

**APPROVED**

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, November 7, 2018**

**CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Select Board Members Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, Chair Warren School Board - Don Bagley Sr., Chief of Police – John Semertgakis, Fire Chief - Art Heath, Transfer Station/Buildings & Grounds Manager - George Russell and Road Agent – Bobby Cass.

**Public Present:** Donna Hopkins, Sandy Donahue, Kellie Pinon, Anthony Divergigelis, Quinn Daniel Greenleaf, David Lowe, and Todd Moore.

C. Sackett led those present in the pledge of allegiance to the flag.

**SELECT BOARD MANIFEST:** C. Chandler stated he had reviewed the manifest and does not agree with the Fire Department amount of \$4,450. *C. Chandler moved approval of the manifest with the change of the amount for the Fire Department item as \$4,150 and the check re-written. L. Romano seconded the motion. Vote: Sackett-yes, C. Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Chandler moved approval of the 10-24-2018 minutes, L. Romano seconded the motion. Vote: Sackett-yes, Chandler and Romano-yes. The motion passed 3-0 0.*

**NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:08 PM.

**CONCLUSION OF NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

The Board ended non-public session at 5:30 PM. C. Chandler stated, let the minutes show that no decision or action was taken as a result of discussion.

*C. Sackett moved to return to the regular meeting at 5:30 PM. C. Candler second the motion. Vote: Chandler-yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

**PUBLIC COMMENT:**

Anthony Divergigelis complained to the Select Board about the Town placing no parking signs in front of his property on Beech Hill Road. C. Chandler stated they had received a report that the school bus could not get through with other vehicles trying to get around other vehicles parked in the road. In fact, the school bus had to back down Beech Hill Road to let the other vehicles move. The issue is on the crest of the hill and problems with line of sight. When vehicles are parked on the road, it is difficult and in some situations impossible for large emergency vehicles to get to people in need. Anthony Divergigelis said it is arbitrary treatment. C. Sackett and C. Chandler said they would drive up and check on the placement of signs and decide if there are too many signs.

**TREASURER'S REPORT:**

Treasurer, Sheila Foote reported the Town of Warren Operating Account balance is **\$286,173.79** after tonight's approved manifest of **\$146,726.20**.

The Tax Collections Account balance is **\$57,841.11**.

The Grafton County Tax bill is \$126,971, due December 17, 2018.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**ROAD AGENT REPORT:**

Road Agent Bobby Cass asked the Board if they wanted him to do the work on the catch basins on Studio Road. They said yes, he should begin the work and repair anything necessary. *C. Sackett moved to complete the work on Studio Road. C. Chandler seconded the motion. Vote: Chandler-yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

**TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT REPORT:** Fire Chief Heath reported a chimney fire on Beech Hill Road. There were two false alarms at the Glenclyff Home. He reported an assist call from Wentworth that was canceled before they left.

**CHIEF OF POLICE REPORT:** Chief John Semertgakis reported a tree down on Rt.118. He responded to a report of lost dogs. There was a good turnout for Halloween. He investigated a suspicious person at AppleKnockers.

Traffic Stops: 23, Citations Issued: 4

**TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

Transfer Station: Manager, George Russell reported the propane tank is now set behind the Town Office. NHEC needs to check the front panel before the emergency generator can be hooked up. He has been working at the Town Hall.

**TOWN ADMINISTRATOR REPORT:** Austin Albro, Town Administrator report covered in New Business and Old Business.

**No other departments were represented at the meeting.**

**NEW BUSINESS:**

a. Tax Warrant – Requires signatures of Board to prepare tax bills.

- b. Fire Dept. EFT Request – Discussion of use of the Fire Department ETF for unanticipated communication tower costs.
- c. Municipal Assessment Data Certificate – Allows State of NH to begin equalization process.

**OLD BUSINESS:**

- a. McKibben Contract Renewal through 2023 – A. Albro was contacted by another vendor that provided a quote for landfill monitoring and discussed the increased price with current vendor McKibben. McKibben's cost was the lowest. *C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*
- b. Studio Road Catch Basin Project – Discussed and approved under Road Agent report.
- c. Berm Removal Project – A. Albro reported six out of eight property owner's give permission to access their land to work on the berm removal project. The response from residents was overwhelmingly positive.
- d. Current Use Update - Richard Dorsett, Assessor was in the office a few days working on Current Use Issues. His suggestion was to create new files, solely for Current Use information. He is continuing to work on LUCT projects that were brought to our attention by DRA.
- e. 2019 Budget Review – C. Chandler stated he did not concur with line 43.11-1B of the Road Agent's budget for an assistant road agent at \$7,800.00. *C. Chandler moved to accept and approve the budget minus the \$7,800. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.*

**OTHER BUSINESS:** None

**CORRESPONDENCE:** None

**UPCOMING MEETINGS & EVENTS:**

- Board of Selectmen Meeting, November 21, 2018 at the Town Offices, 5:00 PM
- Board of Selectmen Meeting, December 5, 2018 at the Town Offices, 5:00 PM
- Warren Village School Board Meeting, December 11, 2018 at the School, 6:00 PM
- Board of Selectmen Meeting, December 19, 2018 at the Town Offices, 5:00 PM

**NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 6:20 PM.

**CONCLUSION OF NON-PUBLIC SESSION #2:**

*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

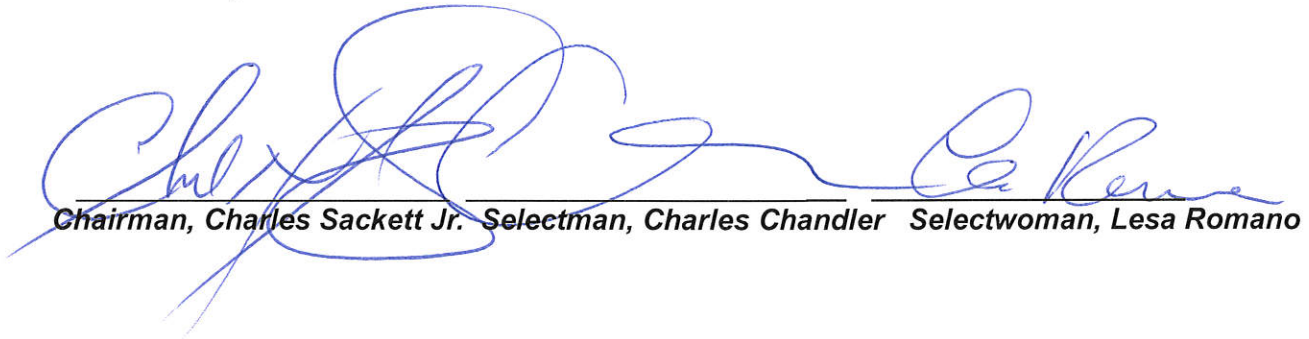
The Board ended the non-public session at 6:35 PM.

**ADJOURN:**

*C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was*

seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Romano-yes, and Chandler – yes. The motion passed 3-0-0.

The Board adjourned at 6:45 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano