

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, January 2, 2019

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator —Austin Albro, Treasurer - Sheila Foote, Road Agent- Bobby Cass, Fire Chief - Art Heath, Chief of Police — John Semertgakis, Deputy Fire Chief and Chair of WWSB - Don Bagley Sr, Transfer Station/Buildings & Grounds Manager - George Russell.

Public Present: Donna Hopkins, and Kellie Pinon.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: C. Chandler questioned the \$1000.00 contribution to the 8th grade class trip from the Parks and Recreation Department. C. Sackett opined the \$1,000.00 donation should be approved this year and the Town Administrator should talk with the school leadership to address the Board's future concerns. C. *Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes, Chandler -yes and Romano-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: C. *Sackett moved approval of the 12-19-2018 minutes. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

- a. Kellie Pin on introduced herself as the new President of the Baker River Watershed Association. Ms. Pinon stated her mission is to provide the Town and its visitors important information about proper care of the Baker River.
- b. Don Bagley Sr. asked the Board if they would be making appointments to Town positions at tonight's meeting. C. Sackett said no, it will be done at the next meeting and asked Administrator Albro to put it on the next agenda.
- c. Bobby Cass expressed his appreciation for Town Administrator Albro, speaking to the excellent and efficient help he has provided to fellow Town employees. Others spoke up in agreement. C. Chandler stated that Austin's hard work does not go unnoticed.

ROAD AGENT:

Road Agent Bobby Cass responded to Selectwoman Romano's request to take down some of the no parking signs from Beech Hill Road. B. Cass said he could, and it will be done once he has time. Road Agent Cass has been plowing and sanding the roads as needed. He is keeping the garage filled with sand and salt. B. Cass reported he has been having problems with people coming in with pickup trucks and filling them with sand and making multiple trips for re-fills.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$620,287.84** after tonight's approved manifest total of **\$147,622.55**. The November reconciliation reports were provided for the Select Board's review.

The Tax Collections Account balance is **\$117,076.09**. The November reconciliation reports were provided for the Select Board's review.

On December 21st we received \$47,345.93 from the State for the Rooms & Meals Tax Distribution

The Town Auditor was in the office today to begin the preliminary audit work for 2018.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT:

Fire Chief Heath reported attending the Twin State meeting. He said it was a quiet time.

CHIEF OF POLICE REPORT:

Chief John Semertgakis reported the State Police responded to a motor vehicle collision involving a DOT truck in Warren on 12/18. Road hazard, Studio Road; tree down on road, removed on 12/22. DCYF reporting an incident at Beckett School in Warren, under investigation on 12/24. On 12/26, a domestic incident, Beckett School; report of unprivileged physical contact between students. Domestic incident Pine Hill Road: verbal incident, mediation needed on 12/28.

On 12/30, a report of sexual assault on a minor: Child Advocacy Center interview is scheduled. On 12/30, there was a report of a woman screaming in area of Route 25. On 12/30, report of a theft at a logging site on Cape Moonshine Road, referred to Piermont Police Department.

Traffic Stops: 17, Citations Issued: 1

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Transfer Station: The Manager, George Russell reported an issue with the boiler shutting down. Brian Weeks came in and repaired it.

Buildings & Grounds: G. Russell reported a noise that was coming from the restroom area. After investigating the situation, they discovered the main line supplying water to the men's bathroom had a crack and was leaking.

TOWN ADMINISTRATOR:

- a. Austin Albro stated DRA had contacted him and offered their help updating the town's Current Use files.
- b. Austin Albro said he has begun work on the Town Report.
- c. Administrator Albro said the Joint Budget Hearing will be Tuesday, February 12th.

NEW BUSINESS:

a. Abatement Recommendations:

i. James & Maryellen Kirkpatrick, Map 219/Lot 004,

C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

ii Catherine Cinnamond, Map 205/Lot 019,

C. Chandler moved to accept and approve the assessor's recommendation. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

iii Eric & Margaret Jones, Map 205/Lot 020,

C. Chandler moved to table the request since all applicants had not signed the application and additional detail was not provided. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

b. Driveway Application:

i. Beech Hill Road, Map 245/Lot 25

The Board had no objections to the request so long as the issues addressed by the Road Agent were met. Bobby Cass stated there was a tree that needed to be removed, and there were no line of sight issues and no culvert needed.

OLD BUSINESS:

a. 2019 Warrant Articles: C. Sackett asked A. Albro to look into sources of funds for possible expansion of the Water District. A. Albro stated there may be some money available from the Community Development Finance Authority for a feasibility study, which would be the first step in securing funds for expansions. C. Chandler said the warrant article should be changed to include the need for a feasibility study.

OTHER BUSINESS: Peter Cooke of GMR Holdings, LLC, who is installing the proposed communications tower, attended the meeting to address any questions from the Selectboard. Peter Cooke stated that the tower is a part of the FirstNet Program and service will be available for daily consumers of AT&T, as well as, emergency personnel during an emergency. C. Sackett asked if the tower would be open to other carriers. Peter Cooke stated that tower will be open for additional carriers, as well as town emergency communication equipment. C. Chandler stated Warren does not have a Zoning ordinance and the municipal oversight of this project is extremely limited. Mr. Cooke stated that Wentworth and Rumney have plans for a tower and offered to attend another meeting if requested.

CORRESPONDENCE: None

UPCOMING MEETINGS & EVENTS

Wednesday, January 16, 2019, Select Board Meeting, 5:00 PM © Town Office
Wednesday, January 30, 2019, Select Board Meeting, 5:00 PM @ Town Office
Wednesday, February 6, 2019, Select Board Meeting, 5:00 PM @ Town Office
Tuesday, February 12, 2019, Joint Budget Hearing, Select Board & School Board 5:00 PM © School Cafeteria.

NON-PUBLIC SESSION #1:

Motion by L. Romano, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:25 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett — yes; Chandler-yes and

Romano- yes. The motion passed 3-0-0,

The Board ended the non-public session at 5:50 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Romano-yes, Chandler-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:53 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by L. Romano, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Sackett, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett — yes; Chandler-yes, and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:10 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 6:20 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Select woman, Lisa Romano