

**APPROVED**

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, July 03, 2019**

**CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, Fire Chief - Art Heath, Chief of Police – John Semertgakis. Road Agent- Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell were not at the meeting, but provided a written report.

**Public Present:** Shirley McCartin.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** *C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano -yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Chandler moved to approve the 6-19-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

**PUBLIC COMMENT:**

a. Shirley McCartin inquired about the design of the proposed Week's Crossing replacement dam, particularly in regards to the parking area.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$463,291.89** after tonight's approved manifest total of \$142,775.31.

The Tax Collections Account balance is **\$168,790.05**.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*

**ROAD AGENT:**

Road Agent Bobby Cass provided the Select Board a written report stating, Batchelder Brook Road is ready for grinding and paving. Beech Hill Road is almost ready. The paving crew said that it might be the middle of August before they can begin the paving project. He has done some cold patching.

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT:**

Fire Chief, Art Heath said there was an EMS assist on Rt. 25 for a cardiac arrest situation. There was a call of a horse caught in a fence. B. Cass and G. Russell heard the radio call and were on scene to assist the FD. There was a structure fire in Rumney. The Chief recognized his staff for a prompt response. There is training on smoke and fire ventilation techniques sponsored by the Lakes Region Mutual Aid. The Selectboard recognized that a number of our firefighters work at Appleknocker's General Store and the flexibility provided by store management for FD response is acknowledged and appreciated.

**CHIEF OF POLICE REPORT:**

Chief John Semertgakis reported he was in training the week of June 17 – 21 and the State Police and Sheriff's Department covered for him. There was a report of trespass on Rt. 25. Medical issue on Rt. 25. There was report of a domestic incident. Report of theft; multiple items stolen from property. An animal complaint; report of dogs barking into the late night hours. Paperwork services (6).

All is set for Old Home Days. The Sheriff' Department will assist/cover with traffic control and general patrolling.

The Chief said he had talked with a program that provides police officers with body cameras for six months at no charge. He said he would like to participate in the program. If he thinks it is beneficial to the Department, he would like to apply for a grant for cost of purchase.

Motor Vehicle Stops    15       Citations Issued    1

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell provided the Select Board a written report.

Transfer Station: G. Russell reported they are now recycling plastic. Please refer to the flier.

Buildings & Grounds: G. Russell reported he put in a second pipe rail at the library stair entrance. A 1999 F250 truck was purchased to support the building and grounds department. Thanks to Nancy Chandler for repainting the signs at the message board.

### **TOWN ADMINISTRATOR:**

- a. Austin Albro asked the Board if they would prefer to make payments annually or semi-annually for the repayment of the bond for the Town Road Project. It was decided to be semi-annually.
- b. Austin Albro said the class he took on current use in Campton, NH was very productive.
- c. Austin Albro reported DRA requires a Special Town Meeting in order to adopt the Commercial Property Exemption that has been improperly worded on the Warrant in 2018 and 2019. C. Sackett suggested we look into adopting the RSA at the next regular Town Meeting and propose we consider making an abatement to save the cost of a Special Town Meeting. All of the Selectmen agreed with the abatement proposal.

### **NEW BUSINESS:**

- a. Printer Service Agreement – The Town renewed their contract with WB Mason for maintenance and service on the Copy/Fax Machine.
- b. Application for Reimbursement for Federal and State Forests – PA16, Complete and necessary for reimbursement for state and federal forest land.
- c. LUCT Clarification: Map 228, Lot 014 – The Town Assessor, prompted by DRA reviewed aerial photography, Town Records and correspondence with the property owner to determine that an adjustment should have been made in 2012 and no LUCT was necessary at this time.

**OLD BUSINESS:** C. Chandler stated the YTD litigation expenses for the Town is over \$15,000. Much of the litigation has been a repeat. C. Chandler asked A. Albro to contact our attorney to indicate the Board of Selectmen still intends to seek reimbursement of legal expenses in the ongoing litigation matter.

**OTHER BUSINESS:** C. Sackett stated the Girl Scouts of America will be in Warren Saturday, July 20, 2019 from 4:00 – 7:00 PM to celebrate the USA moon landing and the first walk on the moon. A large crowd is expected, possibly 1,000 people. C. Sackett suggested we make arrangement for a port-a-potty or two to be on the Common. The Board agreed.

### **CORRESPONDENCE:**

- a. The Town Clerk audit report from DRA was received with outstanding comments, such as, very perfect job.
- b. DES accepted the septic designs
- c. A follow up letter was sent to dog owners regarding the licensing requirement.

### **UPCOMING MEETINGS & EVENTS**

Fri-Sat-Sun, July 12-13-14, 2019, Old Home Days, Warren Common

Wednesday, July 17, 2019, Select Board Meeting, 5:00 PM @ Town Office

Saturday, July 20, 2019, Girl Scouts of America, Celebrate USA Moon Landing

Friday, July 26, 2019, Rory Scott Trio, Summer Concert Series @ 6:30  
Wednesday, July 31, 2019, Select Board Meeting, 5:00 PM @ Town Office

**NON-PUBLIC SESSION:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:50 PM.

**CONCLUSION NON-PUBLIC SESSION:**

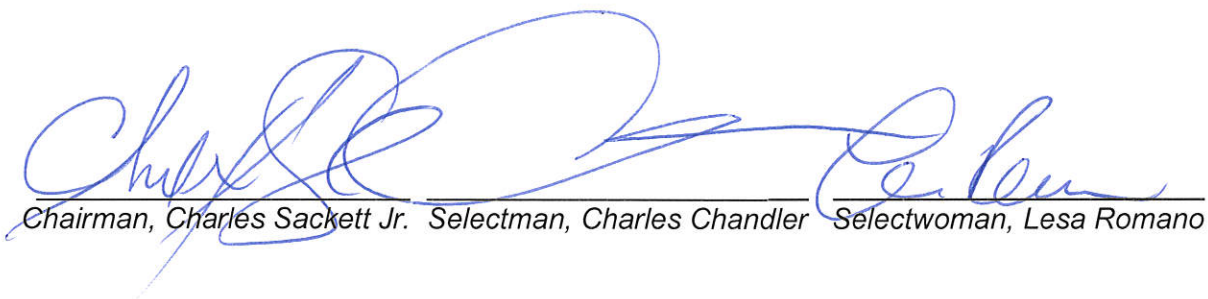
*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 6:10 PM.

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

The Board adjourned at 6:12 PM.



Chairman, Charles Sackett Jr.    Selectman, Charles Chandler    Selectwoman, Lesa Romano