

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Monday, December 30, 2019**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Road Agent- Bobby Cass, Chairman of the WVS Board, Donald Bagley Sr., Fire Chief, Art Heath, Chief of Police, John Semertgakis, Transfer Station/Buildings & Grounds Manager - George Russell and Library Trustee, Pat Wilson.

Public Present: Shirley McCartin

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 12--3--2019 and 12-18-2019 minutes as amended. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

a. Don Bagley Sr. announced over 200 people visited the Christmas Village set up in the Town Hall by Donna Jesseman.

ROAD AGENT:

Road Agent Bobby Cass was not present at the meeting.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$663,968.13** after tonight's approved manifest total for December 30, 2019 is \$22,032.09. The approved manifest for January 1, 2020 is \$104,028.84. The total amount of both manifests is \$126,060.93.

The Tax Collections Account balance is **\$273,562.89**.

We have received the 2019 Meals and Room Tax Distribution in the amount of \$47,426.99.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported they had responded to a propane leak at the laundry on Rt. 25. They shut off the propane source and told the owners to call the propane company to come out to inspect the situation and to make repairs.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported a Civil Standby. Animal Complaint Lake Tarleton Road; report of dogs barking during the day; spoke with dog owner. Theft, Disorderly Conduct, Lake Tarleton Road; from an incident at Ore Mill, charges pending. Suspicious Vehicle, Route 25; report of vehicle left at AppleKnockers; was involved in a single vehicle collision, car vs deer.

Civil Standby. elder/special needs abuse Route 25. Juvenile issue, Route 118/ report of a juvenile female being bothered by two young adult males. Working with Plymouth PD to interview males. Paperwork service, Route 25; service on behalf of Princeton, Illinois.

Motor vehicle stops 12 Citations issued 1

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell provided the Select Board with a report.

Transfer Station: G. Russell reported that the compactor was serviced and in operation again. Rob Boutin was hired to complete the Salt Shed.

Buildings & Grounds: G. Russell stated the Building and Grounds truck has been repaired. He has been helping with plowing and sanding, as needed. G. Russell reminded the Board of Selectmen that \$15,000 was appropriated at the 2019 Town Meeting. 2 bids were received. George also spoke with additional local contractors who were not interested in the job. The low bid was submitted by Graves building at \$18,130. C. Chandler stated that only \$15,000 was budgeted. Mr. Russell stated that the funds could be encumbered from the excess of the 2019 Building & Grounds budget. *C. Chandler moved to award the contract to complete the repairs/renovations of the Town Offices in the amount of \$18,130 to Graves Construction Company. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes. Chandler-*

yes and Romano-yes. The motion passed 3-0-0.

TOWN ADMINISTRATOR:

- a. A. Albro reported that he will be meeting with the Town Assessor Richard Dorsett on January 8th.
- b. A. Albro stated that he and the Town Treasurer will be meeting with the Auditor, Paul Mercier on January 9th.
- c. A. Albro reminded the Board the need to make reappointments to positions of non-elected officials, such as the Health Officer. He stated that it could be scheduled for the next Board meeting on January 15th.

NEW BUSINESS:

- a. Intent to Cut, Owner, Chris & Jaime Whitcher; Logger; Chris Whitcher M/L 228/008
- b. Intent to Cut, Owner, Chris & Jaime Whitcher; Logger; Chris Whitcher M/L 228/014
- c. The Board of Selectmen voted to encumber 6290.86 for Fire Department equipment. *C. Chandler moved to approve the FD encumbrances. L. Romano seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- d. Budget Review:

Culture & Recreation:

1. Library – Pat Wilson presented an update of recent library activities for the Board. She explained that the library is now open on Sundays and it has been a busy day for the library. Additionally, new programs have been added. C. Chandler inquired about the request to hire a contractor to shovel the side walk and ramp. Pat Wilson responded with the front steps to the library being out of commission, all patrons must use the ramp for access to the library. The library requested an increase of \$4,656 for a total budget of \$38,358.
2. Parks & Recreation – The Parks and Recreation committee requested an increase of \$370 for a budget total of \$4,450 to add programs and activities.
3. Funding for Patriotic Purposes including flags and Old Home Day remained level.

Welfare, Conservation, Debt Service:

1. Welfare – The Board members unanimously agreed to drop the Welfare Budget by \$1000 for a budget of \$3,500.
2. Conservation remained level.
3. Debt Service increased by \$15,944 representing the first year payment of the 2019 Road Bond for repaving Batchelder Brook and Beech Hill.

Non-Profits:

The Board of Selectmen reviewed the 2020 budget appropriation requests that have been submitted by non-profit organizations.

4415 · Non-Profit/Charities	2019	2020	Change
4415-16 · Tyler Blain Homeless Shelter	0.00	0.00	0.00
4415-17 · CADY	1,000.00	0.00	(1,000.00)
4415-18 · WW Food Pantry	500.00	1,000.00	500.00
4415-15 · Transport Central	56.00	90.00	34.00
4415-14 · The Bridge House	2,000.00	0.00	(2,000.00)
4415-13 · Mid State Health Center	610.00	0.00	(610.00)
4415-12 · Support Center at Burch House	460.00	0.00	(460.00)
4415-1 · Mt. Moosilauke Health Center	4,500.00	4,500.00	0.00
4415-2 · Ambulance Services	33,934.00	38,934.00	5,000.00
4415-3 · Grafton Cty. Senior Citizens	2,000.00	2,000.00	0.00
4415-4 · White Mtn. Mental Health	1,122.00	1,122.00	0.00
4415-5 · NH Visiting Nurse Assn.	2,940.00	2,940.00	0.00
4415-6 · Voices Against Violence	0.00	0.00	0.00
4415-7 · Tri-County CAP	1,200.00	1,200.00	0.00
4415-8 · Red Cross	425.00	425.00	0.00
4415-9 · Warren Historical Society	2,000.00	2,100.00	100.00
4415-10 · Court Appointed Advocate	1,000.00	0.00	(1,000.00)
4415-11 · Pemi Baker Home Health	4,297.00	4,000.00	(297.00)
4415-19 · Tri County CAP Homelessness	0.00	0.00	0.00
4415-20 · Good Shepherd Food Pantry	0.00	0.00	0.00
Willing Workers Society	0.00	1,500.00	1,500.00
Total 4415 · Non-Profit/Charities	58,044.00	59,811.00	1,767.00

OLD BUSINESS:

- a. Bathroom renovation Project –Discussed under Buildings and Grounds
- b. Aluminum Can Fund - There was discussion regarding the history of the aluminum can fund and relationship between Warren Village School and the Town Transfer Station. The Selectboard decided that due to the increased amount effort necessary to process the cans and produce an aluminum bale
- c. First Impressions Report from UNHCE – The UNH Cooperative Extension report was provided to the Board for their review.

CORRESPONDENCE: A. Albro acknowledged the receipt of a copy of a letter from NH Senator Bob Guida's office to US Senator Jeanne Shaheen's office regarding the Town's FEMA appeal for the 2017 Baker River project.

UPCOMING MEETINGS & EVENTS

Tuesday, January 14, 2020, WVS Board Meeting, 6:00 PM @ School Library

Wednesday, January 15, 2020, Select Board Meeting, 5:00 PM @ Town Office

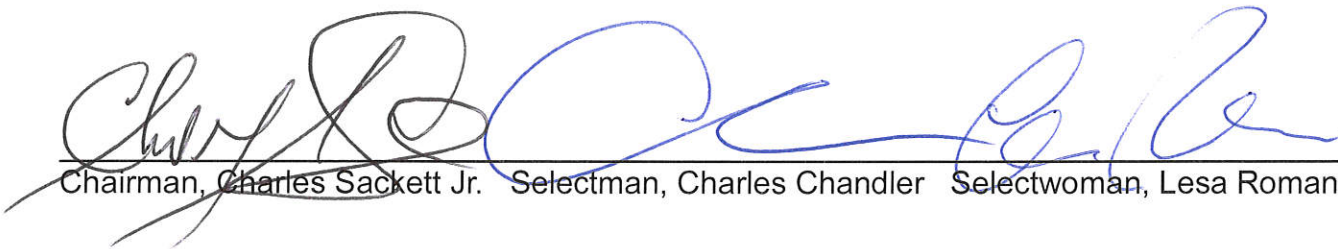
Wednesday, January 29, 2020, Select Board Meeting, 5:00 PM @ Town Office

NON-PUBLIC SESSION: None

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 6:15 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano_