

**APPROVED**

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, May 8, 2019**

*CHS* *CTV*

**CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, Transfer Station/Buildings & Grounds Manager - George Russell, Fire Chief - Art Heath, Chief of Police – John Semertgakis, and Deputy Fire Chief and Chair WWSB - Don Bagley Sr.. Road Agent- Bobby Cass was not at the meeting, but provided a written report.

**Public Present:** Shirley McCartin and Tori Saucier.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** *C. Sackett moved approval of the manifest. C. Chandler seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano-yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Chandler moved to approve the 4-24-2019 minutes as presented. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

**PUBLIC COMMENT:**

a. Don Bagley Sr. announced the WWSB meeting will be Tuesday, May 14, 2019 at 5:00 PM. Following the school meeting, there will be a joint meeting to include the members of the Warren Select Board and members of the Warren Village School Board at 6:00 PM. The purpose of the meeting is to listen to a presentation of options on energy in Warren and a discussion after the presentation.

b. Don Bagley Sr. stated there will be an Open House at the Warren Historical Society on May 25, 2019 at 11:00 AM to celebrate the renovation of the Historical Society.

c. Shirley McCartin asked about the status and information about the cell tower coming in Warren. Tori Saucier said she and her wife had agreed to allow the Tower Company to use their property on Swain Hill Road. C. Sackett said the Federal Government is trying to give everyone in the United State the opportunity to have access to wireless communication.

#### **TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$133,735.17** after tonight's approved manifest total of **\$140,403.46**

The Tax Collections Account balance is **\$131,885.93**. The January reconciliation report was provided for the Select Board's review.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*

#### **ROAD AGENT:**

Road Agent Bobby Cass provided a written report to the Select Board. Equipment has been serviced. Sanders washed and oiled for summer. He has been grading where he can and has been doing some sweeping.

#### **FIRE DEPARTMENT REPORT:**

Fire Chief Art Heath reported trees on wires. He also reported the structure fire in Warren across the street from the common. It was a bad fire, but most was contained to the interior of the house. C. Sackett said good job and response.

#### **CHIEF OF POLICE REPORT:**

Chief John Semertgakis reported a domestic disturbance on Rt.118. There was a Copsync drill at WVS. It went well.

The Chief stated the event at the Mountain Mud Run Park was a success, considering how busy they were and the size of the crowd. He stopped two riders on the trail. The trail is still closed until at least May 23<sup>rd</sup>.

The Chief will be attending training - police prosecutor in May. There was some discussion on traffic control. C. Chandler said he had noticed some improvement of speeding through town and in Glenclyff. J. Semertgakis said he has noticed a difference when he is on traffic duty and when he is tied up with other duties. The state police have been helpful with filling in for him. One area that is a problem is in Glenclyff, when the shift changes at the Glenclyff Home.

Traffic Stops: 18 Citations Issued: 2

## **TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

The Manager, George Russell reported:

Transfer Station: The baler is now operational. We are bailing card board now and will continue with plastic and paper soon. Five employees, including G. Russell, will be attending training this month.

Buildings & Grounds: G. Russell reported the season of cutting grass has arrived, except when it snows.

## **TOWN ADMINISTRATOR:**

- a. A. Albro met with Richard, our Assessor, who is working to rectify a couple of Current Use issues that were brought up by the Department of Revenue Administration.
- b. A. Albro said he had a conference call with FEMA and HSEM regarding the H+H Studies for Week's Crossing and Ore Hill Road.
- c. A. Albro informed the Board that he will be attending a free Primex Training next week. This is the annual conference and will cover human resources issues, litigation, and other administrative topics.

## **NEW BUSINESS:**

- a. MS232: Report of Appropriations Actually Voted – A. Albro informed the Board that the MS232 needed to be signed for DRA after Town Meeting.
- b. Road Reconstruction Quote Review – *Based on the review of the three quotes, C. Chandler moved that C. Sackett is authorized to accept and approve the bid of \$152,634.64 from R&D Paving Company for the Town Road Paving Project. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*
- c. Road Reconstruction: Paving Fund Withdrawal – *C. Sackett moved to send an authorization letter to Marie Spencer, Trustee of the Trust Funds to allow her to withdraw funds in the amount of \$110,000.00 from the Paving Expendable Trust Fund. C. Chandler seconded the motion. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*
- d. Elderly Exemption, Charles & Anna Rivers: Map 250/ Lot 031 – *C. Chandler moved to accept the recommendation of the assessor and approve the elderly exemption for Charles & Anna Rivers. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

e. Tax Warrant – The Board reviewed and signed the Tax Warrant for bills due July 6, 2019.

f. Baker River Watershed Stream Crossing Project (NCC) - The North County Council will be compiling a report of the culvert crossings on public roads in Warren at no cost.

#### **OLD BUSINESS:**

a. PSU Sustainability Assessment - The PSU students have completed the assessment at no cost to the Town. They received about 50 responses from the survey they sent out. They have compiled a comprehensive report and presented their findings to the Town Administrator. The report is available for review at the Town Office.

**OTHER BUSINESS:** None

**CORRESPONDENCE:** The Board received a letter from a resident concerned about Weeks Road being blocked. L. Romano stated she believed there was logging activity up Weeks Road. There is nothing that requires the Board's attention at this time.

#### **UPCOMING MEETINGS & EVENTS**

Wednesday, May 22, 2019, Select Board Meeting, 5:00 PM @ Town Office

Saturday, May 23 thru June 3, 2019, Free Clothing Drive @ Town Hall

Saturday, May 25, 2019, Historical Society Open House & BBQ, 11-2 @ HSB

Wednesday, June 5, 2019, Select Board Meeting, 5:00 PM @ Town Office

Tuesday, June 10, 2019, WWSB Meeting, 6:00 PM @ School Library

#### **OPEN NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:35 PM.

#### **END NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 6:00 PM.

**OPEN NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 6:05 PM.

**END NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 6:15 PM.

There was a short discussion regarding selectmen's pay. It was decided to address the subject at the next meeting.

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

The Board adjourned at 6:20 PM.



Chairman, Charles Sackett Jr.    Selectman, Charles Chandler    Selectwoman, Lesa Romano