

## **APPROVED**

### **WARREN BOARD OF SELECTMEN REGULAR MEETING Wednesday, October 10 2018**

#### **CALL TO ORDER:**

Chairman Sackett called the meeting to order at 5:00 PM.

**Selectmen Present:** Charles Sackett, Charles Chandler, and Lesa Romano.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer - Sheila Foote, Police Chief - John Semertgakis, Fire Chief - Art Heath, Transfer Station/Buildings & Grounds Manager - George Russell, Road Agent – Bobby Cass, and Don Bagley Sr. - Chairman of Warren Village School Board.

**Public Present:** Donna Hopkins and Merv Newton.

C. Sackett led those present in the pledge of allegiance to the flag.

#### **SELECT BOARD MANIFEST:**

*C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.*

#### **APPROVAL OF MINUTES**

*C. Chandler motioned approval of the September 26, 2018 minutes. L. Romano seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.*

#### **PUBLIC COMMENT:**

- a. Don Bagley Sr. stated the WVSB had received a letter from DRA in reference to the \$29,000 carry over funds from FY2018.
- b. C. Chandler stated he would like to recognize Austin Albro for the award "Young Alumnus Excellence Award" he received from his Alma Mater, Daytona State College.
- c. Don Bagley Sr. announced the Make An Offer Yard Sale made \$1,075.00 last weekend and the money will be donated to the Food Pantry.
- d. Rustic Gatherings has placed a shed on the library's land. The Board asked the Town Administrator to send a letter to Rustic Gatherings directing them to move the shed. B. Cass commented that Rustic Gatherings is using the Ammonoosuc Medical Center's parking during events at their venue and once winter arrives, this may present a problem. The snow plow might not be able to get through.

#### **MUNICIPAL OFFICERS REPORTS:**

##### **ROAD AGENTS REPORT:**

Road Agent Bobby Cass reported that he, C. Chandler and the Town Administrator met with representatives from DES, HSEM and the Army COE. Together they walked the damaged and repaired areas of the river, answering their questions as we went along. The Road Agent and Town Administrator will create a plan to complete the river work to submit to DES for review. C. Chandler said B. Cass did an excellent job and served the Town well.

B. Cass will be grading Stimson Lane. He has another project on Lund Lane for which he has the landowner's permission. Kevin Knapp will be here to finish up work on equipment in readiness for

winter. C. Chandler said to do nothing until we hear from the court regarding the Studio Road Project. B. Cass said he would be taking one vacation day per week on Thursday until used by winter.

#### **TREASURER'S REPORT:**

Treasurer Sheila Foote reported the Town of Warren Operating Account balance is **\$425,091.30** after tonight's approved manifest total of **\$23,161.39**. The September checking account reconciliation report was presented for the Board's review.

The Tax Collections Account balance is **\$57,822.96**. The September reconciliation report was presented for the Board's review.

There has been consolidation of some bank accounts so that the Town will be able to earn a higher interest rate on the Town funds.

The Treasurer stated she would be away October 16-18, 2018 and October 22-29, 2018. Heather Warner will cover at her convenience during the Treasurer's absence.

*C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

#### **TAX COLLECTOR'S REPORT:**

The Tax Collector provided a report to the Board for review.

**FIRE DEPARTMENT REPORT:** Fire Chief Heath reported things were quiet this reporting period with one false alarm. The Chief said they had a Rumney assist.

**CHIEF OF POLICE REPORT:** Chief John Semertgakis provided an update on Red Oak Hill issues: civil standbys, assault, domestic, stalking, order violation, court, and trespass. All this activity may soon be ending, as he understands the participants are moving from Warren. There was a dog killed by a motor vehicle on Rt. 118. A four bus broke down on Rt. 118.

The Chief participated in a lock-down drill at WVS. He responded to a report of vandalism on Kelly Road; this may be a freak accident or may require further investigation. Motor vehicle accident vs deer on Rt. 25. Animal complaint; loose dog, two separate incidents on Lake Tarleton Road and Moses Road and two different dogs. He responded to a domestic issue with a juvenile on Lund Lane. Marine Patrol; unattended boat at Hildreth Dam. Shots fired; multiple complaints of automatic machine gun fire on Rt. 25. He reported the stolen snowmobile from last month was recovered.

The Chief provided training information to the Board. He will be in Flood Preparedness training and Intoxilizer 9000 certification. He has been subpoenaed to court from a DCYF case on October 16<sup>th</sup>. DUI case update; prosecuted by the County Attorney's Office. Haunted Hayrides are Saturday evening.

Traffic stops: 16      Citations Issued: 1

#### **TRANSFER STATION/BUILDINGS & GROUNDS REPORT:**

Manager, George Russell reported the new door for the Pythian Hall has been installed. He thanked Don Bagley Sr. for his help. G. Russell said concrete will be poured for the Mutual Aid Tower in the back of the Town Office soon.

G. Russell said the Transfer Station will be open on Wednesdays until November 1<sup>st</sup>. The glass crusher is now in the new building and will soon be operational. G. Russell said he has been having a major problem with illegal dumping. There has been leaving their trash outside the fence after hours.

Arrangements can be made if you are unable to make it to the Transfer Station during normal hours. In addition to regular trash, there have been 3 mattresses left. The state regulations for mattress disposal have changed with the requirement that the mattress be cut in smaller pieces and the cloth material separated from the metal. If the illegal dumping continues, G. Russell will contact the Chief of Police and the individuals will be prosecuted.

#### **TOWN ADMINISTRATOR REPORT:**

- a. We have received a preliminary tax rate from DRA that will be adjusted before finalization.
- b. Road Agent Bobby Cass and A. Albro attended a workshop organized by Public Works Mutual Aid. The focus of the workshop was emergency permitting and disaster response.
- c. Beckett House at Warren Students have cut and delivered nearly 2 cords of wood for Warren residents. The students are also working to clean up the Historical Society Walk Way and are planning more community based projects.

#### **NEW BUSINESS:**

- a. River Restoration Abutter Letter – A. Albro has crafted a letter addressed to affected property owners along the Baker River, seeking consent for property access and providing notification that work will commence once DES has authorized completion of the Baker River Restoration Project. *C. Chandler moved to authorize the Town Administrator to send out the notification. Seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*
- b. The Board signed and authorized the notice for Election Day on November 6, 2018. Polls will be open in the Town Hall from 9:00am to 7:00pm.

#### **OLD BUSINESS:**

- a. Current Use Updates - The Assessor will be at the Town Office on Tuesday, October 31, 2018 to review a handful of current use files that were questioned by the NH Department of Revenue Administration (DRA).
- b. Preliminary Budget - A preliminary budget will be submitted to the Board of Selectmen on October 24, 2018 for initial review.

#### **CORRESPONDENCE:**

- a. The Bridge House thanked the Town of Warren for their 2018 budget appropriation.

#### **UPCOMING MEETINGS & EVENTS:**

Board of Selectmen Meeting, Town Offices, September 24, 2018 at 5:00 PM  
Board of Selectmen Meeting, Town Offices, November 7, 2018 at 5:00 PM  
WVSB Meeting, Tuesday, November 13, 2018, at the School, 6:00 PM

#### **NON-PUBLIC SESSION #1:**

*Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler-yes, Romano-yes, Sackett-yes. The motion passed 3-0-0.*

The Board entered into a non-public session at 5:50 PM.

#### **CONCLUSION OF NON-PUBLIC SESSION #1:**

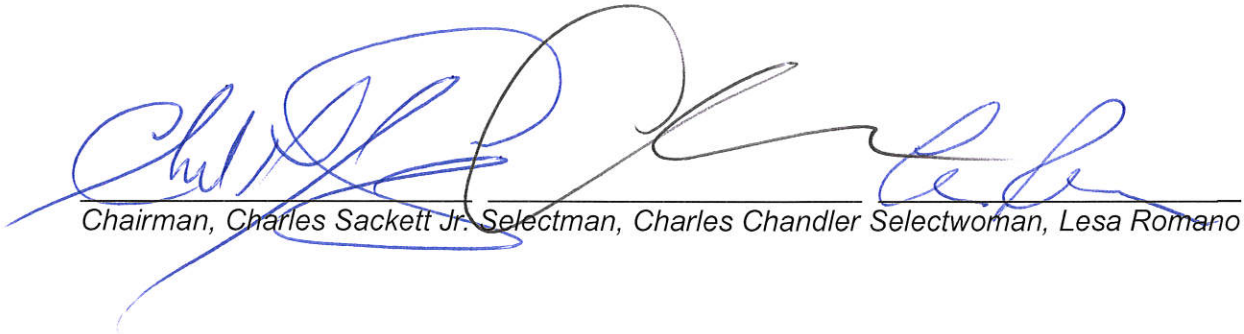
*Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler-yes, Sackett-yes, Romano-yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler-yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.*

The Board ended the non-public session at 6:15 PM.

**ADJOURN:**

*C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Chandler - yes, and Romano – yes. No one opposed. The motion passed 3-0-0.*

The Board adjourned at 6:20 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano