

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, June 3, 2020**

CALL TO ORDER:

Chairwoman Romano called the meeting to order at 5:10 PM.

Select Board Members Present: Lesa Romano via phone, Charles Chandler and Charles Sackett were present

Staff/Officials Present: Town Administrator – Austin Albro, Chief of Police – John Semertgakis, Fire Chief – Art Heath, Road Agent – Bruce Dimond, WVS School Board Chair – Donald Bagley

Public Present: Shirley McCartin, Merv Newton, Donna Hopkins, Jeremy Hair

C. Chandler led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Sackett *moved approval of the manifest. L. Romano seconded the motion. Vote: Romano – yes, Sackett-yes, Chandler – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: C. Sackett *moved to approve the 5-20-2020 minutes as presented. L. Romano seconded the motion. Vote: Sackett – yes, Romano – yes and Chandler – yes. The motion passed 3-0-0.*

PUBLIC COMMENT:

D. Bagley stated that there was approximately \$50,000 not spent by the school district this year.

M. Newton raised a question about establishing broadband internet connection throughout town. C. Sackett replied that the State was spearheading this initiative and that more information would be coming from the State. M. Newton also shared that he was not satisfied with the crack sealing job currently in progress on NH Route 25. M. Newton stated that he understood this was a NH DOT job and not the Town Highway Department. M. Newton continued to express concerns regarding the NH Route 25 reconstruction project that occurred in the late 2000's stating that many of the shut off valves are now under the sidewalk along Route 25.

C. Chandler thanked the Town for their incredible support during the last few months. C. Chandler sought permission from the Board of Selectmen to plant a tree at the Open Air Market, in memory of his wife, Nancy Chandler. Both C. Sackett and L. Romano loved the idea and granted permission for a tree to be planted at the Open Air Market.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$17,163.41 after tonight's approved manifest total of \$125,075.85.

The Tax Collections Account balance is \$306,093.18.

ROAD AGENT:

Road Agent Bruce Dimond reported that the grader has been broke down and that the motor needed to be replaced due to a broken harmonic balancer. He estimated that the cost for repair would be close to \$12,000. The Road Agent continued to provide an update of recent activity to the Board.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported there was a structure on NH Route 25 on 5/24. He also reported a grass fire on Swain Hill Road on 5/25 and a car accident that was actually in Benton on 5/31.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported that over Memorial Day weekend, the campgrounds were not full to capacity and appeared to be adhering to the Governor's orders. There were some complaints about parking at the swimming holes and a number of OHRV issues including littering and safety concerns. He reported a VIN verification at the Fish Hatchery. A domestic disturbance in Glenclyff; subject is in rehab now and will face charges upon release. State Police responded to a domestic incident on Robb's Lane; issues with roommates. Shots fired, Rte. 25 report of gunshots being heard by campground residents. Welfare Check, Rte. 25; no issue. Motor Vehicle Complaint, Rte. 25, report of green Honda all over the road traveling north bound, did not locate. 911 hang up, Rte. 25 Glenclyff, no emergency. VIN verification, Rte. 25. Motor vehicle collision, Rte. 25 near Hildreth Dam; car v. deer, no injuries, minor damage, deer deceased.

17 Motor Vehicle Stops, 2 Citations Issued

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: G. Russell reported that he has been out mowing. Working with library to set up for their opening on July 12. He has been preparing to patch the cement on the Rocket base. Library parking lot scheduled to be paved at the end of June.

Transfer Station: The Transfer Station has resumed collection of recyclables. We are working on moving the donated building to an area for dropping off recycling so that they can be separated before handling. The current recommendation is to let the items set for 72 hours for plastic, 24 hours for cardboard and 72 hours for metal prior to handling.

TOWN ADMINISTRATOR:

Austin Albro reported that the assessor will be back in the office on June 9. He is working to make annual updates with Primex. The administrator reported that he is working with a few residents that have brought up issues with their tax maps. He has been working with the tax map company to resolve the problems. The Administrator also shared that he had recently talked with Corey Clark of the Dam Bureau. In accordance with FEMA requirements, the Environmental Assessment for the Week's Crossing Dam Replacement is at the Town office and on the website.

NEW BUSINESS:

- a) The Board reviewed and signed an intent to cut for Arthur Jones, logger: Alan Dimond for property further identified as Tax Map 232, Lots 40 & 41.
- b) The FEMA EMS Warm Zone Grant application has been approved by the state and EMD Sackett and the Administrator will be meeting with Bob Clay, Chief of WWAS next week.
- c) Applications for Current Use Exemption-

- i. Tremblay: Map 220, Lot 019

- 1. C. Sackett moved to approve the application for Current Use for the property identified as Tax Map 220, Lot 019. C. Chandler seconded the motion. *Voting in favor of the motion were Chandler-yes, Romano-yes, and Sackett-yes. The motion passed 3-0-0*

- ii. Bixby: Map 225, Lot 008

- 1. C. Chandler moved to approve the application for Current Use for the property identified as Tax Map 225, Lot 008. C. Sackett seconded the motion. *Voting in favor of the motion were Chandler-yes, Romano-yes, and Sackett-yes. The motion passed 3-0-0*

- d) The Administrator informed the Board that there were a small number of errors discovered after the July tax bills were sent out. A. Albro said that he was working with the Tax Collector, Assessor and DRA to determine the best and most fair way to proceed. The assessor has been very responsive fixing the

data entry errors that were discovered. C. Chandler stated that the property owners should not be held responsible for the data entry issues. The Administrator stated that he would have a solution in advance of the next Selectboard meeting.

OLD BUSINESS:

- a) COVID-19 Discussion: The Town Administrator reported that Jeremy Hair, Blue Wave Tae Kwon Do Instructor had reached out to discuss resuming use of the Town Hall for Tae Kwon Do classes. The Board indicated that the Town was not yet in a position to allow Town Hall usage but that things could change in the near future. The Board granted permission for Jeremy to access the building to get the equipment needed to hold classes on the Town Common. The Administrator also clarified that campground pools were not permitted to open at this time.

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:50 PM.

CONCLUSION NON-PUBLIC SESSION:

Motion by C. Sackett, seconded by C. Chandler that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes and Romano- yes. The motion passed 3-0-0.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Chandler. Voting in favor of the motion were Chandler-yes, Romano-yes, and Sackett-yes. The motion passed 3-0-0.

The Board adjourned at 6:00.



Chairwoman, Lesa Romano Selectman, Charles Chandler Selectman, Charles Sackett, Jr.