

APPROVED

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, September 12, 2018**

CALL TO ORDER:

Chairman Sackett called the meeting to order at 5:00 PM.

Selectmen Present: Charles Sackett, Charles Chandler, and Lesa Romano.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer - Sheila Foote, Police Chief - John Semertgakis, Fire Chief - Art Heath, Transfer Station/Buildings & Grounds Manager - George Russell and Road Agent – Bobby Cass were not present for the meeting, but submitted written reports.

Public Present: Tracie Wheeler, David Ball, Cynthia Beamis, and Joseph Paradis from Moose Hillock Camp Ground.

C. Sackett led those present in the pledge of allegiance to the flag.

SELECT BOARD MANIFEST:

C. Chandler moved approval of the manifest as presented, but to hold organization payments as necessary. L. Romano seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.

APPROVAL OF MINUTES

C. Chandler motioned approval of the August 29, 2018 minutes. L. Romano seconded the motion. Vote: Chandler-yes, Sackett-yes, and Romano-yes. The motion passed 3-0-0.

PUBLIC COMMENT:

- a. Cynthia Beamis said she was new in town and had purchased a house on Main St. She stated she had noticed a lot of speeding by vehicles on the road. C. Chandler said we are addressing the problem with the Chief of Police. Mrs. Beamis said she noticed electronic speeding signs in Wentworth and asked if it would be possible to have them for Warren. The Chief of Police responded the signs are very expensive ranging from a few thousand dollars upward. He has been trying to acquire them through a grant and will follow up with a new grant application.
- b. David Ball asked about the status of ending the fireworks. C. Sackett told him it has been discussed among residents of Warren and there may be a petitioned warrant article presented at the Town Meeting in March with request of a ballot vote.
- c. Joseph Paradis, owner of the Moose Hillock Camp Ground, asked about maintenance for Batchelder Brook Road. He said he would like to have the lanes widened near the entrance to the campground. This would help with traffic flow and ability of emergency vehicles to get through. He would donate some land to accomplish this improvement. C. Sackett said the Board can look into your proposal. C. Chandler stated in the past the Town built up funds for road improvements, but after the damages from the July and October storms, our funds are low. We currently have four roads, Swain Hill Road, Pine Hill Road, Batchelder Brook Road, and Beech Hill Road scheduled for future major work. We don't know when we will be able to start those projects.

MUNICIPAL OFFICERS REPORTS:

ROAD AGENTS REPORT:

Road Agent Bobby Cass was not present, but submitted a report. He has stored the sand and it is ready for use. He will be doing some catch basin work this week. He has been getting the equipment ready for winter. He will be doing day to day maintenance on the roads (cold patching, ditching, and culvert work. He plans to start using vacation time a day here and there.

TREASURER'S REPORT:

Treasurer Sheila Foote reported Checking Account balance is **\$13,158.16** after tonight's approved manifest of **\$25,971.86**. The August reconciliation report was presented for the Board's review.

The Tax Collections Money Market Account balance is **\$54,716.21**. The August reconciliation report was presented for the Board's review.

The Town of Warren's Money Market Account balance is **\$346,654.54**. The August reconciliation report was presented for the Board's review.

The Town of Warren's Statement Savings Account balance is **\$183,123.65**.

The \$18,193.99 from FEMA for the October 29, 2017 storm has been received.

C. Chandler moved to accept and approve the Treasurer's report. Seconded by C. Sackett. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.

TAX COLLECTOR'S REPORT:

The Tax Collector provided a report to the Board for review.

FIRE DEPARTMENT REPORT: Fire Chief Heath reported things were quiet this reporting period. The Chief said they had an ambulance assist, a Rumney assist - that was a turnaround, and a motor vehicle accident on Route 25C. Chief Heath brought up again the need for the Fire Department and the Chief of Police to have access to a lock box with keys to the school building, Historical Society building, and the Transfer Station in case of emergencies. *C. Chandler moved to accept and approve the Fire Chief's report. Seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

CHIEF OF POLICE REPORT: Chief John Semertgakis responded to a call from Beckett School about an assault on a staff member. He was notified of two run away students from Beckett School on Friday, 8/31, later found in Plymouth and again on Sunday, 9/2 he was notified of one run away. The Chief met with County Attorney Saffo to discuss ongoing issues at Beckett School.

The Chief responded to a domestic incident on Swimming Hole Road, involving two women fighting over a dog issue. He provided an update on a previous incident. His family picked up his vehicle on Rt. 25. He served a stalking order on a person on Red Oak Hill Road. He responded to a domestic Incident on Red Oak Hill; charges are pending.

The Chief provided an update on the OHRV, the dirt bike on Corridor 5 near Town Hall and Meader Pond. The Chief and Forest Service officials met at Meader Pond to investigate a report of campers at the site and on the pond. They did find an abandoned campground, boat dock, toilet facility, and evidence that they were running a motor boat on the pond. He and the Forest Service officials disagreed on two issues. The Forest Service wanted to pursue the issues now and the Chief wanted to wait until spring or when they returned to catch them in the act. The other issue was jurisdiction over the road to Meader Pond.

Traffic stops: 36 Citations Issued: 3 OHRV Citations Issued: 1

TRANSFER STATION/BUILDINGS & GROUNDS REPORT:

Manager, George Russell was not present, but submitted a report.

Transfer Station: The tires are scheduled for pick up. All scrap metal has been cleaned up. The baler is mechanically ready, waiting for rest of electricity.

Building and Grounds: G. Russell said he is still mowing as needed. He will be doing brick work at the Library.

TOWN ADMINISTRATOR REPORT:

- a. A. Albro stated the MS 434, estimate of year end revenue has been completed.
- b. A. Albro said the review of the department budgets will begin on October 4th.

No other departments were represented at the meeting

NEW BUSINESS:

- a. Current Use: The Department of Revenue Administration visited the Town Administrator to review multiple properties regarding land that is in current use. DRA will provide a form letter to be sent out to property owners of current use land requesting they update their Current Use maps.
- b. Parks & Recreation By-Laws Update: A. Albro said the Parks & Recreation Committee updated their by-laws and have submitted them to the Board for review.
- c. MS 535: The Board reviewed the Financial Report of the Budget and noted that a payroll report was to be submitted with the meeting manifest. *C. Chandler moved to submit the report to DRA for review. Seconded by L. Romano. Voting in favor of the motion were Romano-yes, Sackett-yes, and Chandler-yes. The motion passed 3-0-0.*

OLD BUSINESS:

- a. The Town Attorney will be at the Town Office on Tuesday, September 18, 2018 to review pending litigation. Bobby Cass needs to attend the meeting.

CORRESPONDENCE:

- a. A. Albro stated the Town has received thank you notes for receipt of support funds from the Ammonoosuc Community Health Center and Warren Wentworth Food Pantry.
- b. A. Albro said the Town has received an anonymous letter about a tax issue. C. Chandler said he read the letter and it is an issue we have dealt with before. C. Sackett said if the person writing the letter can't sign the letter he doesn't have time to consider it.

OTHER BUSINESS:

None

UPCOMING MEETINGS & EVENTS:

The Lester's Mud Madness Open House, Sunday, September 23, 2018 from 11 AM to 2 PM
Board of Selectmen Meeting, Town Offices, September 26, 2018 at 5:00 PM
Community Lunch, Wednesday, October 3, 2018 at 11:30 AM
Town "Make an Offer" Yard Sale, Friday/Saturday, October 6/7, Town Hall, 9 to 4
WVSB Meeting, Tuesday, October 9, 2018, at the School, 6:00 PM
Board of Selectmen Meeting, Town Offices, October 10, 2018 at 5:00 PM

NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public,

would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:40 PM.

CONCLUSION OF NON-PUBLIC SESSION #1:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 5:42 PM.

NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:43 PM.

CONCLUSION OF NON-PUBLIC SESSION #2:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano - yes. The motion passed 3-0-0.

The Board ended the non-public session at 5:45 PM.

NON-PUBLIC SESSION #3:

Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen enter into a non-public session in accordance with RSA 91-A:3, for the purpose of discussing issues, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board. Vote: Chandler–yes, Romano–yes, Sackett–yes. The motion passed 3-0-0.

The Board entered into a non-public session at 5:47 PM.

CONCLUSION OF NON-PUBLIC SESSION #3:

Motion by C. Chandler, seconded by C. Sackett that the Board of Selectmen exit non-public session in accordance with RSA 91-A:3. Vote: Chandler–yes, Sackett–yes, Romano–yes. The motion passed 3-0-0. Motion by C. Chandler, seconded by L. Romano that the Board of Selectmen seal the minutes of the non-public session in accordance with RSA 91-A:3 for forty years. Vote: Chandler–yes, Sackett - yes and Romano- yes. The motion passed 3-0-0.

The Board ended the non-public session at 6:10 PM.

ADJOURN:

C. Chandler moved that the Selectmen adjourn regular meeting of the Board . The motion was seconded by C. Sackett. Voting in favor of the motion were Sackett–yes, Clancey–yes, and Romano – yes. No one opposed. The motion passed 3-0-0.

The Board adjourned at 6:12 PM.

Chairman, Charles Sackett Jr. Selectman, Charles Chandler Selectwoman, Lesa Romano