

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, October 24 2018

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Police Chief - John Semertgakis, Fire Chief - Art Heath, Transfer Station/Buildings & Grounds Manager - George Russell, Road Agent – Bobby Cass, and Don Bagley Sr. - Chairman of Warren Village School Board. Treasurer - Sheila Foote was not present, but provided her written report.

Public Present: Bryan Flagg, Sarah Fabian, and Sandra Donahue.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.

APPROVAL OF MINUTES

L. Romano motioned approval of the October 10, 2018 minutes. C. Chandler seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

- a. Bryan Flagg asked about vehicles and other large items parking on Beech Hill Road near Weeks Road. Mr. Flagg gave the Board some pictures he had taken to highlight the situation. He said it is difficult driving a school bus on Beech Hill Road. C. Sackett said what we need to do is to determine what we can do legally. C. Chandler stated the critical thing on Beech Hill is the line of sight. The Road Agent put up two no parking signs and we are down to one, because someone cut the tree down where it was posted. The Chief of Police said without signage there is nothing he can do legally other than to ask them to move their vehicle. With the correct signage, violators may be fined or prosecuted and vehicles may be towed. *C. Chandler authorized the Road Agent to acquire and post 4 additional signs on Beech Hill Road. L. Romano seconded the motion. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- b. Don Bagley Sr. stated there have been vandalism problems at the Pine Hill cemetery.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass reported the trucks are full and ready to roll. B. Cass said he was working on plans for next year's major road projects. The following roads are in need of work: Beech Hill Road, Bachelor Brook Road, Swain Hill Road, Pine Hill Road, and Breezy Point Road. C. Chandler said it may be the time to contemplate a 20 year road work bond or a low rate interest loan. B. Cass will begin to collect figures to estimate cost.

TREASURER'S REPORT:

Treasurer Sheila Foote provided a written report of the Town of Warren Operating Account balance is **\$438,035.37 before** tonight's manifest total of **\$30,435.68**.

The Tax Collections Account balance is **\$57,822.96**.

The Treasurer stated she would be away October 22-29, 2018. Deputy Treasurer, Heather Warner will cover at her convenience during the Treasurer's absence.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported things were quiet this reporting period. The Chief said there was a stove fire on Beech Hill Road and a truck rollover. He attended a Lakes Region Mutual Aid meeting. The communication tower for fire and police is expected to be up and running by Thanksgiving.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported a mud buggy accident at an event on Lake Tarleton Road; head injury; call went to Fish & Game. Disabled motor vehicle on Rt. 25, owner removed it later that day. He performed a civil standby on Red Oak Hill. There was a dog struck and killed by a motor vehicle on Rt. 25.

The Chief responded to an alarm activation on Beech Hill Road. He participated in a safety meeting at the Warren Village School. Grand Jury last Friday; moving forward with 3 counts of FSA. DUI case on Wednesday, will conclude on December 4th.

Traffic stops: 29 Citations Issued: 5

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell thanked Don Bagley Sr. for his help with end of the season grounds work. G. Russell said the concrete in the back of the Town Hall has been poured. G. Russell said the propane tank for the generator will be delivered on November 5th and Dead River will be at the School on November 19.

G. Russell addressed the Board about purchasing a multi-purpose tractor with boom mowing capabilities. This would be a dual purchase with the Transfer Station/Building and Grounds and the Highway Department. G. Russell stated the Transfer Station/Building and Grounds could utilize the tractor for many work assignments throughout the Town and at the Station. The Road Agent's current tractor does not have the boom attachment, so that equipment is rented out. The purchase price of the tractor is approximately \$75,000.00. In addition, the company is offering a 2-5 year municipal lease with a purchase option.

TOWN ADMINISTRATOR REPORT:

- a. DES & Emergency Management – DES said the River Project needs to be completed and excess material removed.
- b. Tax Rate from DRA – to be discussed in Old Business

NEW BUSINESS:

a. McKibben Contract Renewal through 2023 – The McKibben Contract is for testing at the Transfer Station and is a 5 year contract. C. Sackett said this same company has been monitoring the landfill for years and we have never had a negative reading. C. Chandler said this discussion should be tabled until the next meeting. He asked A. Albro to contact the company and ask if they would justify the increase or drop their prices.

OLD BUSINESS:

- a. Current Use Update: Letter for Review, Assessor in Office 10/31 – A letter provided by DRA will be mailed to CU property owners explaining the need to update Town records to satisfy DRA.
- b. Preliminary Budget Review – The Board reviewed the summary, broken down by line item and departments as a means for discussion of their budget for FY2019.
1. General Government: An increase primarily due to increased Legal Expense
 2. Dispatch: An increase in Grafton County Dispatch Service
 3. Road Agent: An increase for PT employee May thru October.
 4. Library: An increase for additional hours and programs.
 5. Non-profit Organizations: Only some requests have been received but it is anticipated there will be an increase in the amount requested, including the WWAS

CORRESPONDENCE:

A letter will be sent to residents who have properties that abut the work zone of Berm Removal Project.

UPCOMING MEETINGS & EVENTS:

Election Day, Tuesday, November 6, 2018 at the Town Hall,
Board of Selectmen Meeting, Town Offices, November 7, 2018 at 5:00 PM
WVSB Meeting, Tuesday, November 13, 2018, at the School, 6:00 PM

NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 6:35 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

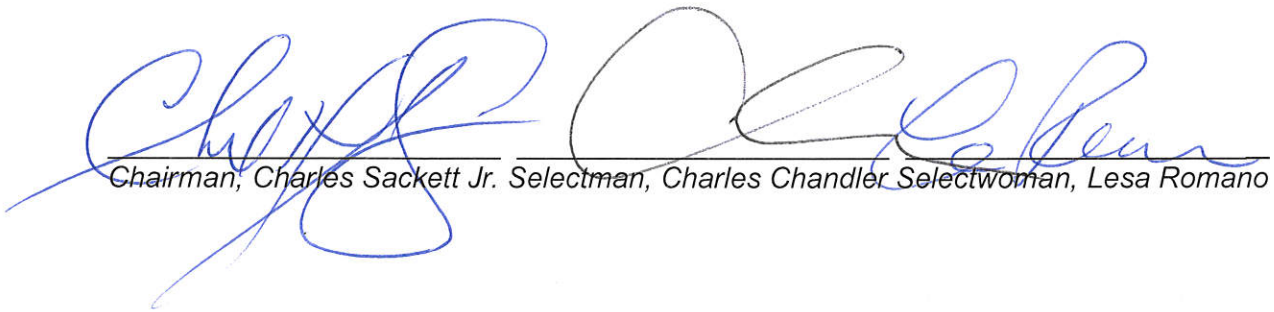
Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:48 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes, Chandler - yes, and Romano – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 7:00 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano