

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, October 9, 2019**

**CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, and Fire Chief - Art Heath, and Chief of Police – John Semertgakis. Road Agent- Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell were not at the meeting, but provided written reports.

**Public Present:** Donna Hopkins, Merv Newton, and Shirley McCartin.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** C. Chandler had questions on three items, which were resolved. *C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Chandler moved to approve the 9-25-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

**PUBLIC COMMENT:**

a. Merv Newton said he would like an ordinance established regarding noise. A noise control warrant article could be prepared and presented at the next Town Meeting. All members of the Board agreed a warrant article be presented at the Town Meeting in March for the voters to decide.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$450,021.30** after tonight's approved manifest total of \$147,657.94. The September reconciliation reports were presented to the Board for review.

The Tax Collections Account balance is **\$209,486.14**. The September reconciliation reports were presented to the Board for review.

The Treasurer stated that on September 26, 2019 she attended the Budget and Finance Workshop sponsored by the NH Municipal Association. The workshop was

very informative

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*

**ROAD AGENT:**

Road Agent Bobby Cass provided the Select Board a written report stating, he has been paving roads for four days. He has also been paving pipe crossings on Lund Lane. Next week he will be grading Swain Hill Road and Gould Hill Road. He will hook up the wing on the grader.

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT:**

Fire Chief, Art Heath said he has nothing to report as it has been a very quiet period. There has been a problem with the pump, alarm, and fire extinguisher.

**CHIEF OF POLICE REPORT:**

Chief John Semertgakis reported a wellness check on Studio Road. There was a disabled motor vehicle on Route 25; removed by owner. Theft, Weeks Road; items taken from bus, under investigation. Harassment, Beech Hill Road; Report of a landowner coming to the home of a tenant and being belligerent. Paper work Service, Batchelder Brook Road; return service. Theft and Destruction of Property, Route 118; Report of tenant/renter destroying property; items missing from property. Paperwork Service, Route 25; truancy issue from WVS.

Motor vehicle stops    18    Citations issued    2

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell was not present at the meeting, but provided the Select Board a written report.

Transfer Station: G. Russell reported he has been moving bales into red storage container to make room in the building. Electronics will be shipped out October 23<sup>rd</sup>. G. Russell stated he is working on the Department budget in order to order/purchase a new storage container with a current grant.

Buildings & Grounds: G. Russell thanked Don Bagley Sr. for brush hogging Lune Lane and the back side of the ball field. He reported he has received some of the lumber for the salt shed and he will be starting on construction. Heat is on in the town offices. G. Russell said he was looking for a room divider for the Town Hall to protect the Select Board's table and chairs during functions.

Willing Worker's Society – Austin Albro noted the recent accomplishments of the Willing Worker's Society who was recognized by the New Hampshire Preservation Alliance for their work on the Willing Worker's Hall. Catherine Cinnamond, member of the Willing Worker's Society, stated that the Hall was named one of the New Hampshire Preservation Alliance's "Seven to Save" and was designated as a state historical site and non-profit. Catherine Cinnamond noted the leadership of Deb Dickman and support from many members of the community. The Willing Worker's Society continues to do fundraising and hopes to capitalize on the recent momentum by welcoming new members, volunteers, donors, and advocates to the group!

#### **TOWN ADMINISTRATOR:**

- a. Austin Albro reported he has been reviewing processed timber reports and found one missing from 2018. He has contacted the owner.
- b. Austin Albro will meet with CAI Technologies later this month to discuss procedures and discrepancies in the tax map.
- c. Austin Albro announced the deadline to appeal FEMA's determination regarding the Baker River Project will be completed next week.
- d. First deadline for department budgets to the Town Administrator is October 18<sup>th</sup> with some exceptions.
- e. Town Wide Yard Sale is this weekend.
- f. Warren Fall Festival October 18<sup>th</sup> and 19<sup>th</sup>. A fire permit is needed for the fire on the Common. C. Sackett authorized the Town Administrator to sign the fire permit.

#### **NEW BUSINESS:**

- a. Health Trust Authorized User Renewal - *C. Chandler moved to approve the Health Trust Renewal . Seconded by L. Romano . Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- b. Report of Cut 18-465-06 Daniel Clark; owner/logger M/L 245/17
- c. Report of Cut 18-465-08 James Trembly, owner; Adam Patten, logger M/L 233/37
- d. Report of Cut 19-465-05 Wade & Verilisa Reed, owner; Donald Windsor, logger M/L 244/69.

#### **OLD BUSINESS:**

- a. Supplemental Paving - *C. Chandler moved to approve the Chair authorization to sign. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- b. WMNF Lake Tarleton Project Open House, November 21, 4-6 PM, at Town Hall.

#### **OTHER BUSINESS:**

- a. C. Chandler asked if the budget process has started. A. Albro said it has and Departmental Budgets are due to the Town Administrator by October 18.
- b. C. Sackett said congratulations to the Willing Workers Society for all they have accomplished.

**CORRESPONDENCE:** None

**UPCOMING MEETINGS & EVENTS**

Saturday, October 18 & 19, 2019, Fall Harvest Festival, Warren Common

Sunday, October 20, 2019, Forest Clean Up, Route 118 Forest Parking Lot

Wednesday, October 23, 2019, Select Board Meeting, 5:00 PM @ Town Office

Monday, November 4, 2019, Willing Workers Meeting, 6:00 PM, Pat Wilson house

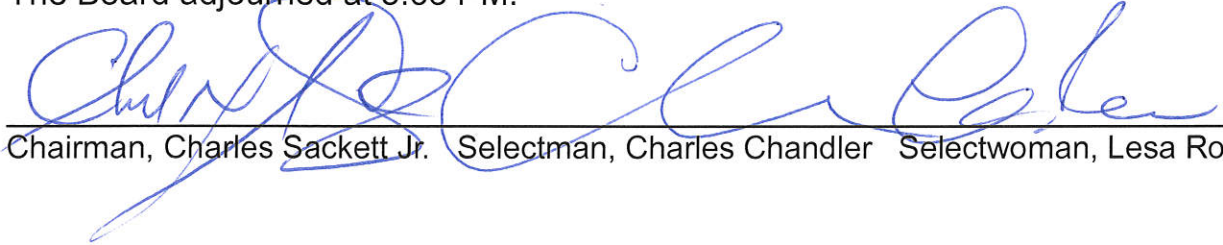
Wednesday, November 6, 2019, Select Board Meeting, 5:00 PM @ Town Office

Tuesday, November 12, 2019, WVS Board Meeting, 6:00 PM @ School Library

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

The Board adjourned at 5:33 PM.



Chairman, Charles Sackett Jr.    Selectman, Charles Chandler    Selectwoman, Lesa Romano\_