

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, January 13, 2021**

CALL TO ORDER:

Selectman Romano called the meeting to order at 5:00 PM.

Select Board Members Present: Lesa Romano, Chuck Sackett, and Charles Chandler were present.

Staff/Officials Present: Town Administrator – Austin Albro, Police Chief – John Semertgakis, Fire Chief – Art Heath, WVSB Chairman – Don Bagley

Public Present: Bryan Flagg

L. Romano led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Chandler *moved approval of the manifest. C. Sackett seconded the motion. Check Numbers 22261-22264 to be held until additional documentation is provided. Vote: Chandler – yes, Romano – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: C. Chandler *moved approval of the December 30, 2020 meeting minutes. C. Sackett seconded the motion. Vote: Chandler – yes, Romano – yes, Sackett – yes and the motion passed 3-0.*

PUBLIC COMMENT:

Don Bagley, Chairman of the Warren Village School Board reported to the Selectmen that the school budget was up by approximately \$44,000 and that an increase to line item for the New Hampshire Retirement System accounted for approximately \$28,000 of that increase.

TREASURER'S REPORT:

Treasurer, Sheila Foote was not present at the meeting, but provided a report to the Board for review.

The Town of Warren Operating Account balance is \$673,497.28 after tonight's approved manifest total of \$125,491.49.

The Tax Collections Account balance is \$292,617.89.

C. Chandler moved to acknowledge receipt of the Treasurer's Report. C. Sackett seconded the motion. Vote: Chandler – yes, Sackett – yes, and Romano – yes.

ROAD AGENT REPORT:

Bruce Dimond, Road Agent was not present at the meeting.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported that on January 4, the FD was toned for smoke in the building in Wentworth but the call was cancelled before Warren's truck arrived. On the morning of Thursday, January 7, the FD had two trucks on the road for fire in the building assist call to Wentworth, where a wood stove's glass door had exploded. Sunday morning, the Chief reported that there was 1 Warren truck and crew assisting with a fire at 54 Hilltop Road in Wentworth.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported recent activity to the Board of Selectmen. Disabled Motor Vehicle, Route 25; abandoned at 7-11, removed by the owner. Domestic Disturbance, Studio Road; State Police Responded to a domestic incident, charges pending. Runaway Juvenile, Route 25; Beckett School. Domestic Disturbance; original call came in from Haverhill, victim was in Warren, subject arrested by State Police in Woodsville. VIN Verification, Pine Hill Road. Untimely Death, Hildreth Dam; subject out of southern, NH with no evident ties to Warren. Vehicle Break-In, Route 25 in Glenciff, unlocked vehicle, purse wallet, and spare change taken, under investigation.

19 Motor Vehicle Stops, 2 Citations

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting but provided the Select Board a report of recent activity.

Grounds: G. Russell reported that he had been assisting the Road Agent with snow removal and sanding, as needed. He ordered repair panels for the Buildings and Grounds truck and completed the monthly oiling on the Church clock.

Transfer Station: G. Russell reported that he had repaired the cable hooks on the baler, working to complete yearly reports for D.E.S. and is updating the Transfer Station Operation Plan with the help of Janine Maher. 1 bale of plastic this period.

TOWN ADMINISTRATOR:

The Town Administrator reported that he has been working to prepare the budget and Town Report in addition to year end tasks. He reported that there continues to be weekly phone calls with EMDs and local governments each week facilitated by NH Homeland Security and Emergency Management.

NEW BUSINESS:

- a. The Board of Selectmen reviewed the proposed budget and Warrant Articles as presented by the Town Administrator. Selectman Chandler proposed the following additional warrant article for inclusion at this year's Town Meeting.
 - i. To see if the Town will vote to raise and appropriate \$15,000 for the reconstruction of Breezy Point Road, returning a portion of the poorly paved road to gravel.
- b. The Board of Selectmen reviewed and offered the following recommendations on Warrant Articles that requires such action.
 - i. Article 13 – ETF/CRF Contributions. The Selectmen recommend this article 3-0.
 - ii. Article 15 – Use of Revaluation CRF Funds. The Selectmen recommend this article 3-0.
 - iii. Article 16 – Fire Department Expendable Trust Fund. The Selectmen recommend this article 3-0.
 - iv. Article 17 – Maintaining Beech Hill Road Pavement. The Selectmen recommend this article 3-0.
 - v. Article 18 – Reconstruction of Breezy Point Road. The Selectmen recommend this article 3-0.
 - vi. Article 19 – Highway Department Truck. The Selectmen tabled discussion of this article until next week, once additional information has been provided by the Road Agent.
 - vii. Article 20 – Town Hall Repairs. The Selectmen recommend this article 3-0.
 - viii. Article 21 – Office Renovations at Town Office. The Selectmen recommend this article 3-0.
 - ix. Article 22 – Cemetery Maintenance. The Selectmen recommend this article 3-0.
 - x. Article 23 – Complete Scott-Pak Replacement. The Selectmen recommend this article 3-0.

OLD BUSINESS:

- a. Town Meeting Options and Discussion:


The Administrator and Chairman of the School Board explained a number of options for Town Meeting. The Board of Selectmen decided to have the election of officers (voting portion) at the Town Hall on March 9, 2020 from 9:00 AM to 7:00 PM. The business portion of the Town Meeting will be scheduled at the January 27 meeting of the Select Board.
- b. The Town Administrator explained that the Intent to Cut for Map 240, Lot 024 for owners Mark and Amy Wojtkun; Logger: Danny Clark was fixed but is still not correct. The Administrator explained that he left a voicemail for logger earlier in the day asking for the intent to be corrected so that it could be processed by the Board. Once corrected, the Board will sign the intent.


- c. Selectman Sackett asked that a letter be sent to Mr. Clark requesting that a driveway permit application be completed. All of the Selectmen agreed and asked the Town Administrator to prepare a letter for their review.

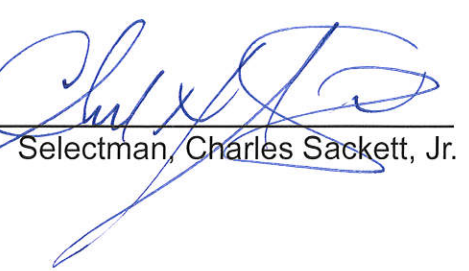
ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Chandler-yes, Sackett – yes, and Romano – yes. The motion passed 3-0-0.

The Board adjourned at 6:15 PM.


Chairwoman, Lesa Romano


Selectman, Charles Chandler


Selectman, Charles Sackett, Jr.