

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, July 29, 2020**

CALL TO ORDER:

Selectman Chandler called the meeting to order at 5:00 PM.

Select Board Members Present: Lesa Romano and Charles Chandler were present.

Staff/Officials Present: Town Administrator – Austin Albro, Chief of Police – John Semertgakis, Fire Chief – Art Heath, Road Agent – Bruce Dimond, WVS School Board Chair – Donald Bagley

Public Present: Tom Babbit and Merv Newton

L. Romano led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Chandler *moved approval of the manifest. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes, and the motion passed 2-0-0.*

APPROVAL OF MINUTES: C. Chandler *moved to approve the 06-17-2020 minutes as presented. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes. The motion passed 2-0-0.*

PUBLIC COMMENT:

Don Bagley informed the Board that the final determination of amount to be expended from the school budget is near \$75,000. Selectman Romano asked Mr. Bagley to summarize the reopening procedure for the school.

Merv Newton asked whether the Fire Department could issue a ticket. Mr. Newton expressed concerns about illegal burning near his residence.

Tom Babbit acknowledge that there has been a plethora of issues related to OHRV activity throughout the state. He expressed that the club and its leadership has worked hard to mitigate any issues that have arisen locally. Both C. Chandler and L. Romano acknowledged that despite hearing about problems in other parts of the state, there has not been as many complaints in Warren this summer, compared to others.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$648,450.98 after tonight's approved manifest total of \$20,420.16.

The Tax Collections Account balance is \$367,441.94.

ROAD AGENT REPORT:

The Road Agent reported that he had been cutting brush, repairing washouts, and some ditch work around Town. He also presented 3 options for trucks that are available and expressed his desire to place the order for the truck soon, allowing some time for the dump body and equipment to be installed. The Board reviewed the proposals. *C. Chandler moved to authorize the Road Agent to purchase the truck as presented, available at Macmulkin Chevrolet. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes. The motion passed 2-0-0.*

TAX COLLECTOR'S REPORT:

The Tax Collector provided receipts to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported a Hildreth Dam water rescue, 7/6/2020.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported recent activity to the Board of Selectmen. Abandoned vehicle, Route 25 in Glenclyff, car parked at trail head for multiple days, owner returned to the area after 4 days of hiking. Mutual Aid, Haverhill PD; back up for Haverhill unit for intoxicated and combative subject at Walmart. Vehicle Collision, Lake Tarleton Road, 2 car collision, no injuries, 1 vehicle towed. Fish & Game responded to bear call on Studio Road. Trespass, Gould Hill. Identity Theft, Station Road, Glenclyff. Illegal dumping, Hildreth Dam, reporting of illegal dumping.

22 Motor Vehicle Stops, 3 Citations, 6 OHRV Citations Issued

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: G. Russell reported that he has installed the outside water spicket at the Library. He has helped Bruce haul gravel and repair roads. He continues to mow as needed and has moved some old records to long term storage.

Transfer Station: G. Russell reported that the Transfer Station will be open next Wednesday, August 5, from 2:00-6:00. The Transfer Station has shipped out light metal and aluminum cans. Our new hire, Janine, is working out well!

TOWN ADMINISTRATOR:

Austin Albro reported that he was working on the GOFFER reimbursement for COVID-19 related expenses. The Administrator intends to place the order for Warm Zone Gear next week. The Administrator continues to follow EMD/ local administrators weekly calls and notified the Board that the Town has secured PPE that will be needed for the elections in September and November.

NEW BUSINESS:

- a) The Board of Selectmen reviewed the proposed Fuel Contracts, as presented by George Russell. *C. Chandler moved to approve the fuel contracts and authorized L. Romano to sign. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes. The motion passed 2-0-0.*
- b) The Administrator indicated that the Town Map which was approved at the Town Meeting is ready for printing. Many local businesses sponsored the project, which helped offset most of the cost. The Administrator thanked Bryan Flagg and Stacey Berger for spearheading the project and working closely with the local businesses. *C. Chandler moved to approve printing the Town Map, as approved at the 2020 Town Meeting. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes. The motion passed 2-0-0.*
- c) The Board reviewed and signed the MS-535, as presented by the Mercier Group, the Town's independent auditor. *C. Chandler moved to sign the MS-535. L. Romano seconded the motion. Vote: Chandler – yes, Romano – yes. The motion passed 2-0-0.*
- d) The Board reviewed and signed the Intent to Cut for Map 220, Lot 011.
- e) The Board reviewed and signed a cemetery deed, prepared by Marie Spencer, Cemetery Trustee.


OLD BUSINESS:

- a) COVID-19 Discussion: Selectman Chandler clarified that the Board has not issued authorization for the Coffee Club to resume within the KP Hall. The Town Administrator shared that Parks and Rec would like to continue their annual concert series and noted a number of other towns in the area who have expanded outdoor activities to include outdoor concerns and movies. Selectmen Chandler indicated that he would be comfortable allowing the concert series, so long as, there were no concessions, the concert is outside, and social distancing occurs between people outside of the same household.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Chandler-yes and Romano – yes. The motion passed 2-0-0.

The Board adjourned at 5:57.



Chairwoman, Lesa Romano Selectman, Charles Chandler Selectman, Charles Sackett, Jr.