

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, May 19, 2021**

**CALL TO ORDER:**

Selectmen Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Chandler, Todd Bixby and Chuck Sackett

**Staff/Officials Present:** Town Administrator – Austin Albro, Fire Chief – Art Heath, WVSB Chairman – Don Bagley, Town Treasurer – Sheila Foote

**Public Present:** Marlene Wright, Shirlie McCartin, Bryan Flagg, Samantha Catterall, Jeremy Hair, Donna Hopkins and Lesa Romano.

C. Sackett led those present in the pledge of allegiance to the flag.

Selectman Chandler indicated that he had an announcement and that it was vital to be shared at the beginning of this Selectboard meeting. Selectman Chandler shared that it was his belief that finding a replacement selectman would be an easy and non-painstaking process. Selectman Chandler acknowledged the quality of residents interested in serving and thanked them for desire to give back to Warren, stating that all of the interviewed applicants would serve the Town well. Selectman Chandler shared that he has always tried to do what is in the best interest of the Town and he believes at this time, stepping away from the Selectboard is not in the best interest of the Town. At the conclusion of his statement, the audience erupted with applause.

**SELECT BOARD MANIFEST:** C. Sackett *moved approval of the manifest. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

**APPROVAL OF MINUTES:** C. Sackett *moved approval of the April 21, 2021 meeting minutes. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – abstained, and the motion passed 2-0-1.*

**PUBLIC COMMENT:** S. Catterall expressed concerns about vehicles speeding on Route 25. Don Bagley shared that the school's new emergency generator would be arriving in July or August. Donna Hopkins hopes to see all candidates who expressed interest in the vacant Selectboard seat on the ballot next spring.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$168,512.51 after tonight's approved manifest total of \$19,398.07.

The Tax Collections Account balance is \$318,210.67

*C. Sackett moved to acknowledge receipt of the Treasurer's Report. T. Bixby seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – yes and the motion passed 3-0-0.*

#### **ROAD AGENT REPORT:**

The Road Agent was not present at the meeting but reported that he had been working on Red Oak Hill Road, Beech Hill Road, along with other areas throughout Town.

#### **TAX COLLECTOR'S REPORT:**

The Tax Collector provided receipts to the Board for review.

#### **FIRE DEPARTMENT:**

Fire Chief, Art Heath reported a mutual aid call for a brush fire in Rumney. Chief Heath also noted that he was paying special attention to the drought conditions throughout the state.

#### **CHIEF OF POLICE REPORT:**

Chief John Semertgakis reported recent activity to the Board of Selectmen. VIN verification, Station Road. Theft, Lake Tarleton Road; cell phone and jar of loose change taken from an unlocked vehicle. Theft, Lake Tarleton Road; game camera stolen from tree. Theft/Fraud, Studio Road; report of fraudulent use of credit, under investigation. Suspicious Activity, Route 25; report of a vehicle being tampered with, may have happened in Plymouth. Animal Complaint, Route 25; observed 2 small dogs on the side of the road while on patrol, followed them home, no issue. 911 Hang Up call, High St. Glenclyff; False Alarm. Animal Complaint, High St.; found a loose dog running down High St., taken to Humane Society. 911 Hang Up Call, Route 25.; phone call was from a 5-year-old playing with phone, no emergency. VIN Verification, Route 25. Disabled Motor Vehicle, Route 25; Dodge Sprinter Van broke down, removed the next day. Animal Complaint, loose dog found on Corridor 5 Trail, recognized dog and returned to owner.

26 Motor Vehicle Stops, 4 Citations

#### **TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell was not present at the meeting but provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he has been mowing and cleaning up. Office project will start mid to late summer per the contractor. Continue to help Road Agent, as needed. Thank you to Don Bagley for cleaning up the flower beds.

Transfer Station: G. Russell reported that he had watched 2 webinars on recycling

markets and operations. Baled plastic will be shipped out on May 20. Scrap metal and baled aluminum cans will be shipped out next week, as well.

#### **TOWN ADMINISTRATOR:**

The Town Administrator informed the Board that he was working closely with the assessor to make sure that all of the property ownership changes were updated in the computer prior to printing the Warrant and Tax Bills. The Warrant should be ready for signature at our next meeting. The Town Administrator reported an influx of abutting property owner information for land use changes such as lot line adjustments or subdivisions. Lastly, the Administrator informed the Board that he was working with DRA and the South Main Street Water District to get information into the online portal.

#### **NEW BUSINESS:**

- a) The Board of Selectmen reviewed and re-signed the Land Use Change Tax for Barbie Tilton, Map 217, Lot 014.

#### **OLD BUSINESS:**


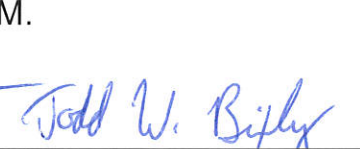

- a) Community Use of Facilities – Town Hall: The Administrator informed the Board that he had recently been in contact with Primex and that the decision to open the Town Hall remains a local decision to be made by the Board of Selectman. Furthermore, they suggest adhering to the State's COVID guidelines and regulations.
  - a. Jeremy Hair, Blue Wave TKD, asked the Board of the Selectman if he could expand his TKD class to accommodate 18 students rather than 9. Selectman Chandler moved to authorize Blue Wave TKD to increase class size to 18 students so long as the group remains in compliance with the State's recommendation for COVID best practices. *C. Sackett seconded the motion. Vote: Sackett – yes, Bixby – yes, Chandler – yes and the motion passed 3-0-0.*

Prior to the adjournment the meeting, Don Bagley stated that he had submitted an E-911 address request for the Town Forest on Route 118. Additionally, Jeremy Hair thanked the Board for allowing Tae Kwon Do to resume in the Town Hall.

#### **ADJOURN:**

*C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by T. Bixby. Vote: Sackett – yes, Bixby – yes, Chandler – yes, and the motion passed 3-0-0.*

The Board adjourned at 5:45PM.

		
Chairman, Charles Chandler	Selectman, Todd Bixby	Selectman, Charles Sackett, Jr.