WARREN, NH

TOWN MEETING MINUTES

MARCH 10, 2020

Moderator Giuda displayed the empty ballot box, locked it in front of those present and opened the polls.

Moderator Robert Giuda called the meeting to order and opened Town Meeting at 9:00am. Warren Village School Principal, Michael Galli, led the meeting in the Pledge of Allegiance.

Motion made by Donald Bagley Sr; Seconded by Charles Chandler to recess Warren Town Meeting and open the deliberative session of the Warren School District Meeting at 9:03am. Warren Town Meeting returned from recess and called to order by Moderator Giuda at 10:00am.

Correction of Town Report Page 52 Trust Fund Report: Someone bought a lot for $150 and the item was put in the wrong column of "Gleneliff Cemetery Created"

Moderator Giuda read the Warrant as follows:

TO THE INHABITANTS OF THE TOWN OF WARREN in the county of Grafton in the State of New Hampshire, qualified to vote in town affairs are hereby notified that the Annual Town Meeting will be held as follows:

Date: Tuesday March 10, 2020
Time: 9:00am
Location: Warren Town Hall

ARTICLE 01 ELECTION OF TOWN OFFICIALS

To bring in your votes to elect all town officers which appear on the official ballot for the ensuing year, as follows:

Selectboard - 3 year term
Moderator - 2 year term
Treasurer - 1 year term
Chief of Police - 1 year term
Road Agent - 1 year term
Planning Board Member - 3 year term
Planning Board Member - 3 year term
Cemetery Trustee - 3 year term
Library Trustee - 3 year term
Trustee of Trust Funds - 3 year term
Supervisor of the Checklist - 6 year term

Moved by: Charles Chandler
Second: Donald Bagley Sr

Discussion: None

Disposition of Article: Passed

ARTICLE 02 HEAR AND ACCEPT REPORTS

To hear and accept the report of the Selectmen and other Town Officers and to vote on any subject relating thereto.

Moved by: Charles Chandler

Second: Donald Bagley Sr

Discussion: None

Disposition of Article: Passed

Page 49 of the Town Report, Income Statement, the print was inadvertently moved a line down so the descriptions are not in line with the dollar amounts.

Motion made by Charles Chandler, Seconded by Donald Bagley to allow Town Administrator, Austin Albrow to speak during the Warren Town Meeting. All In Favor.

ARTICLE 03 GENERAL GOVERNMENT

To see if the Town will vote to raise and appropriate the sum of three hundred thirty five thousand six hundred and seventy eight dollars ($335,678) for the following:

GENERAL GOVERNMENT
a. Executive 64,450
b. Elections/Registration 20,325
c. Financial Administration 22,880
d. Tax Collector 20,025
e. Assessing Services 20,000
f. Legal Expenses 25,000
g. Personnel Administration 31,250
h. Planning Board 600
i. Buildings & Grounds 62,800
j. Cemeteries 18,500
k. Insurance 49,597
l. Town Clock 250
m. Contingency Fund 1

Moved by: Charles Chandler

Second: Donald Bagley Sr

Discussion: None
Disposition of Article: Passed

ARTICLE 04 ADVERTISING AND REGIONAL ASSOCIATIONS

To see if the Town will vote to raise and appropriate the sum of three thousand seven hundred seventy one dollars ($3,771) for the following:

a. Advertising 500  
b. NHMA 1,082  
c. North Country Council 1,051  
d. Pemi-Baker Solid Waste 688  
e. Baker River Watershed Association 300  
f. NH Assoc. of Assessing Officials 20  
g. NH Tax Collectors Assn. 40  
h. NH Town Clerks Assn. 20  
i. NH Finance Officer Assn. 35  
j. NH Health Officers Assn. 35

Moved by: Charles Chandler  
Second: Patricia Wilson  
Discussion: None  
Disposition of Article: Passed

ARTICLE 05 PUBLIC SAFETY

To see if the Town will vote to raise and appropriate the sum of one hundred sixteen thousand eight hundred and fifty dollars ($116,850) for the following:

a. Police Department 77,526  
b. Fire Department 35,472  
c. Emergency Management 3,501  
d. Animal Control 1  
e. E-911 350

Moved by: Donald Bagley Sr.  
Second: Patricia Wilson  
Discussion: None  
Disposition of Article: Passed

ARTICLE 06 HIGHWAYS AND STREETS

To see if the Town will vote to raise and appropriate the sum of one hundred seventy eighty thousand six hundred and thirty six dollars ($178,636) for the following:
a. Administration 54,940
b. Highways and Streets 50,600
c. Bridges 4,000
d. Vehicles & Equipment 52,395
e. Sub-contracted Work 3,000
f. Street Lights 8,500
g. Equipment Rental 5,000
h. Mileage 200
i. Other 1

Moved by: Patricia Wilson

Second: Charles Chandler

Discussion: Condition of town roads and the plans in place to fix problem roads (i.e. Pine Hill and Breezy Point Road) and maintain the roads after they are fixed. Selectman Chair, Charles Sackett Jr, reported the Town still has not received all expected payments from FEMA for the 2017 Storms.

Motion made by Donald Bagley Sr, Seconded by Charles Chandler to return to this article after subsequent article(s) in order to allow time for a proposed amendment to be written out. All In Favor

Amendment: Motion made by Norman Roulx, Seconded by Arthur Heath to charge the selectmen and road agent to bring a proposal to rebuild one section of town road to next year's 2021 town meeting. Proposal to include price and road.

Discussion of Amendment: Discussion of whether this amendment is binding due to the Road Agent being an elected official.

Disposition of Amendment: Passed

Disposition of Amended Article: Passed

ARTICLE 07 SANITATION

To see if the Town will vote to raise and appropriate the sum of forty eight thousand three hundred and sixty dollars ($48,360) for the following:

a. Transfer Station Administration 17,729
b. Recycling 7,720
c. Solid Waste Collection/Compaeter 20,310
d. Clean-Up/Monitoring/Tires 2,601

Moved by: Donald Bagley Sr

Second: Charles Chandler

Discussion: None:
Disposition of Article: Passed

ARTICLE 08 NON-PROFITS/HEALTH

To see if the Town will vote to raise and appropriate the sum of fifty nine thousand seven hundred and forty nine dollars ($59,749) for the following:

a. Ammonoosuc Community Health Services (ACHS) 4,500
b. Warren Wentworth Food Pantry 1,000
c. WW Ambulance Services 38,872
d. Visiting Nurse & Hospice (VNH) 2,940
e. Red Cross 425
f. Grafton County Senior Citizens 2,000
g. Tri-County CAP 1,200
h. Warren Historical Society 2,100
i. White Mtn. Mental Health 1,122
j. Transport Central 90
k. Penii-Baker Home Health & Hospice 4,000
l. Willing Worker’s Society 1,500
m. Communities for Alcohol/Drug Free Youth (Cady) 0
n. The Bridge House 0
o. Mid-State Health Center 0
p. Good Shepherd Food Pantry 0
q. Court Appointed Advocates 0

Moved by: Charles Chandler
Second: Arthur Heath
Discussion: None
Disposition of Article: Passed

ARTICLE 09 WELFARE

To see if the Town will vote to raise and appropriate the sum of three thousand five hundred and one dollars ($3,501) for the following:

a. Direct Assistance 1
b. Vendor Payments 3,500

Moved by: Charles Chandler
Second: Sheila Foote
Discussion: None
Disposition of Article: Passed
ARTICLE 10 CULTURE AND RECREATION

To see if the Town will vote to raise and appropriate the sum of fifty two thousand five hundred and eight dollars ($52,508) for the following:

a. Parks and Recreation 4,450
b. Library 38,358
c. Patriotic Purposes: Old Home Days 9,200
d. Flags 500

Moved by: Charles Chandler
Second: Lesa Romano
Discussion: None
Disposition of Article: Passed

ARTICLE 11 CONSERVATION/DEBT SERVICE

To see if the Town will vote to raise and appropriate the sum of fifteen thousand nine hundred and forty seven dollars ($15,947) for the following:

a. Care of Trees 1
b. Principal - Bonds & Notes 14,388
c. Interest - Bonds & Notes 1,556
d. Interest on TAN 1
e. Other Debt Service 1

Moved by: Donald Bagley Sr
Second: Veronica Mueller
Discussion: None
Disposition of Article: Passed

ARTICLE 12 ETF/CRF APPROPRIATIONS

To see if the Town will vote to raise and appropriate the sum of ninety seven thousand five hundred dollars ($97,500) to be placed into the following Funds: The Selectmen recommend this appropriation, 3-0.

a. Fire Truck CRF 49,000 50,000
b. Highway Building Fund CRF 15,000
c. Highway Equipment CRF 5,000
d. Police Cruiser CRF 5,000
e. Missile CRF 500
f. Joseph Pachet ETF 500
g. Community Development ETF  500
h. Paving Fund ETF  25,000
i. Major Road Projects ETF  1,000
j. Fire Department/Pub Safety CRF  $166,000

Moved by: Arthur Heath

Second: Charles Chandler

Amendment: Motion made by Donald Bagley Sr, Seconded by Arthur Heath to increase (a) Fire Truck CRF from $40,000 to $50,000 and reduce (j) Fire Department/Pub Safety CRF to $0 for a net increase of $5,000 and the amount of the article to be amended to $102,500.

Discussion of Amendment: Motion made by Charles Chandler, Seconded by Donald Bagley to suspend voting on amendment until a vote is taken on Article 26 which passed.

Disposition of Amendment: Passed

Discussion: None

Disposition of Amended Article: Passed

ARTICLE 13 FIRE DEPARTMENT EXPENDABLE TRUST FUND

To see if the Town will vote to raise and appropriate the sum of seven thousand six hundred and thirty four dollars ($7,634) to be added to the Fire Department Expendable Trust Fund with said funds to come from unassigned fund balance as of December 31, 2019, with no funds to be raised from taxation. This amount represents a portion of the surplus of the Fire Department 2019 budget. The Selectmen recommend this article, 3-0.

Moved by: Arthur Heath

Second: Donald Bagley

Discussion: None

Disposition of Article: Passed

ARTICLE 14 EMERGENCY MANAGEMENT EXPENDABLE TRUST FUND

To see if the town will vote to raise and appropriate the sum of one thousand seven hundred and nineteen dollars ($1,719) to be added to the Emergency Management Expendable Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. This amount represents the surplus in the Emergency Management 2019 budget. The Selectmen recommend this article, 3-0.

Moved by: Donald Bagley

Second: Sheila Foote
Discussion: None

Disposition of Article: Passed

ARTICLE 15 BINGO

Shall the Town adopt the provisions of RSA 287-E relative to the conduct of games of bingo and the sale of lucky 7 tickets?

Moved by: Sheila Foote
Second: Bryan Flagg

Discussion: This article will not need to be voted on every year. Clarification that this article allows any organization in town to host Bingo games.

Disposition of Article: Passed

ARTICLE 16 LIBRARY PAVING

To see if the town will vote to raise and appropriate the sum of five thousand dollars ($5,000) for the purpose of repaving the library parking lot and walkway. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler
Second: Arthur Heath

Discussion: Repaving would accommodate correct handicap parking and access approach and an updated walkway to the front entrance of the library.

Disposition of Article: Passed

ARTICLE 17 ONE TON TRUCK

To see if the town will vote to authorize the selectmen to enter into a 5 year lease agreement in the amount of seventy thousand dollars ($70,000) for the purpose of leasing a truck to replace the Highway Department’s Ford F-550, and to raise and appropriate the sum of fourteen thousand ($14,000) for the first year’s payment for that purpose. This lease agreement contains an escape clause. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler
Second: Patricia Wilson

Discussion: None

Disposition of Article: Passed
ARTICLE 18 BODY WORN CAMERA

To see if the town will vote to raise and appropriate the sum of one thousand seven hundred dollars ($1,700) for the purpose of purchasing a body worn police video camera system. This amount to come from the unreserved fund balance. The selectmen recommend this appropriation, 3-0.

Moved by: Arthur Heath
Second: Donald Bagley

Discussion: The amount includes Cloud storage of body cam footage. Upgrade and yearly maintenance amounts will be included in the Police budget. Privacy issues and concerns will follow a written procedure and protocol based on NH law.

Disposition of Article: Passed

ARTICLE 19 ESTABLISHING A DAM MAINTENANCE FUND

To see if the town will vote to establish a Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the purpose of performing maintenance on the Week’s Crossing Dam including state inspections and permitting costs, and to raise and appropriate the sum of one thousand dollars ($1000) to put in the fund, with this amount to come from the unreserved fund balance; further to name the Board of Selectmen as agents to expend from said fund. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler
Second: Bryan Flagg

Discussion: Parameters of the dam and the ensuing pond, minimal maintenance amounts and benefits of recreation when the pond is recreated.

Disposition of Article: Passed

ARTICLE 20 ELECTRICAL WORK AT TRANSFER STATION

To see if the town will vote to raise and appropriate the sum of one thousand dollars ($1,000) for the purpose of replacing the electrical meter box at the Transfer Station Facility. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler
Second: Patricia Wilson

Discussion: None

Disposition of Article: Passed

ARTICLE 21 CONTAINER PURCHASE
To see if the town will vote to raise and appropriate the sum of three thousand three hundred and sixty five dollars ($3,365) for the purpose of purchasing a shipping container for the storage of recyclables. The town has received a grant for one thousand eight hundred dollars ($1,800). The Selectmen recommend this article, 3-0.

**Moved by:** Charles Chandler

**Second:** Patricia Wilson

**Discussion:** None

**Disposition of Article:** Passed

**ARTICLE 22 TAX MAP UPDATE**

To see if the town will vote to raise and appropriate the sum of twelve hundred fifty dollars ($1,250) for the purpose of paying for the 2017, 2018, 2019 and 2020 tax map updates with said funds to come from unassigned fund balance. The Selectmen recommend this article, 3-0.

**Moved by:** Patricia Wilson

**Second:** Donald Bagley Sr

**Discussion:** None

**Disposition of Article:** Passed

**ARTICLE 23 ELECTRONIC RADAR PURCHASE**

To see if the town will vote to raise and appropriate the sum of three thousand dollars ($3,000) for the purpose of purchasing a mobile motor vehicle radar sign to be used throughout town. This amount to come from the unassigned fund balance representing the amount raised at the 2019 Town Meeting. The Selectmen recommend this article, 3-0.

**Moved by:** Charles Chandler

**Second:** Bryan Flagg

**Discussion:** None

**Disposition of Article:** Passed

**ARTICLE 24 CEMETERY MAINTENANCE**

To see if the town will vote to raise and appropriate the sum of five thousand dollars ($5,000) for the purpose of cemetery maintenance with said funds to come from the Cemetery Expendable Trust Fund. No funds to come from taxation. The Selectmen recommend this article, 3-0.
Moved by: Donald Bagley

Second: Veronica Mueller

Discussion: Purpose of the money is for cemetery stone cleaning

Disposition of Article: Passed

ARTICLE 25 COMMUNITY MAP

To see if the town will vote to raise and appropriate the sum of one thousand dollars ($1,000) for the purpose of creating a community map for residents, tourists, and guests with said funds to come from the Community Development Expendable Trust Fund. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler

Second: Bryan Flagg

Discussion: None

Disposition of Article: Passed

ARTICLE 26 FIRE TRUCK PURCHASE

To see if the town will vote to raise and appropriate the sum of two hundred and thirteen thousand dollars ($213,000) for the purchase of a new cab and chassis fire truck to replace E-1, 1985 GMC and to rebuild the body of said truck and to authorize the withdrawal of one hundred seventy eight thousand five hundred dollars ($178,500) from the Fire Truck Capital Reserve Fund created for this purpose and the balance to come from the Fire Department Expendable Trust Fund. This is a non-lapsing article. No amount is to be raised by new taxation. The Selectmen recommend this article, 3-0.

Moved by: Donald Bagley Sr

Second: Charles Chandler

Discussion: None

Disposition of Article: Passed

ARTICLE 27 COMPLETE SCOTT-PAK REPLACEMENT

To see if the town will vote to raise and appropriate the sum of one hundred ten thousand and forty dollars ($110,040) for the purpose of purchasing complete replacement of 14 Scott Air Pak Unit and Bottles. The Town is applying for a grant for one hundred four thousand five hundred and thirty eight dollars ($104,538). Five thousand five hundred and two dollars ($5,502) to be raised by taxation. This article is contingent upon receipt of the above grant. The Selectmen recommend this article, 3-0.

Moved by: Donald Bagley
Second: Arthur Heath

Discussion: Fire Chief Arthur Heath explained the life span of packs and bottles and the assistance he is receiving to procure a grant.

Disposition of Article: Passed

ARTICLE 28 ADOPT THE PROVISIONS OF RSA 72:81, COMMERCIAL AND INDUSTRIAL CONSTRUCTION EXEMPTION

To see if the Town will vote to adopt the provisions of RSA 72:81, Commercial and Industrial Construction Exemption, to allow a four-year property tax exemption for new commercial or industrial construction, and renovation of vacant or blighted commercial or industrial structures. The exemption shall apply only to municipal and local school property taxes assessed by the municipality and shall exclude state education property taxes and county taxes. The exemption shall be as follows: 50% for the first year, 40% for the second year, 30% for the third year, and 20% for the fourth year. Subsequent years will be assessed at the full rate. The exemption will go into effect April 1 of the year it is adopted by the legislative body, and the percentage rate and duration of the exemption shall be granted to all properties for which a proper application is filed. A vote adopting RSA 72:81 shall remain in effect for a maximum of four tax years. Any application for which an exemption has been approved prior to the expiration of the four-year tax period, shall continue to apply at the rate and for the duration in effect at the time it was granted. The Selectmen recommend this article, 3-0.

Moved by: Charles Chandler

Second: Bryan Flagg

Discussion: NH Dept of Revenue Administration has disallowed previous versions of this article and this is why the town is voting on this article again.

Disposition of Article: Passed

ARTICLE 29 CONDUCT ANY OTHER BUSINESS

To transact any other business that may legally come before said meeting.

Moved by: Arthur Heath

Second: Donald Bagley

Discussion: Question brought before the board if there is any property the town owns that can be sold. Thank you to the voters and people who attended the meeting, people who assisted in getting money from FEMA, the selectmen for keeping the town budget in control and taxation level. Commendation of the exemplary work and upgrades George Russell has done at the town transfer station.

Disposition of Article: Passed
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Second: Donald Bagley

Discussion: Question brought before the board if there is any property the town owns that can be sold. Thank you to the voters and people who attended the meeting, people who assisted in getting money from FEMA, the selectmen for keeping the town budget in control and taxation level. Commendation of the exemplary work and upgrades George Russell has done at the town transfer station.

Disposition of Article: Passed

Motion to Adjourn made at 11:30am

Moved by: Charles Chandler
Second: Donald Bagley, Sr
All in Favor

Given under our hands and seal this 24th day of February, in the year of our Lord 2020.

BOARD OF SELECTMEN
Charles Sackett Jr.
Charles Chandler
Lesa Romano

A True Copy, Attest
Charles Sackett Jr.
Charles Chandler
Lesa Romano

Respectfully Submitted

Suzanne Flagg, Town Clerk