

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, March 11, 2020**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Lesa Romano and Charles Chandler.

Staff/Officials Present: Town Administrator – Austin Albro, Road Agent- Bobby Cass, Asst. Fire Chief and Chair, WSVB, Don Bagley Sr., Chief of Police – John Semertgakis and Fire Chief - Art Heath. Treasurer - Sheila Foote. Transfer Station/Buildings & Grounds Manager - George Russell was not at the meeting, but provided a written report.

Public Present: Shirley McCartin, Bruce Dimond, Donna Hopkins

C. Sackett led those present in the pledge of allegiance to the flag.

REORGANIZATION OF THE BOARD: There was a brief discussion regarding the tradition of the Selectman whose term was set to expire next, being asked to serve as Chairman of the Board. C. Chandler moved to appoint Lesa Romano as Chairman of the Board for the upcoming year. C. Sackett seconded the motion. Vote: Sackett-yes, Chandler-yes, Romano-yes.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Romano-yes, Sackett-yes and Chandler -yes. The motion passed 3-0.*

APPROVAL OF MINUTES: *The Board tabled approval of the February 26 minutes until next meeting.*

PUBLIC COMMENT:

a. A. Heath asked the administrator when the brush pile on the common from Fall Festival was going to be removed. A. Albro stated that it would be taking care of in the days or weeks to come and appreciated the reminder.

TREASURER'S REPORT:

Treasurer, Sheila Foote's written report showed the Town of Warren Operating Account balance at **\$371,732.65** after tonight's approved manifest total of \$18,306.88.

The Tax Collections Account balance is **\$288,633.76**.

ROAD AGENT:

Road Agent Bobby Cass congratulated L. Romano for her appointment as Chairman of the Board. He stated that in 33 year of working for municipalities, this current Board was the best that he had worked for. B. Cass praised his fellow employees as outstanding and wished congratulations and good luck to his replacement, Bruce Dimond. C. Chandler recalled a meeting on the bank of the Baker River following the 2017 major weather events where B. Cass did an excellent job coordinating and articulating necessary repairs with FEMA, DES, and other agencies. The Board thanked B. Cass for his many years of service and wished him luck in his future ventures. The Board also welcomed Bruce Dimond.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath said that forest fire training is scheduled in the near future. The Department participated in training with the New Hampshire Electric Coop, last week. The Chief reported no calls during this reporting period.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported an alarm activation on Old Glenclyff Road, community policing on Lake Tarleton Road, flagged down by resident regarding NH gun laws. Domestic Disturbance, Rte 25, met with the victim to make a safety plan. Paperwork service, Rte 118, court documents. Stalking Order service, Rte 25; suspect does not live in town.

Motor vehicle stops 16 Citations issued 3

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Transfer Station: G. Russell reported that the Brush Pile was burned. He has been finishing up the yearend reports for D.E.S. which are due March 31, 2020. He will begin preparing the area for the new storage container, approved at Town Meeting.

Buildings & Grounds: G. Russell reported he received 2 more quotes for paving at the library. Also, the next Selectboard meeting will be at the Town Hall, this is a trial for a potential transition of the Town Office meeting room to additional office spaces.

TOWN ADMINISTRATOR:

a. Austin Albro reported that he was thankful for a successful Town Meeting and that much of the state reporting that is due following the Town Meeting has already been submitted to DRA. A. Albro concluded his report by stating that he was looking forward to transitioning away from Town Report and Town Meeting prep.

NEW BUSINESS:

- a. The Board reviewed and signed the Intent to Cut for Robert and Sylvia Newton, Logger: Jason Newton for Tax Map 240, Lots 13 & 14.
- b. The Administrator asked that the Board re-sign the tax collector's warrant for the report of excavation due to an error identifying the correct map and lot. Additionally, the Report of Cut for operation #18-465-09-T was re-signed for the same reason.
- c. Richard Dorsett, our contract assessor was recently in the office and processed two land use change taxes. The first for Map 239, Lot 013 was removed from current use due to a recent sale creating a lot ineligible for CU. The second LUCT was for Map 234-012, 226-007 and 226-007-1. The CU discount was removed by the Town for these parcels many years ago, but the release was never recorded at the Registry of Deeds. At the recommendation of the assessor, the Board signed both LUCTs.
- d. The Board reviewed and signed the MS 232 for submission to DRA.
- e. The previously Carter repurchase deed, which was prepared by municipal counsel referred to Ms. Carter as "inc". A corrective deed was completed for the Board's signature tonight.
- f. It was brought to the attention of the Town Administrator that our deputy tax collector had not received a raise in 10 years serving as deputy. There was brief discussion. C. Chandler moved to increase the hourly rate for Marlene Wright by \$2/hour. L. Romano seconded the motion. Vote: Sackett-yes, Chandler-yes, Romano-yes.

OLD BUSINESS: None

CORRESPONDENCE: C. Sackett indicated that he had recently been in contact with Senator Bob Guida. C. Sackett requested that the administrator draft a letter to the Senator explaining the Town's recent hardships completing the arduous process of procuring the FEMA reimbursement, despite that the funds have been allocated and available the state level.

UPCOMING MEETINGS & EVENTS

Wednesday, March 25, 2020, Select Board Meeting, 5:00 PM @ Town Office.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Romano-yes, and Chandler-yes. The motion passed 3-0-0.

The Board adjourned at 5:35 PM.

Chairman, Lesa Romano

Selectman, Charles Chandler

Selectman, Chuck Sackett Jr.