

## APPROVED

### WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, November 21, 2018

#### CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, Fire Chief - Art Heath, and Transfer Station/Buildings & Grounds Manager - George Russell. Chief of Police – John Semertgakis and Road Agent – Bobby Cass were here earlier, but were called out or needed to leave.

**Public Present:** Kellie Pinon

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** C. Chandler stated he had reviewed the manifest and had a few questions that were answered. *C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett-yes, C. Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Chandler moved approval of the 11-7-2018 minutes. L. Romano seconded the motion. Vote: Sackett-yes, Chandler and Romano-yes. The motion passed 3-0-0.*

#### PUBLIC COMMENT:

- a. Arthur Heath announced the couple who bought the old Morse Building have donated a number of Christmas wreaths to the Town and he wanted to know where to hang them. Suggestions included the Town Hall, the Town Offices, the Library, and the Fire House. C. Sackett said thank you to the donors of the wreaths.
- b. George Russell said he and Austin Albro had met with John Dunster from Revision Energy to learn more about the potential for solar energy in Warren. He presented a proposal based on the Town's estimated energy use. C. Chandler said he was pretty impressed with Revision Energy's history of working with towns, colleges, and businesses, but would have to go to the voters. More research needs to be done for a warrant article. It was suggested that the Town Administrator follow up with other towns that have finished comparable solar projects, such as the Town of Madison. C. Sackett said to check the company's references and expressed concerns about the longevity and efficiency of solar projects. Administrator Albro stated that Mr. Dunster is willing to present to the Board. C. Chandler thought that was a good idea. The Board understands there is urgency to take advantage of incentives that will keep the cost of the project down. The Board will consider preparing a non-binding warrant article, if the result of our meeting moves us in that direction. The Board agreed there was no need for a motion at this time.

#### ROAD AGENT REPORT:

Road Agent Bobby Cass reported to C. Chandler prior to the meeting and but was not present due to inclement weather.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$305,552.90** after tonight's approved manifest of **\$24,951. 31**. The reconciliation reports were provided for the Select Board's review.

The Tax Collections Account balance is **\$59,190.11**. The reconciliation reports were provided for the Select Board's review.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT REPORT:** Fire Chief Heath reported a car accident with a deer. There was a false alarm at the Glenclyff Home. He also reported oil leaking from Engine 1 which was currently being serviced.

**CHIEF OF POLICE REPORT:** Chief John Semertgakis reported 3 stolen guns from a home between 11/7 and 11/10. Stolen wallet from vehicle parked in front of the Warren Village School on 11/13. Report of vandalism on Beech Hill Road. Missing hunter, 11/6, found a short time later.

Sex offender registration on 11/9. Report of possible theft/fraud at AppleKnockers General Store, 11/9. Welfare check on behalf of DCYF on Pine Hill Road, 11/11. Civil Standby on Studio Road, 11/14. Civil Standby on Studio Road 11/14. 911 hang-up from ACHC.

Disabled motor vehicle located at Lake Tarleton Road, 11/15. Suspicious vehicle located at Moose Scoops, 11/16, belonged to a resident. Suspicious person on Lake Tarleton Road, 11/17, log cabin closed for the winter, security footage showed person on the property 3 days in a row.

Traffic Stops: 23 Citations Issued: 3

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

Transfer Station: Manager, George Russell reported replacement electric heaters on the control panel for the new bailer. We are waiting for the NHEC to come has been working on the box outside/backside the Town Offices. Also, he and A. Albro have been exploring a solar project.

**TOWN ADMINISTRATOR REPORT:**

- a. Austin Albro, Town Administrator reports there will be a meeting with FEMA on December 3<sup>rd</sup> to discuss outstanding project work and bring the new Project Manager up to speed.
- b. There was confusion regarding the amount to be paid monthly to Warren Village School. A. Albro contacted the SAU for clarification. The payment for the remainder of the 2018-2019 fiscal year will be \$116,176.43.

**No other departments were represented at the meeting**

**NEW BUSINESS:**

- a. Insurance HealthTrust Authorized user Agreement - *C. Chandler moved to authorize Charles Sackett to sign the agreement. Seconded by L. Romano. Voting in favor of the motion were Chandler-yes, and Romano-yes. C. Sackett abstained. The motion passed by majority 2-0.*
- b. NHEC Petition and Pole License - *C. Chandler moved to approve the NHEC petition and license. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-*

*yes. The motion passed 3-0-0.*

c. LUCT – Assessor, Richard Dorset prepared a land use change tax for Warren Sand and Gravel, at the request of NH Department of Revenue.

d. H&H Studies: Ore Hill & Week's Crossing – An updated proposal will be coming from HEB Engineers in time for review prior to the next meeting.

**OLD BUSINESS:**

a. Beech Hill Parking - C. Sackett and C. Chandler went up to Beech Hill Road to look at the area with the no parking signs. They agreed the road definitely has a safety concern with a lack of vision of on-coming traffic in both directions. The Board requested that the no parking signs be spaced apart, approximately 200 feet but visible from one another. Violators will be ticketed and fined if there are continuing violations and the vehicles will be towed at the owner's expense. No additional signs will be posted without the Select Board's permission.

b. Bake River Berm Removal Project – The berms will be removed begin as soon the necessary equipment arrives. Administrator Albro expects the equipment to arrive by the end of the week.

c. Current Use Update - Richard Dorsett completed a land use change tax identified by NH DRA and continues to review others. Administrator Albro is working with the assessor to establish new, updated current use files.

d. Solar – See Public Comment

**OTHER BUSINESS:** None

**CORRESPONDENCE:** None

**UPCOMING MEETINGS & EVENTS**

FEMA Meeting, Monday, December 3, 2018 at the Town Offices

Board of Selectmen Meeting, December 5, 2018 at the Town Offices, 5:00 PM

Warren Village School Board Meeting, December 11, 2018 at the School, 6:00 PM

Board of Selectmen Meeting, December 19, 2018 at the Town Offices, 5:00 PM

**NON-PUBLIC SESSION:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:55 PM.

**CONCLUSION OF NON-PUBLIC SESSION:**

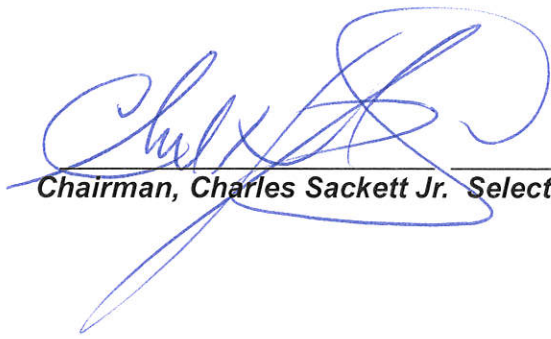
*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 6:08 PM.

**ADJOURN:**

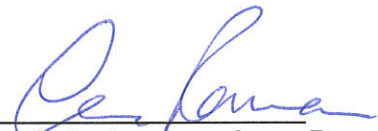
*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes, Romano–yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.*

The Board adjourned at 6:13 PM.

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**Chairman, Charles Sackett Jr.**

**Selectman, Charles Chandler**

A handwritten signature in blue ink, likely belonging to Lesa Romano. The signature is written over the third part of the line of text.

**Selectwoman, Lesa Romano**