

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, January 15, 2020**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Asst Fire Chief and Chair, WSVB, Don Bagley Sr. and Fire Chief - Art Heath. Road Agent- Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell were not at the meeting, but provided written reports. Chief of Police – John Semertgakis was away for training; no report available.

Public Present: Victoria Berger and Huey Wetherbee Sr.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 12-30-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

a. Don Bagley Sr. stated the review of the Warren Village School finances and budget was complete with no impact to the Warren tax rate.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$632,445.48** after tonight's approved manifest total for December 31, 2019 and is \$33,359.62. The approved manifest total for January 15, 2020 is \$29,691.50. The total of the two manifests is \$63,051.12. The December reconciliation reports were provided to the Board for their review.

The Tax Collections Account balance is **\$281,006.07**. The December reconciliation reports were provided to the Board for their review.

Our auditor was in the office on January 9, 2020 to begin our auditing process for the 2019 fiscal year.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.

ROAD AGENT:

Road Agent Bobby Cass provided the Select Board a written report stating, he has been smelling anti-freeze in the 550 truck. It is burning it threw the motor. There is no water in the oil and no oil in the water. He is still working with the grader. It is almost ready to try out the new wing setup. We have done a lot of small snow squalls which take time to treat. The salt shed is completed and is working great.

There are 57 days left in this Road Agent's term. Thank You.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported a single vehicle motor vehicle accident and that four firefighters in training.

CHIEF OF POLICE REPORT:

Chief John Semertgakis was away at training and no report is available.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Transfer Station: G. Russell reported he has been working on the year-end reports for DES. He stated he is filing for an extension for the grant received for the storage container. In the last week, we have completed 1 cardboard, 1 plastic and 1 aluminum bale.

Buildings & Grounds: G. Russell reported salt shed is complete with a thank you to Rob Boutin and crew. He is still plowing and sanding as needed. He is meeting with Mr. Graves to review and discuss the bathroom project.

TOWN ADMINISTRATOR:

a. The Town Administrator offered a report stating that he has spent much of his time working on the budget and Town Report and continued to discuss the items under new business.

NEW BUSINESS:

- a. Snowmobile Club Permission for Old Country Road – The Snowmobile Club requested permission to use the Class VI Old Country Road for snowmobile access. *C. Chandler moved to approve and sign the permission request. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0. It was signed by Chairman Sackett.*
- b. Intent To Excavate – Mr. Bixby submitted two intents to excavate for Map 132, Lot 38 & Map 219, Lot 059. The Board signed the intents.
- c. Veteran Credit Applications:

- i. Christopher Kidney, Map 244, Lot001
- ii. Michael O'Neil, Map 240, Lot 038

The assessor reviewed and recommended approval of both applications. *C. Chandler moved to concur with the assessor's recommendation and approve both of the applications. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*

- d. Warrant Article Review – A. Albro stated the review will begin with Article 12 as the previous articles were discussed in the previous meetings.

Article 12 - ETF/CRF Appropriations – To see if the Town will vote to raise and appropriate the sum of ninety seven thousand five hundred dollars (\$97,500) to be placed into the following funds: The Selectmen recommend this appropriation. (Yes 3, No 0).

a.	Fire Truck CRF	40,000
b.	Highway Building Fund CRF	15,000
c.	Highway Equipment CRF	5,000
d.	Police Cruiser CRF	5,000
e.	Missile CRF	500
f.	Joseph Patch ETF	500
g.	Community Development ETF	500
h.	Paving Fund ETF	25,000
i.	Major Road Projects ETF	1,000
j.	Fire Department/Pub Safety CRF	5,000

Article 13 – Fire Department Expendable Trust Fund - To see if the Town will vote to raise and appropriate the sum of seven thousand six hundred thirty four dollars (\$7,634) to be added to the Fire Department Expendable Trust Fund with said funds to come from unassigned fund balance as of December 31, 2019 with no funds to be raised from taxation. This amount represents the surplus of the Fire Department 2019 budget. (The Selectmen recommend this appropriation (Yes 3, No 0).

Article 14 – Bingo – Shall the Town adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets?

Article 15 – Body Worn Camera - To see if the Town will vote to raise and

appropriate the sum of one thousand seven hundred dollars (\$1,700) for the purpose of purchasing a body worn police video camera system. This amount to come from the unreserved fund balance. This amount represents a part of the surplus of the Police Department 2019 budget. (The Selectmen recommend this appropriation. (Yes 2, No 0, Abstain 1).

Article 16 – Dam Maintenance Fund - To see if the Town will vote to establish a Dam Maintenance Capital Reserve Fund under the provisions of RSA 35:1 representing the first year's payment for maintenance of Week's Crossing Dam including mandatory state inspections and to raise and appropriate the sum of \$1,000 from the unreserved fund balance to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. The Selectmen recommend this article. (Yes 3, No 0).

Article 16 - Library Paving - To see if the Town will vote to raise and appropriate the sum of five thousand (\$5,000) for the purpose of repaving the library parking lot and walkway. The Selectmen recommend this article. (Yes 3, No 0).

Article 17 - One Ton Truck - To see if the Town will vote to authorize the Selectmen to enter into a 5 year lease agreement in the amount of \$70,000 for the purpose of leasing a truck to replace the Highway Department's Ford F-550 and to raise and appropriate the sum of \$14,000 for the first year's payment for that purpose. This lease agreement contains an escape clause. The Selectmen recommend this article. (Yes 3, No 0).

Article 18 – Electronic Radar Purchase - To see if the Town will vote to raise and appropriate the sum of \$3,000 for the purpose of purchasing a mobile motor vehicle radar sign to be used throughout the town. This amount to come from the unassigned fund balance. This amount represents part of the surplus of the Police Department 2019 budget. The Selectmen recommend this article. (Yes 3, No 0).

Article 19 – Electrical Work at Transfer Station - To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500) for the purpose of repairing the electrical meter at the Transfer Station Facility. The Selectmen recommend this article. (Yes 3, No 0).

Article 20 – Container Purchase - To see if the Town will vote to raise and appropriate the sum of sixteen hundred dollars (\$1,600) for the purpose of purchasing a shipping container for the storage of recyclables. The town has received a grant for half of the purchase price. The Selectmen recommend this article. (Yes 3, No 0).

Article 21 – Tax Map Update - To see if the Town will vote to raise and appropriate the sum of twelve hundred and fifty dollars (\$1,250) from the unreserved fund balance for the purpose of paying for the 2017, 2018, and 2019 tax map updates. Selectmen

recommend this article. (Yes 3, No 0).

Article 22 – Adopt the Provisions of RSA 72:76 - To see if the Town will adopt the provisions of RSA 72:76, Commercial and Industrial Construction Exemption, to allow a four – year property tax exemption for new construction or industrial construction, and renovation of vacant or blighted commercial or industrial structures. The exemption shall apply only to municipal and local school property taxes assessed by the municipality and shall exclude state education property taxes and county taxes. The exemption shall be as follows: 50% for the first year, 40% for the second year, 30% for the third year, and 20% for the fourth year. Subsequent years will be assessed at the full rate. The exemption will go into effect April 1 of the first year it is adopted by the legislative body, and the percentage rate and duration of the exemption shall be granted to all properties for which a proper application is filed. A vote adopting RSA 72:81 shall remain in effect for a maximum of four tax years. Any application for continue to apply at the rate and for the duration in effect at the time it was granted. The Selectmen recommend this article. (Yes 3, No 0).

Article 23 – Community Map - To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) for the purpose of creating a community map for residents, tourists, and guests with said funds to come from the Community Development Expendable Trust Fund. The Selectmen recommend this article. (Yes 3, No 0).

Article 24 - Fire Truck Purchase – To see if the town will vote to raise and appropriate the sum of two hundred and thirteen thousand dollars (\$213,000) for the purchase of a new cab and chassis fire truck to replace E-1, 1985 GMC and to rebuild the body of said truck and to authorize the withdrawal of one hundred seventy eight thousand five hundred dollars (\$178,500) from the Fire Truck Capital Reserve Fund created for this purpose and the balance to come from the Fire Department Expendable Trust Fund. This is a non-lapsing article. No amount is to be raised by new taxation. The selectmen recommend this appropriation. (Yes 3, No 0).

Article 25 – Purchase of Air Paks – To see if the Town will vote to raise and appropriate \$22,750 for 24 new bottles for Scott Air Paks at \$900 each. The ones we have will be out dated at the end of this year. This is a non-lapsing article and will not expire until 12/31/2022.

- There was discussion regarding the amount needed for replacement of the bottles and potential grant funding. The Fire Department will provide additional information requesting the appropriate amount.

Article for EMD Balance to EMD Trust Fund - To see if the Town will vote to raise and appropriate the sum of one thousand seven hundred and nineteen dollars (\$1,719) to be added to the Emergency Management Expendable Trust Fund with said funds to come from unassigned fund balance as of December 31, 2019 with no funds to be raised from taxation. This amount represents the surplus of the EMD 2019

budget. (The Selectmen recommend this appropriation. (Yes 3, No 0).

Article 26 – Conduct Any Other Business – To transact any other business that may legally come before said meeting.

e. Appointments – *C. Chandler moved to approve the re-appointment of Don Bagley Sr. to the E-911 Manager position and Christine Johnson to the Health Officer position. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

OLD BUSINESS: None

OTHER BUSINESS: None

CORRESPONDENCE: There was a letter from Attorney Mitchell's office advising the Town there would be a rate increase for services rendered in the next year. Selectmen Chandler asked the Town Administrator to gather a list of potential firms for municipal representation moving forward.

UPCOMING MEETINGS & EVENTS

Wednesday, January 29, 2020, Select Board Meeting, 5:00 PM @ Town Office

Tuesday, February 4, 2020, WWSB Regular Meeting, 4:00 PM @ School Library

Tuesday, February 4, 2020, Joint Budget Hearing WWSB & BOS, 6:00 PM @ School Gymnasium.

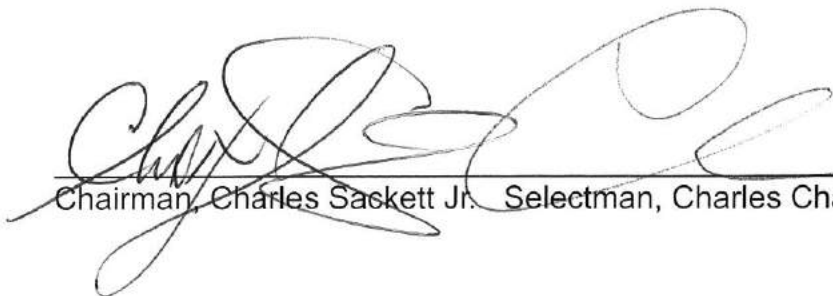
Wednesday, February 12, 2020, Select Board Meeting, 5:00 PM @ Town Office.

Tuesday, March 10, 2020, Town Meeting @ 9:00 AM @ the Warren Town Hall.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 6:05 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano_