

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, February 12, 2020**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Asst Fire Chief and Chair, WSVB, Don Bagley Sr., Chief of Police – John Semertgakis and Fire Chief - Art Heath. Road Agent- Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell were not at the meeting, but provided written reports.

Public Present: Shirley McCartin and Tom Babbit

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 1-29-2020 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

Tom Babbit reported on the activities of the ATV club for the past year, as well as, plans for this year. They spent between \$10,000 and \$15,000 creating new trails and doing major repairs to other trails. He was asked if they had any problems with the Mud Run vehicles utilizing the trail system. Mr. Babbit stated that there was not a problem during those events and that the participants are very respectful. Mr. Babbit asked if there were any concerns from the Town and the Selectboard responded there were no concerns and the activity of the club and improvement of the trails was appreciated.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$495,409.13** after tonight's approved manifest total of \$41,875.72. The January reconciliation reports were provided to the Board for their review.

The Tax Collections Account balance is **\$282,797.97**. The January reconciliation reports were provided to the Board for their review.

On February 2, 2020, we received the Highway Block Grant distribution for Fiscal Year 20, QTR 3 in the amount of \$7,785.67

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

ROAD AGENT:

Road Agent Bobby Cass provided the Select Board a written report stating, he has been plowing and sanding. Dealing with the weather. Last Saturday we had a few breakdowns on the trucks and plows. Also, keeping track of the maintenance on the equipment between storms.

On Monday, 2-17-2020, Warren Sand & Gravel will be bringing sand to fill the sand shed back up. We have 26 days left until I leave the job. He has been trying to get things ready for the next Road Agent.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath updated the Board on upcoming trainings and mentioned that there are a number of multi-family properties in town whose fire escapes should be cleared.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported Vandalism, Route 25; report of prior tenant vandalizing rental property. Animal Complaint, Lake Tarleton Road; two dogs found on Lake Tarleton Road, transported to Humane Society, owner located. OHRV issues, Side by side OHRV broke down off Route 25; retrieved by owner. Mutual Aid Response, fight at the Blake House (Beckett School); fight at school in Pike, responded from Warren. Vehicle off the road, Route 25; single vehicle slid off the road near the fish hatchery. No damage, no injury, DOT helped return the vehicle to the road.

Motor Vehicle Stops 12 Citations Issued 2

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Transfer Station: G. Russell reported he has been working on the yearend reports for the Transfer Station. He stated he shipped out light iron pile.

Buildings & Grounds: G. Russell reported the new handicap bathroom is complete. He is still plowing and sanding, as needed.

TOWN ADMINISTRATOR:

- a. Austin Albro reported the Town Report is coming along great. We are ahead of schedule compared to last year. It is required to be available to the voters by Tuesday March 3rd.
- b. The deadline for petitioned warrant articles, which was February 4th, has passed. The Warrant Articles and Budget will be posted on/before the February 24th deadline, which is 14 days before the Town Meeting.
- c. Austin Albro has assisted the Fire Department and they have the access needed to apply for the Assistance to Firefighters Grant. He will continue to be available as needed.
- d. Austin Albro reached out to the Supervisors of the Checklist asking for help determining the oldest resident in Warren for the Boston Post Cane. He will meet with Janice Sackett tomorrow morning to discuss the Town Report and will follow up.
- e. Assessor will be in the office 2/28 – currently working on elderly exemption, veteran credit, and a potential LUCT.
- f. Reports for Timber and Gravel recently turned in and will be processed soon.

NEW BUSINESS:

- a. Intent to Cut:
 - I. Owner: Todd & Barbara Bixby, Logger: Todd Bixby, Map 225/Lot 006

OLD BUSINESS:

- a. Baker River Restoration FEMA Appeal – Paul Hatch, HSEM and Janice Sackett, EMD have discussed filing a second appeal of the FEMA determination that the Town is not eligible for reimbursement for the River Restoration project. At the direction of the Board, Mr. Albro is willing to complete the appeal working closely with Mrs. Sackett and Mr. Hatch. Mr. Hatch has also indicated a willingness to visit with the Board of Selectmen, as soon as the next meeting, which is scheduled for February 26, 2020. So long as the Board is interested, Mr. Hatch's office will assist in the Town in the appeal process. Deadline is March 23, 2020. The Board indicated that they intend to file the appeal and are thankful for the assistance of NH HSEM.
- b. Municipal Representation - The Town Administrator will schedule a special meeting on a Thursday or Friday, later in the day. This meeting will include all of the potential candidates on the same afternoon.

UPCOMING MEETINGS & EVENTS:

Wednesday, February 26, 2020, Select Board Meeting, 5:00 PM @ Town Office
Tuesday, March 10, 2020, Town Meeting @ 9:00 AM @ the Warren Town Hall.

CORRESPONDENCE:


- a. A resident requested copies of the inventory forms (PA-28) for two residences along NH Route 25 and indicated that they were interested in finding out who was residing at that residence, information required by step 5 of the PA-28. A. Albro reached out to NHMA legal services who concluded that the request for copies of the inventory forms should be denied because the privacy interest of the owners outweighs the public interest of the request.
- b. The Week's Crossing Dam Replacement has passed through the state's request for review by the NH Division of Historical Resources and the State Historical Preservation Office found that no historic properties are affected.
- c. Legislative Bulletin from NHMA.

NON-PUBLIC SESSION: None

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 5:30 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano_