

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, October 7, 2020**

CALL TO ORDER:

Selectman Chandler called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett and Charles Chandler were present. Chairman Romano arrived late.

Staff/Officials Present: Town Administrator – Austin Albro, Police Chief – John Semertgakis, Fire Chief – Art Heath, WVS Chairman – Don Bagley

Public Present: Shirlie McCartin, Scotty Brown, Omer Ahern Jr.

C. Chandler led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Sackett *moved approval of the manifest. C. Chandler seconded the motion. Vote: Chandler – yes, Sackett – yes and the motion passed 2-0-0.*

APPROVAL OF MINUTES: C. Sackett *moved to approve the 09-23-2020 minutes as presented. C. Chandler seconded the motion. Vote: Chandler – yes and C. Sackett – yes. The motion passed 2-0.*

PUBLIC COMMENT:

Donald Bagley informed the Board of Selectmen that the School Board would like to continue the tradition of a combined school and town meeting in March. The school will be purchasing tents to be used for outdoor classroom space. Mr. Bagley also inquired whether the school could utilize the Town Hall to provide students an opportunity to spread out when the school gym is in use. The Board addressed concerns about cleaning the facility. Mr. Bagley assured the Board that the building would be cleaned after use. C. Sackett *moved approval of the use of the Town Hall as represented by Mr. Bagley. C. Chandler seconded the motion. Vote: Chandler – yes and C. Sackett 0 yes. The motion passed 2-0.* Finally, Mr. Bagley reminded the Board of an email sent earlier in the month regarding the emergency generator problems at the school.

Omer Ahern Jr., Candidate for Grafton County Commissioner introduced himself and shared his interests and values with the Board of Selectman and members of the audience.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$295,945.01 after tonight's

approved manifest total of \$136,466.58.

The Tax Collections Account balance is \$375,282.93.

C. Chandler moved to acknowledge receipt of the Treasurer's Report. C. Sackett seconded the motion. Vote: Chandler – yes, Romano – yes, Sackett – yes.

ROAD AGENT REPORT:

The Road Agent was not present at the meeting but asked the Town Administrator to provide the Board a brief update on his recent activity. The Town's new truck is almost complete and will be able to be picked up next week. The Road Agent was able to locate a replacement block for the Grader. The new parts and old block will be brought to Ludlow, Massachusetts where it is scheduled to be rebuilt over the next 2 weeks. The Road Agent also ordered and received 2 pallets of magnesium chloride in response to recent resident complaints about dusty roads.

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported a car accident on Route 118 and trees on the wires on Stimson Road.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported recent activity to the Board of Selectmen. Trespass, Lake Tarleton Road, report of a person pulling into a driveway and being inappropriate, given no trespass order. Domestic Dispute, Stimson Road, mediation and services provided. Medical Assist, Studio Road; report of adult male not responsive, subject was breathing when Chief arrived. Transported by EMS to Speare. OHRV issues, Eagles Nest; met with new resident about OHRV laws, trail system, etc. Motor Vehicle Collision, Route 118; State Police responded to a past tense single vehicle off the road on Route 118, presumably left overnight. Paperwork Service, Pine Hill Road, service of court documents to a resident. OHRV issue, Meador Pond; citations given for OHRVs at Meador Pond after trail curfew. OHRV issue, Route 25; citation issued for OHRV use on Route 25, State Highway Violation.

25 Motor Vehicle Stops, 4 Citations, 9 OHRV Citations

The Selectmen thanked Chief Semertgakis for his attention to the OHRV trails.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: G. Russell reported that he took down the tents donated to the Town by the

Glenclyff Home and put them in storage. He has started mowing and cleaning up areas for the last time. He also reported that he has cleaned up limbs at the Open Air Market by the Fish Hatchery and requested permission from the Board of Selectmen to remove the mostly dead Butternut Tree at the same location. Earlier in the year, G. Russell consulted with Mike Clark who informed him that the tree was mostly dead and recommended that it be taken down. The Board agreed unanimously that they had no concerns about removing the tree.

Transfer Station: G. Russell reported that the Transfer Station has baled 1 cardboard and 1 plastic bale. He is working on disposing of the waste oil and is still working on the recycling shed. He is also working on removing the freon from the refrigerators in preparation of shipping them out.

TOWN ADMINISTRATOR:

Austin Albro reported that he completed the quarterly reporting for FEMA grants including the EMS in the Warm Zone equipment grant and 2017 mitigation projects. The Administrator has been in contact with NH DES, NH HSEM, and the Road Agent about the projects at Breezy Point and Batchelder Brook Road. A. Albro also mentioned that he has received a number inquires about how to request absentee ballots. He has helped the residents he could and referred others to the Town Clerk. The Administrator informed the Board that the Town had received notice from NH Homeland Security Emergency Management that there are funds available to assist the Town in revision of the local hazard mitigation plan which is due for an update by October 2021. The Administrator also informed the Board that year to date timber tax revenues are \$9900 compared to \$4003 in 2019.

NEW BUSINESS:

- a. The Selectboard reviewed and signed the notice of elections for the Town Clerk.
- b. The Selectboard reviewed and signed the Class VI Road Release for property owned by Kyle Mathews and Katelyn Haskins on Week's Road.
- c. The Selectboard reviewed and signed a cemetery deed for sale of a lot in the Warren Village cemetery.
- d. The Town Administrator informed the Board that he had received an application for dredging permit and request to access the Baker River from Town owned property at Breezy Point. C. Sackett shared that the Selectboard has not granted permission for this type of request in the past. *C. Chandler moved to deny permission to access the Baker River at the Town owned property on Breezy Point Road. Vote: Chandler – yes, Romano – yes, Sackett – yes.*

OLD BUSINESS:

- a. COVID-19 Discussion:
 - i. The Administrator informed the Board that he had worked with George Russell to look into disinfecting foggers for use in the library, town office and town hall. There was further discussion and the Administrator was encouraged to contact

- the school to gather more information about their fogger.
- ii. There was a brief discussion regarding Halloween and trick or treating. The Selectboard encouraged the Administrator to contact the members of the Parks and Recreation and gauge the interest of planning a trunk or treat. The Administrator agreed and shared the guidance that was put out by the NH Department of Safety, as well as, the New Hampshire Municipal Association.

CORRESPONDENCE:

The Town received the following correspondence. Notice of Public Hearing from the Town of Lincoln, NH for a cellular tower notification. List of NHDOT paving projects for 2021 which includes resurfacing of NH Route 118 to the Woodstock Town line. The Road Agent received estimates for the paving Swain Hill, Pine Hill, Breezy Point Road, Beech Hill and Batchelder Brook shoulder work. The Board also received DES Septic approvals for a number of properties in Town.

NON-PUBLIC SESSION:

Motion by C. Sackett, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler –yes, Romano – yes, and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:00 PM.

CONCLUSION NON-PUBLIC SESSION:

Motion by C. Sackett, seconded by C. Chandler that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler –yes, Romano – yes, and Sackett-yes. The motion passed 3-0-0. Motion by L. Romano, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler –yes, Romano – yes, and Sackett-yes. The motion passed 3-0-0.

The Board exited non-public session at 6:04 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Chandler-yes, Sackett – yes, and Romano – yes. The motion passed 3-0-0.

The Board adjourned at 6:05 PM.


Chairwoman, Lesa Romano Selectman, Charles Chandler Selectman, Charles Sackett, Jr.