

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, December 19, 2018

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:30 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Fire Chief - Art Heath, and Chief of Police – John Semertgakis, and Deputy Fire Chief and Chair of WVSB - Don Bagley Sr. Road Agent – Bobby Cass and Transfer Station/Buildings & Grounds Manager - George Russell submitted written reports for the Board.

Public Present: Tori Berger, Stacey Berger, Sandra Donahue, Donna Hopkins, and John Dunster.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST: *C. Sackett moved approval of the manifest as presented. C. Chandler seconded the motion. Vote: Sackett-yes, and Romano-yes. The motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved approval of the 12-5-2018 minutes. L. Romano seconded the motion. Vote: Chandler -yes, Sackett-yes, and Romano-yes. The motion passed 3-0 0.*

PUBLIC COMMENT:

a. Don Bagley Sr. stated that at the last fire department meeting they would ask to move \$25,000 from the Building Fund to the Capitol Reserve Fund for the upcoming Town Meeting in March. This money will help pay for a used fire truck. C. Chandler asked if the existing truck is repairable. Don Bagley Sr. said no and a brand new one would cost between \$350,000 and \$450,000. A warrant article will be prepared for the voters.

b. John Dunster from ReVision Energy presented a solar energy opportunity to the Select Board. The program provides clean energy transition and reduces energy costs for the Town. The Select Board was presented two potential options, where the Town enters into a 40 year lease, with the opportunity to buy the system after year 6, for approximately 60% of the initial cost. These plans do not cost the Town any money up front and immediate energy savings of approximately \$900 in year 1 and approximately \$13,000 if the system is purchased. The Town can continue to lease the system for the entire 40 years and would receive modest savings. C Chandler said he understood the Town of Madison, NH has expressed interest in the program. Mr. Dunster is working on a plan for Madison. Selectwoman Romano asked about cost of maintenance and about updating for advancement in technology. Mr. Dunster stated that maintenance is included for 40 years, guaranteed at approximately \$800. L. Romano asked if there had been any problems with vandalism. Mr. Dunster stated some. C. Sackett said it is investor driven program. C Chandler said it could be to the Town's benefit for us to look into what other towns, school districts and non-profits are utilizing the program.

ROAD AGENT REPORT:

Road Agent Bobby Cass submitted a written report. He stated the Baker River project was completed and he is waiting for signed report. He continues to perform maintenance on the equipment. He reported that he was clearing ice and plowing and sanding.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$653,691.44** after tonight's approved manifest of **\$31,436.85**. The November reconciliation reports were provided for the Select Board's review.

The Tax Collections Account balance is **\$116,134.70**. The November reconciliation reports were provided for the Select Board's review.

The Treasurer said the rooms and tax funds from the State should be received in a few days.

The Town Auditor has planned a visit on January 2, 2019 to begin the preliminary audit.

L. Romano moved to accept and approve the Treasurer's report, seconded by C. Chandler. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review. Traveling at a high rate of speed Rt 25 heading

FIRE DEPARTMENT REPORT: Fire Chief Heath reported a very quiet time.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported a disabled motor vehicle on 12/3. There was a civil, landlord tenant issue on Moses Road on 12/4 and a welfare check on Clark's Drive on 12/4.

12/5 there was a report of automobile theft on Lake Tarleton Road, it had been repossessed. Conducted interviews for the Fire Marshall's Office for Swain Hill Fireworks on 12/8. Motor vehicle complaint on Rt. 25 on 12/8. Plymouth Police Department reported a Toyota traveling at a high rate of speed on Rt. 25 heading north, the vehicle was not located.

Welfare check on 12/8 on Gould Hill Road. On 12/13, untimely death on Red Oak Hill Road. There was a package theft reported, 12/14 on Scott Hill Road.

Traffic Stops: 21, Citations Issued: 2

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Transfer Station: The Manager, George Russell submitted a written report. He stated all the electrical wiring on the baler has been completed but the motor is in need of repair. He contacted N. H. Electric Motors to rewind the motor at a cost of approximately \$1,000.

Buildings & Grounds: A new electrical panel has been installed in the lobby of the Town Offices for the emergency generator. He repaired the ceiling in the Supervisors of the Check List office. He continues to help the Road Agent with plowing and sanding as needed.

TOWN ADMINISTRATOR:

Austin Albro reported the Town was under budget by approximately \$43,000 for the year. Since this is the last meeting of 2018, any funds to be encumbered must be voted on. A. Albro suggested that \$21,000 be encumbered for the River Project, \$6550 encumbered for HEB hydraulic studies, and \$1000 be encumbered to rewind the baler motor. C. Chandler made the motion to encumber a total of \$28,550.00 at the recommendation of A. Albro, seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes and Romano-yes. The motion passed 3-0-0.

NEW BUSINESS:

a. 2019 Warrant Articles – A. Albro presented a list of warrant articles proposed for the Town Meeting to the Board.

#1 - C. Sackett said the Board should consider rewriting the first proposed article regarding fireworks, so that Old Home Day was not included in the same article as the Pyrotechnic Association Firework displays. He stated it is not the Old Home Day fireworks that people complain about but the timing and length of the display put on semiannually by the NH Pyrotechnic Association. C. Chandler said we could eliminate the Old Home Days Fireworks from the warrant article. Tori Berger said she wanted to make it clear that the fireworks in question are NOT her fireworks. She allows the NH Pyrotechnic Association to use her land and if the residents of the Town did not want them, she would not host the semi-annual displays. C. Sackett stated it is a question of whether the Town's people want the NH Pyrotechnics Association to continue to shoot fireworks in Warren.

#2 – Entering into a long term borrowing agreement for reconstruction of Beech Hill Road and Batchelder Brook Road.

#3 – Lease/Purchase a John Deere Tractor.

#4 – Confirmations of Class 6 roads. Arthur Heath suggested adding Old County Road to the list. There was a brief discussion but no decision made regarding Old County Road.

#5 – Renovations of Town Office Bathroom to gain ADA compliance.

#6 – The article discussed potential renaming of Beech Hill Road to Cotton Hill Road. The Board decided to eliminate that article, after discussion.

#7 – Purchase of a portable motor-vehicle radar.

#8 – Investigation of Solar Energy Project.

#9 – Requested Adoption of RSA 72:76, Commercial and Industrial Construction Exemption.

#10 – There was discussion about the possibility of adding a warrant article regarding expansion of the South Main Water District.

OLD BUSINESS:

a. Baker River Berm Removal Project – The Town Administrator reported the Baker River Berm Removal Project was completed and we are awaiting a letter from DES indicating that they are satisfied. A. Albro stated that all conversations and site visits with Joseph Schmidl and Craig Rennie have been positive.

OTHER BUSINESS:

a. Sheila Foote suggested that a pickup truck be found for George Russell to use on the job. He now uses his personal vehicle. C. Sackett said he is reimbursed \$35.00 per week. C. Chandler asked A. Albro to look into the White Farm for possible solutions.

c. Tuesday, February 5, 2018 will be the night for the joint Town/School Budget Hearing.

CORRESPONDENCE: None

UPCOMING MEETINGS & EVENTS

Wednesday, January 2, 2019, Select Board Meeting, 5:00 PM @ Town Office

Tuesday, January 8, 2019, WVS Board Meeting, 6:00 PM @ School Library

Wednesday, January 16, 2019, Select Board Meeting, 5:00 PM @ Town Office

Wednesday, January 30, 2019, Select Board Meeting, 5:00 PM @ Town Office

NON-PUBLIC SESSION #1:

Motion by L. Romano, seconded by C. Chandler that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public,

would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler -yes; Romano-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:15 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes' and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 7:20 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Romano-yes, Chandler-yes and Sackett-yes. The motion passed 3-0-0.

The Board entered into a non-public session at 7:22 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by L. Romano, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Sackett-yes; Chandler-yes and Romano-yes. The motion passed 3-0-0. Motion by C. Sackett, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Sackett – yes; Chandler-yes, and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 7:30 PM.

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by L. Romano. Voting in favor of the motion were Sackett-yes; Chandler-yes, and Romano-yes. The motion passed 3-0-0.

The Board adjourned at 7:33 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano