

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, April 22, 2020**

CALL TO ORDER:

Chairwoman Romano called the meeting to order at 5:00 PM.

Select Board Members Present: Lesa Romano, Charles Sackett, and Charles Chandler via phone.

Staff/Officials Present: Town Administrator – Austin Albro, Chief of Police – John Semertgakis, Fire Chief – Art Heath

Public Present: Shirley McCartin via phone and Tom Babbitt

L. Romano led those present in the pledge of allegiance to the flag.

C. Chandler indicated that Chairwoman L. Romano was authorized to sign on behalf of him for the duration of this meeting.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Romano – yes, Sackett-yes, Chandler –yes and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 4-8-2020 minutes as presented. C. Sackett seconded the motion. Vote: Chandler -yes, Sackett-yes and Romano – yes. The motion passed 3-0-0.*

PUBLIC COMMENT: Tom Babbitt outlined the ATV clubs proposed maintenance projects for the upcoming summer. He explained that they will be working on Week's Road, the portion of trail from the missile to first gate and a portion of Old County Road. C. Sackett motioned to have the Chairwoman sign the permission for maintenance for all 3 projects described by Mr. Babbitt. *Vote: Chandler -yes, Sackett-yes and Romano – yes. The motion passed 3-0-0.*

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$179,242.27 after tonight's approved manifest total of \$39,148.26.

The Tax Collections Account balance is \$292,426.18.

ROAD AGENT:

Road Agent Bruce Dimond was not at the meeting but submitted a written report. He reported that he fixed pot holes on Gould Hill, removed wing on grader, patched holes on Lund Lane, opened up the end of the culvert at Transfer Station, cleaned Culverts on Chase Road and Beech Hill. He reported that he cleaned the shop, still a work in progress and serviced backhoe & greased grader, and he York raked Linsey Lane, Clement Hill, Richardson Road, and Gould Hill

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported an EMS assist on April 9. On April 10, there was a mutual aid call to Wentworth at King's Mill, 4 firefighters responded. On April 19, 2020 there was a grass fire on the Warren/Benton line on High Street, 7 firefighters responded. Chief Heath asked the Selectboard their thoughts on Old Home Day. C. Sackett indicated that it was too early to decide. Town Administrator Albro suggested waiting until May 4, to review the governor's updated guidance. It was discussed and decided that the discussion regarding Old Home Day would continue on May 6 at the next Selectboard meeting.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported his recent activity to the Board. There was an alarm activation at Appleknocker's Store; no emergency, employee set off alarm. Animal complaint, Lake Tarleton Road; report of dog trying to enter neighbor's home. Animal complaint, Lund Lane; loose dog, returned to owner, fined for dog at large. Suicidal Person, Route 25; reported by a friend, resolved with mediation. The Chief reported of a trespass on Breezy Point Road, the owner believes the detached garage on the property was entered but nothing stolen. 4 VIN verifications, multiple locations.

Chief Semertgakis reported seeing an increase in traffic over the last week.

8 Motor Vehicle Stops, 2 Citations Issued

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: G. Russell contacted Mike Clark to remove dead limb from butter nut tree and will inspect and make a recommendation regarding the tree. Painted the kitchen and bathroom at the Town Hall, the bathroom floor is next. He reported that he will be servicing the mower this week to get ready for the season. Also, we are working on permitting with DOT for the library paving job.

Transfer Station: The new storage container approved at Town meeting was delivered

on 4/21/2020 and the new safety measures at the Transfer Station seem to be working. He stated they will be moving bales from recycling building into the new container soon.

TOWN ADMINISTRATOR:

Austin Albro reported that he and Bruce attended a NHMA workshop titled "Hard Road to Travel" an introductory webinar for municipal road agents and public work employees. He reported that he had heard from Primex regarding Week's Road and it was clear that Week's Road is a 3 rod road and there is limited liability if the Town removed personal property from the road way and set it back onto the owner's property. The Administrator reported that he continues to participate in daily calls with other emergency management directors, administrators, and municipal officials regarding the COVID-19 crisis. The assessor is back to work; however he is working remote and will not be in the office in April. There are a number of applications that have been submitted that will be sent for the assessor's review. Administrator Albro reminded the Board that he was still working on the 2017 storm reimbursement request in the weeks to come

NEW BUSINESS:

- a) The Board reviewed and signed the Intent to Cut for Owner/Logger – Dwight Judd, Map 233 & Lot 035.
- b) The Board reviewed and signed the Intent to Cut for Owner/Logger – Kyle Matthews, Map 239 & Lot 239
- c) The Board reviewed the Report of Cut for Owner – Todd & Barbara Bixby, Logger – Todd Bixby; Map 225 & Lot 006 and signed the Tax Collector's warrant.
- d) The Board reviewed the Report of Cut for Owner – Gilbert Hedstrom, Logger – Jim Pitre; Map 219 & Lot 019 and signed the Tax Collector's warrant.
- e) The Board reviewed the HealthTrust Renewal and Authorization Letter.
Chairwoman Romano moved that Selectman Sackett sign the renewal and authorization. *Vote: Romano – yes, Sackett-yes, Chandler –yes and the motion passed 3-0-0.*

OLD BUSINESS:

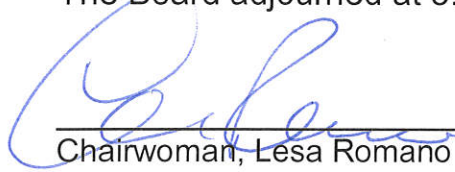
- a) Week's Road Obstruction: As mentioned previously in the meeting, the Town Administrator reached out to Primex regarding the Town's liability while moving personal items from the traveled portion of the Week's Road right of way. Additionally, the New Hampshire Municipal Association cited RSA 236:32 authorizing the Town to immediately remove encumbrances from the highway

and shall hold the same in his possession until the cost of removal are paid. The Selectboard instructed Police Chief Semertgakis to meet with the Road Agent to discuss moving personal property and that the Chief would look further into removal of the bus, if it continues to encumber access to Week's Road.

ADJOURN:

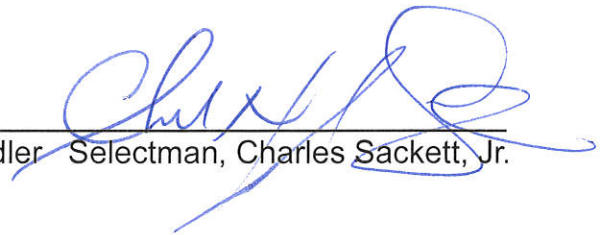
L. Romano moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 2-0-0.

The Board adjourned at 5:48.



Chairwoman, Lesa Romano

Selectman, Charles Chandler



Selectman, Charles Sackett, Jr.