

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, August 11, 2021**

CALL TO ORDER:

Selectmen Sackett called the meeting to order at 5:05 PM.

Select Board Members Present: Charlie Chandler, Todd Bixby and Chuck Sackett

Staff/Officials Present: Town Administrator – Austin Albro, Fire Chief – Art Heath, Treasurer – Sheila Foote, WVSB Chairman – Don Bagley, Chief of Police – John Semertgakis

Public Present: Shirly McCartin, Marlene Wright, Pete Lees, John Corso, Donna Hopkins, Scotty Brown, and Jeremy Hair

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: T. Bixby *moved approval of the manifest. C. Sackett seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: C. Sackett *moved approval of the July 28 meeting minutes. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, and the motion passed 2-0-0.*

PUBLIC COMMENT: D. Bagley informed the Selectboard that the School Board made a motion not to encumber the entirety of the remainder of their budget, allowing more to be returned to help offset taxes later this year. Pete Lees addressed the Board of Selectmen about his concerns with the sound system at Moose Hillock Campground which he reported has been significantly louder this camping season.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$600,991.31 after tonight's approved manifest total of \$181,469.49.

The Tax Collections Account balance is \$377,332.25.

C. Sackett *moved acknowledgement of the Treasurer's Report. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – yes and the motion passed 3-0-0.*

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

ROAD AGENT: John Corso provided an update for the Board of Selectmen, highlighting recent activity on the Town roads, condition of highway department vehicles and informing the Board that the roadside mower will be delivered this week. J. Corso also requested permission to seek bids for installation of central hydraulics in the Chevrolet Highway Department truck, while informing the Board that the project will cost approximately \$10,000 but alleviate a number of problems experienced last year with the electronic accessories.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported a call to assist Wentworth, which was cancelled before the Department left the Station. Chief Heath also noted that the new fire truck is remarkable close, less than .5" from the ceiling beam in the Fire Department Building.

CHIEF OF POLICE REPORT:

Chief John Semertgakis offered a report of recent activity to the Board of Selectmen. Animal Complaint, Route 25; report of unleashed GSD acting aggressive towards a person walking down the road at night. Spoke with dog owner. OHRV Complain, Lund Lane; resident complaint about high volume of OHRV traffic. Animal Complaint, Route 25, Glenciff; report of a hiker with an injured dog. Suspicious Activity, Route 25; report of local kids entering an abandoned house. Spoke with kids in the area about the dangers of entering other people's property. Motor Vehicle Complaint, Weeks Road.; report of vehicle blocking the road, unfounded. VIN Verification, Water St. VIN check on a sedan. Motor Vehicle Collision, AppleKnocker's; minor collision, no injuries. Animal Complaint, High Street; report of a dog leashed to a fence in the area of the cemetery. Owner collected dog.

41 Motor Vehicle Stops, 7 Citations, 2 OHRV Citations

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting but provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he finished the Welcome to Warren signs, helped John finish ditching Breezy Point, helped John cold patch the exit side of Breezy Point Bridge. G. Russell reported that he is still mowing areas, as needed. Thank you, John and Austin, for help putting the Welcome signs up.

Transfer Station: G. Russell reported that he shipped out scrap metal and aluminum cans. Baled 1 bale of cardboard and is working on shipping it out. Mr. Corso has offered to truck it to Claremont, as time allows.

TOWN ADMINISTRATOR:

The Town Administrator informed the Board that he is meeting the DRA tomorrow to review revaluation progress and provide them tax card that were requested. Spoke

with the Assessing Company, they requested an extension to complete the revaluation from August 31, 2021 to September 17, 2021. The Administrator informed the Board that he had been working closely with Sue McLean to upload documents for the South Main Street Water District to DRA's tax rate setting portal. The Administrator noted that they are nearly complete and it should not delay the tax rate setting process.

NEW BUSINESS:

- a) The Town Administrator shared that George Russell had requested to utilize the funds raised in Warrant Article 21, to replace the Town Hall doors, as authorized by the Warrant Article, since there were no bids received for deck repairs. The Administrator noted that the article approves expenditures for the deck, doors, or both.
- b) The Town Administrator noted that there was only 1 bid received for the trailer at the Transfer Station. The sealed bid was opened by the Town Administrator. *C. Sackett moved to approve sale of the trailer to Arthur Heath for \$256. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, and Chandler – yes, and the motion passed 3-0-0.* The minimum bid was \$250.
- c) The Town Administrator stated there was a request to use the Town Hall to host Cribbage nights, on Tuesday evenings, starting August 31. Dottie Gove, a resident of Warren, reached out expressing interest in using the Town Hall to gauge community interest. The Board agreed unanimously to allow use of the Town Hall.
- d) The Board reviewed and signed an intent to cut for Map 247, Lot 002. Owner: Arden Forest LLC, Logger: Shaun Lagueux.
- e) C. Sackett made a motion to sign the contract addendum presented by KRT for delivery of the cyclical revaluation data from August 31 to September 17. T. Bixby seconded the motion. *Vote: Sackett – yes, Bixby – yes, and Chandler – yes, and the motion passed 3-0-0.*
- f) The Board reviewed and signed the PA-16, Application for Reimbursement for Federal/State Land. The Administrator noted that historically the Town receives approximately a \$50,000 Payment in Lieu of Taxes, for 9 acres of the Davis-White State Forest, assessed at \$105,500 and 17,589 acres of WMNF, assessed at 15,712,300.

OLD BUSINESS:

- a) Pine Hill Road Project: The Administrator informed the Board the request for Bids for the Culvert project were mailed out but none have been received, to date.
- b) The Town Administrator updated the Board on a revised plan submitted by Tula Tremblay, Eagle Scout. She will be crafting and replacing the bulletin board on the exterior of the Town Hall and incorporating interchangeable letters on half of the Board.
- c) The Administrator presented the Board the certificate naming the Redstone Missile to the NH Register of Historic Places.

- d) The Administrator informed the Board that he was working to find a date that works for Eunice Ramsey, Warren's oldest resident, to receive the Boston Post Cane.

CORRESPONDENCE: The recent correspondence was reviewed by the Town Administrator, highlighting a 91-A request from the NH Electric Cooperative, test results from Baker River Watershed Association, indicating Warren continues to have the cleanest water in the Baker, and Highway Block Grant schedule of payments, projected to be \$12,000 less than last year.

Don Bagley announced that the Haverhill VFW is holding a 20th anniversary event for 9/11. This will be in North Haverhill; Warren's First Responders were invited along with other first responders from surrounding communities.

Selectman Chandler announced that there will be a Celebration for Nancy Chandler, at the Town Hall from 12-3, on August 14.

NON-PUBLIC SESSION:

Motion by C. Sackett, seconded by T. Bixby that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing personnel matters. Vote: Bixby-yes, Chandler-yes, and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:50 PM.

CONCLUSION OF NON-PUBLIC SESSION:

Motion by C. Sackett, seconded by T. Bixby that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes, Bixby -yes and Chandler-yes. The motion passed 3-0-0. Motion by C. Sackett, seconded by C. Chandler that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes, Bixby – yes, and Chandler- yes. The motion passed 3-0-0.

The Board ended the non-public session at 5:58 PM.

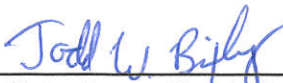
ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Sackett – yes, Bixby – yes and the motion passed 3-0-0.

The Board adjourned at approximately 5:59 PM.



Chairman, Charles Chandler



Selectman, Todd Bixby



Selectman, Charles Sackett, Jr.