, Charles Chandler

  
Selectman, Todd Bixby

  
Selectman, Charles Sackett, Jr.