

## APPROVED

### WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, March 13, 2019

#### **CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote,, Fire Chief - Art Heath, Chief of Police – John Semertgakis, Deputy Fire Chief and Chair WWSB - Don Bagley Sr. Road Agent- Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell were not present at the meeting..

**Public Present:** None

**FIRST ORDER OF BUSINESS:** *As this is the first meeting after Town Elections and Town Meeting, C. Chandler moved to select Charles Sackett to be the Chairman of the Select Board. L. Romano seconded the motion. Vote: Chandler -yes and L. Romano-yes. The motion passed 2-0. C. Chandler moved to select Lesa Romano to be the Vice-Chairman of the Select Board. C. Sackett seconded the motion. Vote: Chandler -yes and Sackett-yes. The motion passed 2-0.*

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** *C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano-yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Sackett moved approval of the 2-15-2019 and 2-27-2019 minutes. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

**PUBLIC COMMENT:** None

#### **ROAD AGENT:**

Road Agent Bobby Cass provided a written report to the Board. He has been putting water turns for water runoffs and filling pot holes with sand for the time being. Need to change the oil and perform service work on all the equipment. Town Roads will have Weight Limit Postings at 6 tons beginning next week. Getting prepared for mud problems around town. Road Agent Cass is getting the rock rake ready for the spring.

### **TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$319,727.73** after tonight's approved manifest total of **\$28,970.58**. The February reconciliation reports were provided for the Select Board's review.

The Tax Collections Account balance is **\$128,523.25**. The February reconciliation reports were provided for the Select Board's review.

C. Chandler stated he would like to defer payments as long as reasonable. The Treasurer stated all payments must be completed by the 15<sup>th</sup> of December. Last year, DRA advised that transfers to capital reserve funds from fund balance should be made soon after Town Meeting. C. Sackett reiterated that we should delay payments as needed to ensure proper cash flows for the Town.

S. Foote expressed that there is not a standard request procedure for those who receive a stipend from the Town. After discussion, it was decided that a standard request procedure is not needed at this time.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*

### **TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

### **FIRE DEPARTMENT REPORT:**

Fire Chief Heath reported a motor vehicle accident at the junction of Rt. 25 and Rt 118 on 3/06/2019. Another motor vehicle accident on East Side Road and RT. 25 on 3/14/2019.

### **CHIEF OF POLICE REPORT:**

Chief John Semertgakis reported a suspicious person on RT.25. The person was walking down Rt. 25 towards Wentworth at approximately one AM wearing only shorts and a scarf – he could not be located. Paperwork was served on Lake Tarleton Road. The State Police responded to two motor vehicle accidents, one on the corner of East Side Road and RT. 25, the other on Rt.25 near Rt 118 intersection.

Attended Training on Outlaw Motorcycle Gangs. The Chief stated there are gangs all throughout the state and you would be surprised where. He investigated a burglary on Rt 25; an unattached garage was broken into while the resident was in Florida; miscellaneous tools were stolen.

There was a 911 hang-up on Moses Road, involving a domestic disturbance. There was an animal complaint on Stimson Road; loose dog not found. Animal complaint on Rt. 25; loose dog on road, returned home. Mutual aid, assisting EMT unit on

Sugarbush Road. Landlord/tenant issue on Moses Road.

Traffic Stops: 21, Citations Issued: 2

### **TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

Transfer Station: The Manager, George Russell reported the motor for the baler is wired up, but it needs to be wired to the control circuit. The electrician is working on it. G. Russell cleaned up some of the scrap metal.

Buildings & Grounds: G. Russell reported he has been putting Town files in storage. They are in totes and being stored in a storage unit at the transfer station. G. Russell is still helping to plow and sand.

### **TOWN ADMINISTRATOR:**

- a. Austin Albro stated EMD Janice Sackett forwarded an email regarding a request from WVS for a light to indicate when the emergency generator at the school was not functioning properly. The Town Administrator indicated that the EMD did not think the light was an investment worth nearly \$500.
- b. DRA will be in the office on March 21 to review Warren's Current Use properties

### **NEW BUSINESS:**

a. CAI Mapping Contract - There was a short discussion on the current services provided by CAI and online mapping services offered by CAI. A. Albro stated that options are available, at a cost, to make the maps accessible online. This is something that can be considered in the future but the current contract meets all the needs of the Town. *C. Chandler moved to accept the CAI contract. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0. .*

#### **b. Abatement Recommendations:**

i. Veteran's Credit: John Proost, Map 218/Lot 14. *C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes. Chandler-yes and Romano-yes. The motion passed 3-0-0.*

#### **ii Intent to Cut:**

a. Map 228/Lot 023, Owner: Sharon O'Neil, Logger: Chris Whitcher. *C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano . Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*

b. Map 220/Lot 13, Owner: Robert & Sylvia Newton, Logger: Jason Newton. *C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-*

*yes and Romano-yes. The motion passed 3-0-0.*

iii Current Use Application: Owner: Robert & Richard Leikauskas, Map 251/Lot 3 & 4. *C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*

iv. Land Use Change Tax: Owner: Robert & Maureen Felts, Map 219/Lot 003, 003-1 & 014. *C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.*

v. Abatement Request: Eric & Margaret Jones, Map 205/Lot 020, *C. Chandler moved to table the request until the Administrator could discuss the application with the Assessor. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0*

**OLD BUSINESS:** None

**OTHER BUSINESS:** None

**CORRESPONDENCE:** A letter from DES regarding an incomplete application from a Warren resident was briefly discussed.

#### **UPCOMING MEETINGS & EVENTS**

Wednesday, March 27, 2019, Select Board Meeting, 5:00 PM @ Town Office

Saturday, April 6, 2019, Dog Rabies Clinic, Warren Fire Dept., 1-3 PM

Saturday, April 6, 2019, Dinner & Movie, Warren Historical Society

Tuesday, April 8, 2019, School Board Meeting, 6:00 PM, @ School Library

Wednesday, April 10, 2019, Select Board Meeting, 5:00 PM @ Town Office

Saturday, May 25, 2019, Warren Historical Society Open House BBQ

#### **NON-PUBLIC SESSION:**

*Motion by L. Romano, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:30 PM.

#### **CONCLUSION OF NON-PUBLIC SESSION:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit*

*non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 5:50 PM.

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

The Board adjourned at 6:00 PM.

  
Chairman, Charles Sackett Jr.    Selectman, Charles Chandler    Selectwoman, Lesa Romano