

APPROVED

WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, September 26, 2018

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett and Charles Chandler.

Staff/Officials Present: Office Administrator – Austin Albro, Police Chief - John Semertgakis, Chair Warren School Board - Don Bagley, and Fire Chief - Art Heath. Treasurer - Sheila Foote, Transfer Station/Buildings & Grounds Manager - George Russell, and Road Agent – Bobby Cass were not present for the meeting but submitted written reports.

Public Present: Donna Hopkins and Michael Galli.

Meeting C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler confirmed the payment to the school was \$110,000. *C. Chandler moved approval of the manifest. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0.*

APPROVAL OF MINUTES

C. Chandler moved approval of the September 12, 2018 minutes. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0.

PUBLIC COMMENT:

a. Michael Galli, Principal of the Warren Village School, said he was pleased to be at the meeting, which gave him the opportunity meet others from the community and especially members of the Select Board. C. Chandler said Lesa Romano, the third member of the Board, is not here tonight, but he was sure Mr. Galli will have the opportunity to meet her. Mr. Galli said he had already met Austin Albro and they had discussed the students becoming a larger part of the community. C. Chandler noted that students have attended Town Meeting in the past. Mr. Galli said he was impressed with the school and with the student's positive attitude.

b. D. Bagley Sr. reported there will be between \$20,000 to \$22,000 left over from the FY2018 school budget for next year. He said 2% of the total will be retained for emergencies. *C. Chandler moved acceptance of the report. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0.*

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass was not at the meeting, but sent a written report. He stated he has been working on the new culverts on Lund Lane. Two of the big pipes are in and completed. He has been working on the slopes on Robb's Lane. He has also been in the shop, getting everything ready for winter. B. Cass said he has been taking a day off here and there, using up vacation time. Next week he plans to finish Lund Lane. Then he will have grading and ditch work to do.

TREASURER'S REPORT:

Treasurer Sheila Foote submitted a written report:

The Checking Account balance is \$17,375.64 after tonight's approved manifest of \$132,782.62.

The Tax Collections Money Market Account balance is \$55,204.77.

The Town of Warren's Money Market Account balance is \$229,390.89.

The Town of Warren Statement Savings Account balance is 185,812.39.

On September 21, 2018 we received from FEMA \$2,688.74 for a completed project from the October, 29, 2018 storm.

On September 20, 2018, Austin Albro and Sheila attended a NHMA Budget and Finance Workshop. It was an excellent workshop.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath said they had two calls for lifting assistance from ambulance crew. One was a false report. Chief Heath reported the Power Radio Tower has been delayed due to non-delivery of 17,000 feet of (wire) required for hook-up of fiber optics into the building. The grant will not do the infra-structure.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported a motor vehicle collision on Primary Election night; NH State Police responded; DUI charges may follow. Aggressive/hostile hiker at Hiker's Hostel in Glenclyff. Disabled motor vehicle on Lake Tarleton Road at midnight; truck w/ heavy trailer. Noise complaint on Rabbit Run Road; house party w/ band playing. Fireworks update: noise/traffic complaints speed signage.

Vacation Week

There was a 911 hang up at Moose Hillock Campground. Welfare check on Lake Tarleton Road. Missing person on Pine Hill Road; person is accounted for. Two loose dogs; Lund Lane and Rt. 25. Domestic issue; Red Oak Hill Road. Domestic issue; Swain Hill Road. Noise complaint at Rustic Gatherings. Minor motor vehicle collision at Methodist Church next to the school.

The Chief made 16 traffic stops for various violations and issued 1 citation.

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell was not present, but submitted a written report.

Buildings and Grounds

G. Russell reported he is working on the new welcome to Warren signs. He has cleaned up the old skate ramp. He is still mowing and will have the Hildreth Memorial done this week.

Transfer Station

All tires were shipped out last week. He has cleaned up the station for winter operations. The glass

crusher will be moved into the new building.

TOWN ADMINISTRATOR REPORT:

- a. The Town Administrator reported Mike Adamkowski and students from the Beckett School will begin working on a few projects in Warren. They will begin with weeding the Historical Society walkway and painting the information kiosk beside the Rocket.
- b. The Town Administrator said he recently attended the NHMA Budget & Finance Training. He said most of the Town department budgets will be submitted to the office by October 4th. Many have been submitted in advance.
- c. A. Albro said he is working with B. Cass to get information for Joe Schmide of DES needed to wrap up the emergency stream crossings on Gould Hill Road, Ore Hill Road, and Robb's Lane. They will visit the structures after the Town files the report to wrap up the projects.
- d. A. Albro stated the PA 28 (Property Inventory Request Form) was submitted to DRA on time.
- e. Austin Albro, Bobby Cass, and Janice Sackett will be attending the "Ultimate Toolbox Workshop" on October 4th. The workshop is free and the sessions include disaster documentation, DES emergency permitting, and more. Organized by NH Public Works Mutual Aid.

NEW BUSINESS:

- a. Northern New England Telephone Operations LLC d/b/a/ Consolidated Communications-NINE formerly d/b/a/ Fair Point Communications – NNE v. Town of Warren: C. Chandler recommended Jay Mitchell as the attorney to represent the Town in this case. *C. Chandler moved to authorize Austin Albro to turn over this legal project to the dully appointed attorney for the Town of Warren. Seconded by C. Sackett. Voting in favor of the motion were Sackett-yes and Chandler-yes. The motion passed 2-0.*
- b. Purchase of Tax Deeded Property: Property in the Eagles Nest. *C. Chandler moved to have a letter prepared and sent to the property owner stating the total of applicable fees, taxes, interest and penalties total \$2974.85 and upon receipt of that total, the Town will deed the property to the former owner. In addition, the tax bill mailed out in December will be the responsibility of the former owner. C. Sackett seconded the motion. Vote: Chandler-yes, and Sackett-yes. 2-0.*
- c. Intent to Cut - None

OLD BUSINESS:

- a. Current Use: DRA has indicated that a review of the Current Use files is necessary and there will be a need for property owners to submit updated maps.
- b. Report of Cut – None

OTHER BUSINESS:

C. Chandler mentioned that A. Albro should look into becoming a member of the Board of Directors of the Health Trust. We are becoming an aging community and it would benefit the Town to be in on the newest information, especially with health. C. Sackett agreed.

CORRESPONDENCE:

A. Albro said we had been contacted by the Town of Haverhill, asking if we would be interested in a workshop on running more effective meetings. Both C. Chandler and C. Sackett said no thank you.

UPCOMING MEETINGS & EVENTS:

Board of Selectmen Meeting, Town Offices, October 10, 2018 at 5:00 PM
Parks & Rec Pumpkin Carving, October 12, 2018, 5:00 – 7:00 PM
Parks & Rec Chili Chowder Cook Off & Hayride, October 13 at 6:00 PM
Board of Selectmen Meeting, Town Offices, October 24, 2018 at 5:00 PM
WVS Board Meeting, November 12, 2018 at the school @ 6:00 PM

NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

The Board entered into a non-public session at 5:40 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0. Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes and Sackett – yes. The motion passed 2-0.

The Board ended the non-public session at 6:05 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0.

The Board entered into a non-public session at 6:09 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes and Sackett–yes. The motion passed 2-0. Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes and Sackett – yes. The motion passed 2-0.

The Board ended the non-public session at 6:15 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes and Chandler – yes. No opposed. The motion passed 2-0.

The Board adjourned at 6:20 PM.


Chairman, Charles Sackett Jr.
Selectman, Charles Chandler