

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, May 20, 2020**

CALL TO ORDER:

Chairwoman Romano called the meeting to order at 5:00 PM.

Select Board Members Present: Lesa Romano, Charles Chandler and Charles Sackett

Staff/Officials Present: Town Administrator – Austin Albro, Chief of Police – John Semertgakis, Fire Chief – Art Heath

Public Present: Shirley McCartin

L. Romano led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Chandler *moved approval of the manifest.* L. Romano *seconded the motion.* *Vote: Romano – yes, Sackett-yes, Chandler – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: C. Sackett *moved to approve the 5-6-2020 minutes as presented.* C. Chandler *seconded the motion.* *Vote: Sackett – yes, Romano – yes and Chandler – yes. The motion passed 3-0-0.*

PUBLIC COMMENT: Art Heath asked about the status of the burnt building on NH RT 25 in Glenclyff. It was explained that the property was not owned by the Town and that all of the trash was cleaned up shortly after the fire last year.

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$68,954.42 after tonight's approved manifest total of \$22,134.40.

The Tax Collections Account balance is \$295,116.96.

ROAD AGENT:

Road Agent Bruce Dimond was not at the meeting but submitted a written report. He reported that he graded Beech Hill and the middle section of Swain Hill and fixed the dump bed on the F550. He picked up fallen tree on Studio Road and has started servicing the grader, trying to diagnose a loud knock. The oil in the backhoe was changed and the shop continues to be cleaned up, as possible

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review. There was correspondence from a resident who had made a payment arrangement in 2017 but was unable to meet those terms. The Board acknowledged receipt of the letter and circumstances and voted unanimously to allow the tax collector to resume collection of back taxes as detailed in the 2017 arrangement.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported there was an alarm activation at the Glenclyff Home on 5/11, false alarm. On 5/14, there was a brush fire on Lake Tarleton Road, it was an unpermitted outside fire which got into brush beside the owner's driveway. On 5/17, Structure Fire in Glenclyff, mutual aid to Haverhill Corner/Benton. The Fire Chief also indicated that Mountain Meadow Road was damaged by a recent logging job and the cul-de-sac can no longer be used to effectively turn around fire department equipment. The Selectboard asked the Town Administrator to write a letter to the property owner explaining that the road needs to be restored to conditions that existed prior to the logging activity in accordance with RSA 236:11.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported his recent activity to the Board. 911 call, Sugarbush Road; child playing with phone, no emergency. Drug Issue, hypodermic needle found on Studio Road. VIN verification on Studio Road and Route 25 for a trailer and homemade trailer, respectively. Animal complaint on Studio Road, report of 3 loose dogs, found in Baker River, returned home. 911 call, Batchelder Brook Road, call from Moose Hillock Campground, error with new phone system. Report of a homeless person on Water Street near the Common, person not found. Suicidal subject, Studio Road, report from another PD regarding potentially suicidal subject staying in Warren, could not locate. Probation and Parole issue on Rte 118. 911 call, Pine Hill Road, called 911 to speak to an officer about non-emergency issue.

16 Motor Vehicle Stops, 3 Citations Issued

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: G. Russell reported that he started mowing, should have most everything done by the end of the week. Paving for library is waiting for final approval as of 5/19/2020. Helped Bruce do some ditch clean up. Painting is complete at the Town Hall, thanks to David B. and Tommy H.

Transfer Station: Shipped out 311 tires to be recycled. Recycling will resume next weekend. David B. created some racks that will hold bags for aluminum cans and plastics. This new collection method will allow the recyclables to sit for 72 hours before

being processed. The recycling building will remain closed to the public. In the coming weeks, we will move the screen building and set it up for collection of recyclables through the windows. We have sent in final paperwork for the NH the Beautiful grant. Thanks again to Austin for his help.

TOWN ADMINISTRATOR:

Austin Albro reported that there is a new page on the Town website that includes forms and documents that can be downloaded and submitted to the Town. The paperwork necessary to process the First Responder stipend has been submitted. Administrator Albro also stated that after reviewing the GOFERR Relief Fund application, the minutes need to reflect that he has been named as the designated signing authority. C. Chandler moved to authorize Austin Albro, Town Administrator to sign the GOFERR Relief Fund grant application. L. Romano seconded the motion. *Vote: Romano – yes, Sackett-yes, Chandler – yes, and the motion passed 3-0-0.*

NEW BUSINESS:

- a) Appointment of Deputy EMD: Janice Sackett, EMD prepared a letter for the Board's signature naming Austin Albro as Deputy EMD, alongside of Chuck Sackett Jr. and Donna Bagley. Chairwoman Romano signed the letter.
- b) Warm Zone Grant Application: The FEMA Warm Zone Grant was submitted and a reply should come back from the state in the next few weeks.
- c) The Board reviewed the Report of Cut for Owner – Richard and Robert Leikauskas, Logger – Jordan King, Map 251 & Lots 3/4
- d) The Board reviewed the Report of Cut for Owner – Arthur Jones, Trustee, Logger: Alan Dimond, Map 217 & Lot 18.
- e) The Board reviewed the Report of Cut for Owner/Logger: Daniel Clark, Map 245, Lot 17.
- f) GOFERR Grant Agreement: The Board reviewed and signed the grant agreement. GOFERR stands for Governor's Office for Emergency Relief and Recovery. The administrator explained that this grant agreement was for the \$22,061 relief aid allocation discussed earlier in the meeting.

OLD BUSINESS:

- a) The Town Administrator reported that DRA has completed review of the Warrant Articles from 2020 Town Meeting and they all passed including the Commercial/Industrial Property Exemption.
- b) COVID-19 Discussion: The Town Administrator mentioned that he had received complaints regarding businesses and short term rentals in Town that are operating but not in compliance with the reopening procedures and Stay at Home 2.0 Emergency Order. C. Chandler also shared that he had received questions from residents regarding the Rock Pile Dirt Bike Track. Chief Semertgakis noted that the owner of the track received a verbal warning last weekend and if they are open again this weekend, they will receive a written warning which notifies the Department of Health and Human Services of the

violation. The Chief also stated he would have conversations with the owners of local Airbnb's to reiterate that they are not permitted to be open under the state's rules. There was further discussion in regards to campgrounds in Warren. Chief indicated that it appeared the campgrounds were following the reopening procedures and capacity limits. The Administrator also mentioned that he has received questions from members of the softball team that use the field on Lund Lane and that the State will soon offer guidance for outdoor amateur sports team.

CORRESPONDENCE:

- a) The Town Administrator indicated that a number of residents have reached out to him with concerns regarding the newly installed gates on a portion of the rail trail near Gould Hill. This portion of trail is owned by the New Hampshire Department of Natural and Cultural Resources. The letter explains that conventional motorized vehicles will no longer be allowed to access properties along the trail. The Board of Selectmen acknowledged the frustration of the properties owners who have responsibly utilized the trail for many years and encouraged those with concerns to contact the State Department of Natural and Cultural Resources, Division of Forests and Lands.

ADJOURN:

L. Romano moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Chandler-yes, Romano-yes, and Sackett-yes. The motion passed 3-0-0.

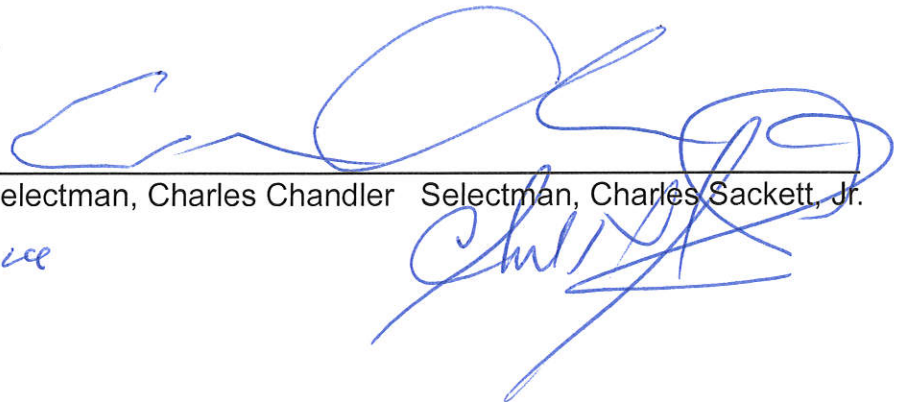
The Board adjourned at 5:55.



Chairwoman, Lesa Romano



Selectman, Charles Chandler



Selectman, Charles Sackett, Jr.

AKC Administrator