

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, October 23, 2019**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, and Fire Chief - Art Heath, Transfer Station/Buildings & Grounds Manager - George Russell and Chief of Police – John Semertgakis. Road Agent- Bobby Cass was not at the meeting, but provided a written report.

Public Present: Merv Newton, and Shirley McCartin.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 10-9-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

Merv Newton commented about his experience working with the state government.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$442,084.62** after tonight's approved manifest total of \$18,235.52.

The Tax Collections Account balance is **\$209,486.14**.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.

ROAD AGENT:

Road Agent Bobby Cass provided the Select Board a written report stating, the winter shed has been constructed and ready for use. The paving was completed last

Wednesday and the shoulder work will start next week, along with preparing the grader for winter. R & D Paving Company will be back to pave Studio Road in a few weeks. There was some discussion of the shoulder work. The Road Agent suggests a shoulder box should be rented for Batchelder Brook. The cost must first be determined.

The one ton dump truck and sander have been inspected and serviced for the start of winter. He will do more service work next week on the big truck and backhoe.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath said it was a busy week. On October 13th there was a motorcycle accident. October 15th smoke in a building and a truck accident on Beech Hill Road. On October 17th wires down on Gould Hill Road. On October 18th they had a mutual aid for Piermont that was cancelled.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported a motor vehicle collision injuries. Disabled Motor Vehicle on Lake Tarleton Road. Motor Vehicle complaint; report of a vehicle driving erratically on Route 25, could not locate. Animal complaint; dog found in Warren, returned to owner. Domestic Incident, Route 25; suspect gone on arrival warrant issued.

911 hang-up, Route 118; ended up being a medical issue, subject transported to Speare. Motor Vehicle collision, Route 25; car vs motorcycle. Disabled Motor Vehicle, Ravine Lodge Road; person locked out of vehicle, resolved. Missing Person, Studio Road; missing person called.

The Chief reported the Harvest Festival was a well-planned and organized activity. No problems. Everyone seemed to be having an exceptional time.

Motor vehicle stops 21 Citations issued 2

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Manager, George Russell provided the Select Board a written report and attended the meeting.

Transfer Station: G. Russell reported he baled one bale each of card board and plastic. He shipped out electronics and light bulbs. G. Russell stated 168 tires were brought in during the tire special, ending the last of October.

Buildings & Grounds: G. Russell reported he has been working on the salt shed. The

wall plates are secure and he will be starting on the walls. Mowing is done for the season. G. Russell said he has two proposals in on the bathroom project for the Town Offices. There is quite a difference between the two proposals. To be equitable and fair, he would like to prepare a set of project specifications. He plans to contact the two individuals and have them to update their proposals to the specifications. He also plans to go out for a third bid proposal to include the specifications. The concerns he addressed to the Board was how to encumber the funds with the budget and the fiscal year ending shortly. C. Sackett stated he has until the end of December to complete the procurement process and have a signed contract.

TOWN ADMINISTRATOR:

- a. Austin Albro reported he has been diligently making progress on the website.
- b. Austin Albro will meet with the UNH COOP Extension on Friday.
- c. The budget process for 2020 has begun.
- d. The FEMA appeal has been submitted to HSEM.

NEW BUSINESS:

- a. PILT Underpayment FY 2015-2017- Class Action Suit. The court awarded a \$1246 payout to the Town of Warren after attorney's fees for underpayments for the PILT for the White Mountain National Forest for years 2015 to 2017.
- b. Jennifer Carter submitted an offer to the Board of Selectmen to repurchase her property at 25 Lake Tarleton Road. The Board unanimously approved the offer for repurchase.
- c. Insurance Budgets for 2020 – The costs for insurances for the Town of Warren was submitted for the Board's review.
- d. MS-535 – The Board reviewed and signed the MS-535.

OLD BUSINESS: None

OTHER BUSINESS: None

CORRESPONDENCE: We received a letter from Donna Campbell stating after the paving was completed on Beech Hill Road, she discovered some cracks in the foundation of their house. A claim will be filed with the Town's Property and Liability public risk pool.

UPCOMING MEETINGS & EVENTS

Wednesday, November 6, 2019, Select Board Meeting, 5:00 PM @ Town Office

Tuesday, November 12, 2019, WVS Board Meeting, 6:00 PM @ School Library

Wednesday, November 20, 2019, Select Board Meeting, 5:00 PM @ Town Office

Thursday, November 21, 2019, WMNF Lake Tarleton Project Open House, 4-6PM,
at the Warren Town Hall.

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter

into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:45 PM.

CONCLUSION NON-PUBLIC SESSION:

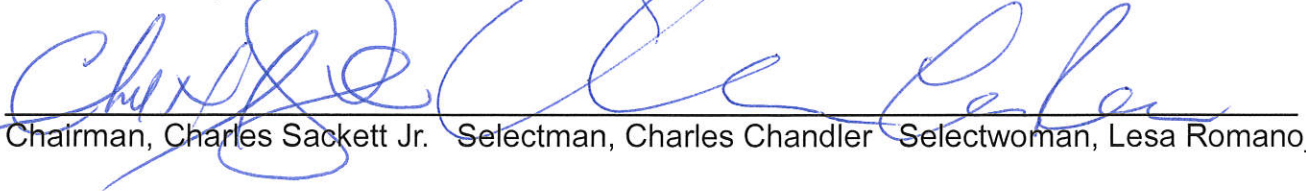
Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:20 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 6:25 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano_