

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, August 29, 2018**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Select Board Members Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Chair Warren School Board - Don Bagley Sr., Chief of Police – John Semertgakis, and Fire Chief - Art Heath. Transfer Station/Buildings & Grounds Manager - George Russell and Road Agent – Bobby Cass were not present for the meeting, but submitted written reports.

Public Present: Donna Hopkins, Walter Mitchell, and Tracie Wheeler.

C. Sackett led those present in the pledge of allegiance to the flag.

NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:05 PM. The minute taker was excused from the non-public session.

CONCLUSION OF NON-PUBLIC SESSION:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended non-public session at 5:55 PM. C. Chandler stated, let the minutes show that no decision or action was taken as a result of discussion.

C. Sackett moved to return to the regular meeting at 6:00 PM. C. Candler second the motion. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

SELECT BOARD MANIFEST: C. Chandler stated he had reviewed the manifest and payroll. C. Chandler moved approval of the manifest as presented. L. Romano seconded the motion. Vote: Sackett–yes, C. Chandler–yes, and Romano–yes. The motion passed 3-0-0.

APPROVAL OF MINUTES: C. Chandler moved approval of the 8-1-2018 and 8-15-2018 minutes L. Romano seconded the motion. Vote: Sackett–yes, Chandler and Romano–yes. The motion passed 3-0-0.

PUBLIC COMMENT:

1. Don Bagley Sr. stated the Open House and barbecue at the School was a great success. There were 100+ people in attendance to meet and greet the new principal and teachers.
2. Don Bagley Sr. announced although the School Board budget has not yet been finalized yet, it appears we will have \$34,000 to \$35,000 left over at the end of the year.
3. It was asked will we still have Old Home Days next year. L. Romano said we most certainly will.
4. Kitty Cinnamond addressed the speeding through Glencliff by the construction trucks. She thanked Chief Semertgakis for his efforts in slowing down the semi-tractor trailers.
5. Art Heath asked the Board if the road at the intersection of Swain Hill Road and Pine Hill Road is a Town road. C. Sackett said yes, it is part of Old County Road. Mr. Heath said the road the runs parallel to his property and he wanted to use it to access the back of his property. Selectmen Sackett and Chandler told him to go ahead and use the road. Selectwoman Romano concurred. Mr Heath said it would take a little work to make it usable, but he would keep the Board informed.

TREASURER'S REPORT:

Treasurer, Sheila Foote reported the Checking Account balance is **\$13,000.00** after tonight's approved manifest of **\$147,784.32**.

The Tax Collections Money Market Account balance is **\$52,041.05**.

The Town of Warren Money Market Account balance is **\$357, 656.70**.

The Town of Warren Statement Savings Account balance is **\$164,929.66**

We have received notice that we will receive \$18,193.99 for the Federal (FEMA) share of the total approved eligible costs of the awarded projects for the October 29, 2017 storm.

The Town Administrator and the Treasurer have had a conversation with the bank representative, regarding the Cash Sweep Accounts and we are waiting for the proposal she is preparing for us. C. Chandler asked the Treasurer if she was satisfied with the arrangement. S. Foote responded yes. Her concerns were with the implementation process and the time to put the program in place. C. Chandler said no motion is needed.

C. Chandler stated the Board does need to discuss payment to the non-profit organizations as voted by Warrant Articles at last year's Town Meeting. He said we need to go through the warrant and determine when and how to pay them. C. Sackett said to pay some. C. Chandler said he felt the ACHS has provided frequent and continuous service to the residents of Warren and should be paid \$4,500.00 now. C. Sackett said he considered the Warren Food Bank was in they same category and they should be paid \$500.00. C. Chandler agreed. S. Foote stated she had talked with Jaime from DRA and she was adamant that the organizations in Articles 13, 14, and 15 should already have been paid: Article 13 – Warren Fire Department Executive Trust Fund- \$2,000.00, Article 14-Cemetery Executive Trust Fund- \$342.00, and Article 15- Emergency Management Executive Trust Fund- \$1,000.00. *C. Chandler moved to approve payments to ACHS in the amount of \$4,500.00; Warren Food Bank in the amount of \$500.00; Warren Fire Department Executive Trust Fund in the amount of \$2,000.00; Cemetery Executive Trust Fund in the amount of \$342.00; and Emergency Management Executive Trust Fund in the amount of \$1,000.00 per authority of voters at the Town Meeting. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.* C. Sackett stated that at every meeting the Board will do the same of who to pay.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by L. Romano. Voting in favor of the motion were Sackett-yes, Chandler-yes, and Romano-yes. The motion passed 3-0-0.

ROAD AGENT REPORT:

Road Agent Bobby Cass was not present at the meeting, but submitted a written report. B. Cass reported he has been working on culverts on Lund Lane. He found the property lines and will get permission to clean out the culverts and run offs as necessary. B. Cass said he has been hauling winter sand between other jobs.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported a motorcycle accident on Rt. 25C. There was a false alarm at the Glenclyff Home. He attended a mutual aid meeting, last week. The Fire Chief introduced a new fire fighter, Tracie Wheeler, who joined the Department.

CHIEF OF POLICE REPORT: Chief John Semertgakis reported a motor vehicle collision on Rt. 118, car v. Moose - no injuries. He transported a lost dog to the Humane Society. He responded to a report of trespass on Red Oak Hill Road, turned out to be a landlord/tenant dispute. There was a complaint regarding a moose on Rt. 25 and Studio Road.

The Chief reported a domestic issue on Red Oak Hill Road. On the next day, another domestic issue on Red Oak Hill Road. Fish and Game relocated a nuisance bear from Moose Hillock Campground. Investigated a suspicious vehicle at mile marker 19.4 on Rt. 25 North of Hildreth Dam. He performed early morning speed detail. Contact was made on the suspicious vehicle on Rt. 25.

The Chief responded to an assault/overdose on Rt. 118. He investigated a stolen snowmobile on Rt. 118. He responded to a report of stalking, involving an ex-boyfriend. Checked on a report of naked man in a shed on Studio Road. The Chief provided a boat V.I.N. Verification on Stimson Road.

Traffic Stops: 27 Citations Issued: 4 OHRV Citations Issued: 2

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Transfer Station: Manager, George Russell reported there is now power to the new building. G. Russell said he had cleaned up waste oil and will send it out for recycling. He has boxed up all TVs to be sent out. G. Russell said he is considering selling town trash bags at the Transfer Station.

Buildings & Grounds: Manager, George Russell reported he has trimmed trees around school and along the trail. He is still mowing as needed and will have mowing completed by the weekend.

TOWN ADMINISTRATOR REPORT: Austin Albro, Town Administrator, provided the following report
a. A. Albro stated he has been working on the initial draft of the budget and it will be sent to all department heads. Review of department budgets with the Board will be in October.
b. A. Albro said he and G. Russell met Revision Energy to discuss energy options that may be available to Warren.

No other departments were represented at the meeting

NEW BUSINESS:

a. Intent to Cut:

Map/Lot 223/013, Owner: Walter Donovan, Logger: Alfred Thurston II

OLD BUSINESS:

- a. MS-1 for the Town of Warren and Water District was signed and submitted to DRA.
- b. Senator Giuda inquiring on the status of the joint Select Board and School Board energy meeting. The Chair of the School Board, Don Bagley Sr. requested the coordination for this meeting be handled by the Town Administrator. He also stated the location could be the school or the town offices, at a regular meeting of the Boards or a separate scheduled meeting. C. Sackett stated the Select Board are willing to listen to options and proposals. C. Chandler asked A. Albro to prepare correspondence to Senator Giuda, informing him the Select Board is considering the meeting and will keep him apprised of the status.

OTHER BUSINESS:

- a. Selectwoman Lesa Romano announced John and Brenda Lester were planning a Warren Appreciation Day/Open House to see what their outdoor recreational activities were all about.
- b. Mrs. Jody Callaghan has filed a restraining order against the Town of Warren. She has filed with the Superior Court and has been granted a hearing scheduled for October 5, 2018. C. Chandler said the Town has to respond to the court. He asked A. Albro to contact the legal counsel for the Town to determine who covered us for the last legal action. If the attorney says our insurance should cover the action, he will contact PRIMEX and talk with them.
- c. L. Romano reminded everyone the primary election is on Tuesday, September 11, 2018. The primary election must have a Selectperson in attendance at the election site as a representative of the Town. L. Romano said she would be at the Town Hall for the election.

CORRESPONDENCE: None

NON-PUBLIC SESSION: Held at the beginning of the meeting.

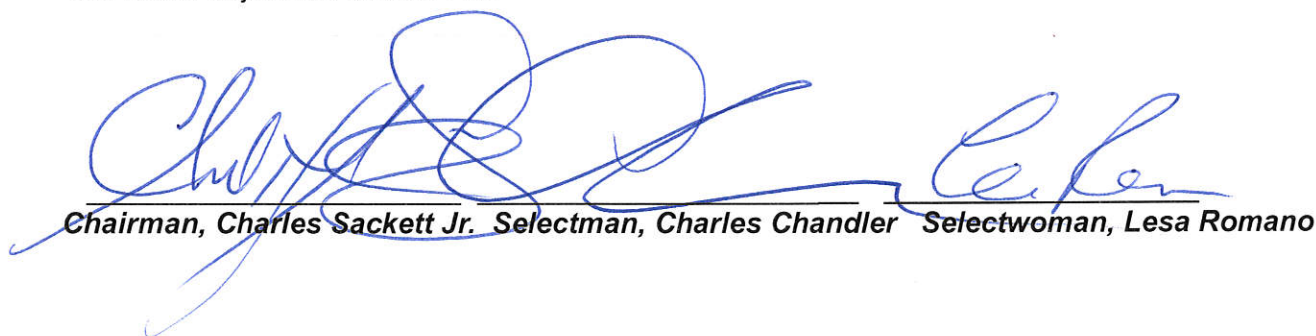
UPCOMING MEETINGS & EVENTS:

Board of Selectmen Meeting, September 26, 2018 at the Town Offices, 5:00 PM

ADJOURN:

C. Chandler moved the adjournment of the regular meeting of the Select Board. The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett-yes, Romano-yes, and Chandler – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 6:45 PM.



Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano