

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, April 8, 2020**

CALL TO ORDER:

Chairwoman Romano called the meeting to order at 5:00 PM.

Select Board Members Present: Lesa Romano, Charles Sackett, and Charles Chandler via phone.

Staff/Officials Present: Town Administrator – Austin Albro, Chief of Police – John Semertgakis, Fire Chief – Art Heath

Public Present: Shirley McCartin & Bryan Flagg via phone.

L. Romano led those present in the pledge of allegiance to the flag.

C. Chandler indicated that Chairwoman L. Romano was authorized to sign on behalf of him for the duration of this meeting.

SELECT BOARD MANIFEST: *C. Sackett moved approval of the manifest. C. Chandler seconded the motion. Vote: Romano – yes, Sackett-yes, Chandler –yes and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 2-26-2020 minutes as presented and the 3-25-2020 minutes as amended. C. Sackett seconded the motion. Vote: Chandler -yes, Sackett-yes and Romano – yes. The motion passed 3-0-0.*

PUBLIC COMMENT: No Public Comment

TREASURER'S REPORT:

Treasurer, Sheila Foote provided a report to the Board for review.

The Town of Warren Operating Account balance is \$202,288.20 after tonight's approved manifest total of \$118,925.43.

The Tax Collections Account balance is \$288,633.76.

ROAD AGENT:

Road Agent Bruce Dimond was not at the meeting but submitted a written report. He reported that he plowed and sanded through the night during the last storm. Raked almost every dirt road, patched holes on Lund Lane, Chase Road, and Stimson Road. Rebuilt the york rake. He also changed the transmission fluid and filters on the F550

and had Austin Stevens do the EGR delete and the truck is running and driving better.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath said there were no calls during this reporting period. He noted that he has received gowns, shields, and N95 masks from HSEM.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported his recent activity to the Board.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Grounds: He reported that he is helping Bruce with yard raking. Dave Ball and George Hight are painting the Town Hall. We will be starting spring cleanup of gardens, etc.

Transfer Station: Completed D.E.S. reports with help from the Town Administrator. We are closed on Wednesday until further notice. We will be open on Easter, thank you Tom Hight for opening. We are working on getting a storage container for recyclables that was approved at Town Meeting.

TOWN ADMINISTRATOR:

Austin Albro reported that the inventory forms were mailed out Friday and Monday, along with a letter explaining changes for Town procedures. He reported that he continues to participate in Monday, Wednesday, and Friday conference calls, as well as a Tuesday conference call specific for legal questions. He reported that George Russell was looking for some guidance for the beech nut tree at the Warren open air market. The Board indicated that George should reach out to Mike Clark and get his recommendation. A. Albro continues to regularly monitor NHMA and will be working with the library to increase their web presence during this time.

NEW BUSINESS:

a. COVID-19 Update:

The Town Administrator updated the Board on a number of changes throughout Town due to the COVID-19 crisis and acknowledged that the information the Town is receiving changes rapidly. The latest emergency order restricts hotels and lodging providers to offer accommodations only to vulnerable populations and essential workers. Emergency Order #23 provides an abundance of guidance for issues specific to municipalities. We are continuing to look at different meeting options to allow for ease of use and a secure forum for meeting. If needed, we are prepared to transition to a drive thru / walk up window access for Town Clerk and Tax Collector.

OLD BUSINESS: None

CORRESPONDENCE:

- a) The Red List Bridge Report was sent to the Town from NH DOT. Warren has two town bridges on the list.
- b) The Town received notification of power line maintenance near the Warren/Wentworth line.
- c) The Town received an email from a resident who lives on Beech Hill who has expressed concern about encroachment of personal belongings onto the right of way of Week's Road. There was discussion regarding the ongoing issue of encroachment on Week's Road. Chief Semertgakis stated that a truck was parked in the middle of Week's Road last weekend and was removed. The Board acknowledged that the encroachment has been an ongoing issue since last fall. Mr. Flagg who attended the meeting via phone, noted that he is aware of properties for sale along Week's Road, as well as, an upcoming logging project. A. Albro indicated that he would reach out to NHMA legal inquiries team for guidance. The Selectboard suggested reaching out to Primex, as well.

ADJOURN:

C. Sackett moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

The Board adjourned at 5:48.


Chairwoman, Lesa Romano Selectman, Charles Chandler Selectman, Charles Sackett, Jr.