

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, June 5, 2019**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Fire Chief - Art Heath, Chief of Police – John Semertgakis, and Deputy Fire Chief and Chair WVSBS - Don Bagley Sr., Road Agent- Bobby Cass, Transfer Station/Buildings & Grounds Manager - George Russell were not at the meeting, but all provided a written report.

Public Present: Shirley McCartin, Donna Hopkins, Tom Babbit, and Bryan Flagg.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *After a short discussion, C. Chandler moved approval of the manifest. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Chandler moved to approve the 5-22-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

- a. Tom Babbit stated the ATV Club will sponsor a poker run during Old Home Days. They have made arrangements with a property owner in Wentworth to set up a parking and camping area during the Warren Old Home Days. Activities are planned including a fundraiser raffle and the funds will be used for ATV Club activities and maintenance projects.
- b. Chuck Sackett reported the Historical Society Open House and BBQ went very well.

TREASURER'S REPORT:

Treasurer, Sheila Foote submitted a written report of the Town of Warren Operating Account balance is \$230,522.56 after tonight's approved manifest total of \$136,916.59.

The Tax Collections Account balance is **\$145,598.013.**

The Paving Fund Account balance is **\$110,000.00**.

The Treasurer will be away from June 18th through July 2nd, 2019. During this time, Heather Warner, Deputy Treasurer will cover the office of the Treasurer, at her convenience.

C. Chandler moved to accept and approve the Treasurer's written report. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.

ROAD AGENT:

Road Agent Bobby Cass provided a written report and indicated he has started work again on Batchelder Brook Road.

Logging on Old Glenclyff Road: The Road Agent recommends posting the weight limit on Breezy Point Bridge at 20 ton weight and the bridge on Old Glenclyff Road be posted with a 10 ton weight limit after the Town's inspection on May 21, 2019. No removal of any trees along the town right of way of Old Glenclyff Road. No removal of any guard rails on any of the Town's bridges. The Road Agent recommends a bond of at least \$250,000.00 for the use of Old Glenclyff Road.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT:

Fire Chief, Art Heath reported they had two false alarms at the Glenclyff Home. They had two special evacuations at the Warren Village School. The students did amazingly well.

CHIEF OF POLICE:

Chief of Police, John Semertgakis reported an animal complaint; loose found in Scenic View Campground, returned to owner. Animal complaint Rt. 25; bears around residence. Alarm activation on High Street, false alarm. Intoxicated person; Lake Tarleton Road; subject refused to leave residence when asked, was taken home once police contacted. State Police responded to a suicidal subject; Pine Hill Road, person threatening suicide by knife. 911 call Studio Road; elderly lady having issues with Life Alert system.

Evacuation Drills at Warren Village School. The student evacuated the building in 7 minutes, a successful time. Domestic disturbance Rt 25; male subject refusing to leave residence. VIN verification, Robb's Lane. Animal complaint Old Mill Road, Glenclyff; Bears in yard, put face through window screen. State Police responded to vehicle collision, car vs deer on Lake Tarleton Road, no injuries.

Auto Theft/Domestic Disturbance on Rt. 25; report on vehicle being stolen with victim

being hit by vehicle in question while it was being taken. Animal complaint; Bear family in tree on school grounds, picture of 3 cubs in a tree made the state news. OHRV incident, Weeks Road; land owner harassing OHRVs on trail system. Civil standby, Rabbit Run Road. Animal issue; Fox kits on side of Rt 25, impeding traffic.

Stops: 23 Citations Issued: 2

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

The Transfer Station and Buildings & Grounds Manager, George Russell, provided the Select Board a written report.

Transfer Station: The Manager reported he was cleaning up the cardboard. He said baling and recycling plastic is close with a start date soon. One of the workers will go to DES for training.

Buildings & Grounds: The Manager reported he was mowing as much as possible with the rain. He plans on mowing around the school again for graduation. He is doing some brush clean up.

TOWN ADMINISTRATOR:

- a. Austin Albro said the one day conference sponsored by PRIMEX was excellent. He made new contacts and obtained new insights and information.
- b.

NEW BUSINESS:

- a. Health Trust Renewal - *C. Chandler moved to approve C. Sackett to sign the contract renewal. The Town will see the savings of approximately 12% over the next year. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- b. Intent to Cut – Owner: Nancy Sevchenko; Logger: Jordan King Map/Lot 252/01
C. Chandler moved to accept and approve the application Seconded by L. Romano Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.
- c. Forest Fire Warden Reappointment - *C. Chandler moved to approve the annual reappointment of the Forest Fire Wardens for Warren, NH. Seconded by L. Romano Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- d. Cemetery Deed – *C. Chandler moved to accept and approve the application for cemetery deed. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*
- e. Bond for Road Repair - The Town Administrator stated he has checked on interest

rates at a number local banks and the rates ranged from 2.75% to 3.29%. C. Chandler motioned to accept and approve the interest rate of 2.75% (lowest rate) from the Woodsville Guaranty Bank for a term of 5 years. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.

OLD BUSINESS:

a. Intent to Cut – Owner: Gilbert and Margaret Hedstrom; Logger: Jim Pitre.

C. Chandler moved to accept and approve the application for an Intent to cut on the property owned by Gilbert and Margaret Hedstrom with John Pitre as the proposed logger under the following conditions; #1 In adherence to RSA 236:10 The logger, John Pitre; post a bond in the sum of \$250,000.00 for the use of Old Glencliff Road and bridges leading to the operation site and for the repair of any potential damages. #2 Adherence to the weight limits of the Old Glencliff Road Bridge with a 10 ton weight limit and weight limit on the Breezy Point Road Bridge at 20 ton, and #3 No removal of any trees along the town right of way of Old Glencliff Road and no removal of any guard rails. Lesa Romano seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.

b. Commercial Industrial Property Expansion – Town Administrator Albro has been in touch with the Department of Revenue regarding an issue with Warrant Article 23. The article referenced a similar RSA that only applied to Coos County. The Town will not need to petition the court for a special meeting and Town Administrator Albro said that he will work to prepare everything needed to proceed. C. Chandler motioned to accept and approve the proposal by Seconded by L. Romano Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.

OTHER BUSINESS: None

CORRESPONDENCE: Nothing requiring action.

UPCOMING MEETINGS & EVENTS

Wednesday, July 3, 2019, Select Board Meeting, 5:00 PM @ Town Office

Warren Old Home Day, July 12-14, 2019

Tuesday, August 13, 2019, WVSB Meeting, 6:00 PM @ School Library

NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:35 PM.

CONCLUSION NON-PUBLIC SESSION #1 :

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 5:45 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:48 PM.

CONCLUSION NON-PUBLIC SESSION #2 :

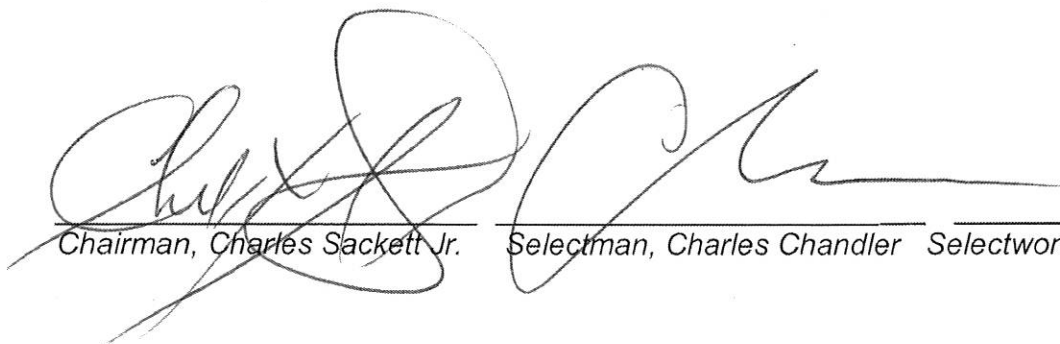
Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:15 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 6:23 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano