

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 28, 2021**

CALL TO ORDER:

Selectmen Sackett called the meeting to order at 5:05 PM.

Select Board Members Present: Todd Bixby and Chuck Sackett

Staff/Officials Present: Town Administrator – Austin Albro, Fire Chief – Art Heath, Treasurer – Sheila Foote, WWSB Chairman – Don Bagley, Chief of Police – John Semertgakis

Public Present: Shirly McCartin, Marlene Wright and Jeremy Hair, Phillip Belyea, Brooke Brown and Theresa Corless from WMNF

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: T. Bixby *moved approval of the manifest. C. Sackett seconded the motion. Vote: Sackett – yes, Bixby – yes, and the motion passed 2-0-0.*

APPROVAL OF MINUTES: T. Bixby *moved approval of the July 14 meeting minutes. C. Sackett seconded the motion. Vote: Sackett – yes, Bixby – yes, and the motion passed 2-0-0.*

PUBLIC COMMENT: None

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review. Prior to reporting, Ms. Foote took the opportunity to acknowledge that the taxpayers of Warren are doing a great job paying their taxes and that she is very grateful for that.

The Town of Warren Operating Account balance is \$751,067.69 after tonight's approved manifest total of \$27,714.13.

The Tax Collections Account balance is \$371,723.55

C. Sackett *moved acknowledgement of the Treasurer's Report. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, and the motion passed 2-0-0.*

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported a call for trees on the wires on Clement Hill. Chief Heath also reported a call for smoke in the building in Wentworth, which was cancelled

before arrival. Chief Heath concluded his report by informing the Selectboard of the progress regarding the dry hydrant to be installed at Week's Crossing Dam and that the new fire truck was ready to be picked up on Friday.

CHIEF OF POLICE REPORT:

Chief John Semertgakis offered a report of recent activity to the Board of Selectmen. 911 Hang-up call, Moose Hillock Campground; misdial while calling out, no emergency. Noise Complaint, Eagles Nest; report of loud noise from Moose Hillock Campground movie night. Spoke with the manager, who stated the volume will be turned down in the future. Suspicious Person, Moose Hillock Campground; State Police responded to Moose Hillock for a report of a person exposing themselves to a minor, under investigation. Noise Complaint, Eagles Nest; State Police responded to a complaint of loud music coming from Moose Hillock Campground. SOR Registration; Sex Offender Registration completed.

14 Motor Vehicle Stops, 2 Citations

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting but provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he completed the library project and is still mowing as needed. He installed 2 new Welcome to Warren signs and thanked Mr. Corso for his assistance.

Transfer Station: G. Russell reported that the new cables have arrived for the baler and that he is working on shipping out cardboard. Mr. Corso has offered to truck it to Claremont. Additionally, the scrap metal will be shipped out as soon as possible.

TOWN ADMINISTRATOR:

The Town Administrator informed the Board that the office is working on the Revaluation with DRA and KRT Appraisal. He thanked Donna Hopkins for her help mailing letters. Mr. Albrow reported that the Town had successfully applied for ARPA grant funds and that the Town was eligible for up to \$97,990. The Municipal Association will be putting out webinar that explains potential uses in greater detail. The Administrator reported that the Pine Hill Culvert bid packages were completed for discussion later tonight. Finally, the Town Administrator explained that there has been a vast amount of interest in an auction of town owned properties. Selectman Sackett asked for the Administrator to create a list for review.

NEW BUSINESS:

- a) Brooke Brown and Theresa Corless from the White Mountain Nation Forest attended the meeting to discuss the Lake Tarleton Integrated Resource Project and make residents aware of the formal comment period open until August 5th. The Administrator informed the public that the link to the project and comment

site have been posted on the Town's website and available in the Town Office. The WMNF representatives allowed residents to ask questions about the project. Phillip Belyea questioned the placement of a gate, which he believes to be on his private property. The WMNF representatives and Mr. Belyea exchanged contact information and indicated they would follow up outside of the Selectboard meeting.

- b) The Town Administrator informed the Board that he had been approached by an Eagle Scout Candidate who had suggestions for a community minded project for Warren. After reviewing the First Impressions Report completed by the UNH Cooperative Extension, the Scout, Tula Tremblay, identified that the lack of message board with letters, as an area where she may be able to help. The Board thought that the project sounded good and to inform them when a model or additional details are available.

OLD BUSINESS:

Pine Hill Road Project: The Selectman reviewed the Culvert Replacement Bid Packages that were prepared by the Administrator with the help of Selectman Bixby. There was discussion about whether to put out an RFP for the complete project or just a machine and operator. In conclusion, the Board agreed to send out both RFPS. T. Bixby moved to proceed with the Pine Hill Culvert Replacement by putting both bid packages out. C. Sackett seconded the motion. Vote: Sackett – yes, Bixby – yes, and the motion passed 2-0-0.

CORRESPONDENCE: The recent correspondence was reviewed by the Town Administrator.

Kyle Mathews asked to address the Board. He is building a house off Week's Road and is seeking permission to allow the NHEC to work within the Town's ROW to run electricity to his property. The Administrator indicated that the Town Road Record Book indicates that the entire length of Week's Road is 3 rods. The Board indicated that there was no concern with this request and noted that the property atop Clement Hill Road went through a similar process with the electric company. The Administrator stated that he would be happy to provide Mr. Mathews with any documents required for NHEC to proceed.

ADJOURN:

T. Bixby moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Vote: Sackett – yes, Bixby – yes and the motion passed 2-0-0.

The Board adjourned at approximately 6:15PM.

Chairman, Charles Chandler

Selectman, Todd Bixby

Selectman, Charles Sackett, Jr.